

**Council Meeting  
December 21, 2021 at 9:00 a.m.  
Nesbitt Hall, Nesbitt MB.**

The Council members of the Municipality of Oakland-Wawanesa met at the Nesbitt Hall in Nesbitt, Manitoba on Tuesday, December 21, 2021 at 9:00 a.m. Members Present: Councillors Cory, Hargreaves, Hatch, McDonald, McGregor and Sowiak. Head of Council Dave Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Darcy Ketsman and Videographer Cheryl Fraser.

This was an open meeting of Council, however, except for attendance as a delegation or at a Public Hearing, members of the public were requested to view the proceedings on-line as a result of the Covid-19 Pandemic.

**CALL TO ORDER** – 9:00 a.m.

**ADOPTION OF THE AGENDA**

Cory-Sowiak

- 435-2021 BE IT RESOLVED that the agenda for the December 21, 2021 meeting be accepted as presented with the addition of Transfer to Reserves under General Business. CARRIED.

**CONFIRMATION OF MINUTES**

McDonald-Hatch

- 436-2021 BE IT RESOLVED that the minutes of the November 15, 2021 special meeting of Council be hereby approved as circulated. CARRIED.

Hargreaves-McGregor

- 437-2021 BE IT RESOLVED that the minutes of the November 16, 2021 regular meeting of Council be hereby approved as circulated. CARRIED.

Sowiak-Cory

- 438-2021 BE IT RESOLVED that the minutes of the November 18, 2021 special meeting of Council be hereby approved as circulated. CARRIED.

**FINANCE**

**General Account**

Hargreaves-McDonald

- 439-2021 BE IT RESOLVED that the December 14, 2021 general accounts payables, being cheque #'s 5367 to 5424 and 5426 to 5477 in the amount of \$ 2,482,673.33 be hereby approved. CARRIED.

Councillor McDonald declared an interest in the following item and left the Chamber without discussion or debate.

Cory-McGregor

440-2021 BE IT RESOLVED that general accounts payable cheque #5425 in the amount of \$300.00 be hereby approved. CARRIED.

McDonald-Cory

441-2021 BE IT RESOLVED that Direct Deposit 196, being staff payroll for the period November 14 to November 26, 2021 in the amount of \$16,714.65 be hereby approved. CARRIED.

Sowiak-Hatch

442-2021 BE IT RESOLVED that Direct Deposit 197, being staff payroll for the period November 29 to December 10, 2021 in the amount of \$15,074.15 be hereby approved. CARRIED.

McGregor-McDonald

443-2021 BE IT RESOLVED that Direct Deposit 198, being Council indemnities for the month of November, 2021 in the amount of \$7,545.87 be hereby approved. CARRIED.

**Utility Account**

Hatch-Cory

444-2021 BE IT RESOLVED that the December 14, 2021 utility accounts payable, being cheque #'s 795 to 805 in the amount of \$11,390.53 be hereby approved. CARRIED.

**Statement of Revenue and Expenditure**

Sowiak-McGregor

445-2021 BE IT RESOLVED that the Statement of Revenue and Expenditure report to November 30, 2021 be received as presented. CARRIED.

**Bank Reconciliations**

McDonald-Cory

446-2021 BE IT RESOLVED that the bank reconciliations for the month of November, 2021 be approved as previously circulated. CARRIED.

**DELEGATIONS**

None

**PUBLIC HEARINGS**

McDonald-Cory

447-2021 BE IT RESOLVED that the regular meeting of Council be recessed to allow Council to hold Public Hearings to receive representations from any person who wish to make them in respect to Conditional Use Application C9/21 and V9/21. CARRIED.

**Public Hearing on Conditional Use Application C9/21 to allow on Lot 1, Plan 59679 located on Part of the SE ¼ 1-8-19 WPM a Secondary Suite in the Agriculture General Zone (Charriere)**

The applicants were in attendance to provide information on the application and to answer questions from Council.

Sowiak-Cory

448-2021 WHEREAS all representatives in regard to Conditional Use Application No. C9/21 to allow on Lot 1, Plan 59679 located on part of the SE ¼ 1-8-19 WPM a secondary suite in the Agriculture General Zone (Charriere) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded. CARRIED.

**Public Hearing on Variation Application V9/21 to increase the maximum floor space for accessory buildings on Lot 1, Plan 59679 located on Part of the SE ¼ 1-8-19 WPM in the Agriculture General Zone (Charriere)**

McDonald-McGregor

449-2021 WHEREAS all representatives in regard to Variation Application No. V9/21 to increase the maximum floor space for accessory buildings from 600 sq. ft. or 30% of the principle dwelling whichever is lesser to 900 sq. ft. on Lot 1, Plan 59679 (Charriere) have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and Council resume its normal order of business. CARRIED.

**COMMUNICATIONS**

- Association of Manitoba Municipalities – November 23, 2021
- Association of Manitoba Municipalities – November 23, 2021
- Association of Manitoba Municipalities – November 24, 2021
- Association of Manitoba Municipalities – December 3, 2021
- Association of Manitoba Municipalities – December 6, 2021
- Association of Manitoba Municipalities – December 7, 2021
- Association of Manitoba Municipalities – December 8, 2021
- Association of Manitoba Municipalities – December 9, 2021
- Association of Manitoba Municipalities – December 16, 2021
- Association of Manitoba Municipalities – December 16, 2021
- Capital Planning and Agreement Management – Bulletin 2021-63 – Asset Management
- Cleanfarms – December Media Release

Conservation and Climate – Bulletin 2021-59 – Onsite Wastewater Management System Regulation  
Enbridge – Land Use Planning and Development near Enbridge Pipelines  
Enbridge – Line 3 Decommissioning Update  
Federation of Canadian Municipalities – Communique – November 15  
Federation of Canadian Municipalities – Communique – November 22  
Federation of Canadian Municipalities – Communique – November 29  
Federation of Canadian Municipalities – Communique – December 6  
Federation of Canadian Municipalities – Communique – December 13  
Information & Privacy Policy Secretariat – FIPPA Amendments Information Session  
Larry Maguire – New Horizons for Seniors Program  
Manitoba Association of Watersheds – November 2021 Newsletter  
Manitoba Conservation and Climate – Groundwater Use Licensing – Badiou  
Manitoba Municipal Relations – Bulletin 2021-58 – Covid-19 Update  
Manitoba Municipal Relations – Bulletin 2021-61 – Vaccine Transportation Coordination – United Way 211MB Hotline  
Manitoba Municipal Relations – Bulletin 2021-62 – Covid-19 Vaccination Requirements at Municipal Emergency Centres  
Manitoba Municipal Relations – Bulletin 2021-64 – Covid-19 Public Health Orders for Youth Sports and Recreation  
Manitoba Municipal Relations – Bulletin 2021-65 – Municipal Enforcement Support Program Continuous Intake  
Manitoba Municipal Relations – Bulletin 2021-66 – Approval of Special Service and Local Improvement Levy By-laws  
Multi-Material Stewardship Manitoba – In-Kind Advertising Program  
Prairie Mountain Health – December 2021 Newsletter  
Province of Manitoba – Building Sustainable Communities Grants  
Scott Telecom Services Ltd. – Fibre Optic Project  
Sensus Chartered Professional Accountants Ltd. – Interim Audit  
South Central Natural Project – Identifying Energy Needs  
STARS Air Ambulance – 2021 Update  
Way To Go Consulting Inc. – Pre-Election and Council Orientation

McDonald-Cory

450-2021 BE IT RESOLVED that the above noted communications be received. CARRIED.

### **COMMITTEE REPORTS**

#### **South Zone Report (Ward 3)**

Councillor Cory – see written report

Councillor Sowiak – see written report

**North Zone Report (Ward 2)**

Councillor Hargreaves added to his written report to advise that he had received calls about intensive livestock operations.

Councillor Hatch – see written report

**Wawanesa Zone Report (Ward 1)**

Councillor McDonald added to his written report to advise that the Handi-van had commenced additional trips, while still adhering to physical distancing requirements.

Councillor McGregor – see written report

**Head of Council's Report** – see written report

**Chief Administrative Officer Report** – see written report

**Finance Officer Report** – see written report

**Public Works Report** – see written report

**Wawanesa Public Works** – see written report

**Fire Chief's Report** – see written report

**Vet Board Report**

451-2021 Sowiak-Hargreaves  
BE IT RESOLVED that the verbal and written reports be received. CARRIED.

**BY-LAWS**

**By-law No. 16-2021 – Water and Wastewater Rates By-law  
Amendment and 2<sup>nd</sup> Reading**

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452-2021 McDonald-McGregor  
BE IT RESOLVED that By-law No. 16-2021 being a Water and Wastewater Rates By-law, be amended in Schedule "A" by deleting in Clause 8, the amount of \$125 and replacing therefor the amount of \$250. CARRIED.

453-2021 Sowiak-Hargreaves  
BE IT RESOLVED that By-law No. 16-2021, as amended, be read a second time. CARRIED.

**By-law No. 18-2021 – To Maintain Property and Regulate Nuisances, Derelict, Abandoned and Unightly Property**  
**2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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Cory-McGregor

454-2021 BE IT RESOLVED that By-law No. 18-2021, being a by-law to maintain property and regulate nuisances, derelict, abandoned and unsightly property, be read a second time. CARRIED.

McDonald-Hargreaves

455-2021 BE IT RESOLVED that By-law No. 18-2021 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Cory  
Councillor Hargreaves  
Councillor Hatch  
Councillor McDonald  
Councillor McGregor  
Councillor Sowiak

AGAINST

**By-law No. 19-2021 – To Amend Procedure By-law No. 06-18 Related to Meeting Location**  
**2<sup>nd</sup> and 3<sup>rd</sup> Readings**

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McDonald-Hatch

456-2021 BE IT RESOLVED that By-law No. 19-2021, being a by-law to amend Procedure By-law No. 06-18 with respect to meeting location, be read a second time. CARRIED.

McGregor-Cory

457-2021 BE IT RESOLVED that By-law No. 19-2021 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich  
Councillor Cory  
Councillor Hargreaves  
Councillor Hatch  
Councillor McDonald  
Councillor McGregor  
Councillor Sowiak

AGAINST

**UNFINISHED BUSINESS**

**Ward Boundary Review**

Cory-McDonald

- 458-2021 BE IT RESOLVED that the Administration be directed to prepare the necessary by-law to establish three wards of approximately equal populations as set out in the map attached to the report of the Chief Administrative Officer dated December 7, 2021 for use in future general elections. CARRIED.

**GENERAL BUSINESS**

**Conditional Use Application C9/21 to allow on Lot 1, Plan 59679 located on Part of the SE ¼ 1-8-19 WPM a Secondary Suite in the Agriculture General Zone (Charriere)**

McGregor-Sowiak

- 459-2021 BE IT RESOLVED that Conditional Use Application No. C9/21 to allow on Lot 1, Plan 59679 located on Part of SE ¼ 1-8-19 WPM a secondary suite in the Agriculture General Zone as submitted by Jesse Charriere be approved without conditions. CARRIED.

**Variation Application V9/21 to increase the maximum floor space for accessory buildings on Lot 1, Plan 59679 located on Part of the SE ¼ 1-8-19 WPM in the Agriculture General Zone (Charriere)**

McDonald-McGregor

- 460-2021 BE IT RESOLVED that Variation Application No. V9/21 to increase the maximum floor space for accessory buildings from 600 sq. ft. or 30% of the principle dwelling whichever is lesser to 900 sq. ft. on Lot 1, Plan 59679 located on Part of the SE ¼ 1-8-19 WPM in the Agriculture General Zone as submitted by Jesse Charrier be approved without conditions. CARRIED.

**The “David Thompson Cairn”**

Cory-McDonald

- 461-2021 BE IT RESOLVED that the request by William Attridge for recognition of the David Thompson Cairn by way of the construction of a walk-way from the upper level of the north bank, opposite St. Paul’s Anglican Church to the site of the David Thompson Cairn be considered in conjunction with budget deliberations and/or grant applications. CARRIED AS AMENDED

AMENDMENT

McGregor-Hargreaves

BE IT RESOLVED that the above motion be amended to read:

BE IT RESOLVED that the request by William Attridge for recognition of the David Thompson Cairn by way of possible relocation of the Cairn be considered in conjunction with grant applications. CARRIED.

**Vaccination Policy**

McDonald-Hargreaves

462-2021 BE IT RESOLVED that Vaccination Policy No. PER014 be adopted as amended. CARRIED.

**2022 Council Meetings**

Sowiak-Hargreaves

463-2021 BE IT RESOLVED that Council meetings in 2022 be held on the third Tuesday of each month with the following exceptions:

January – to be held Tuesday, January 25, 2022 to allow for the relocation of the Municipal Office to the Wawanesa; and

April – to be held Tuesday, April 12, 2022 to allow for attendance at the AMM Spring Convention being held April 19-21.

CARRIED.

**2022 Interim Budget**

Hargreaves-Cory

464-2021 WHEREAS Section 163 of The Municipal Act provides as follows: “A council may adopt an interim budget to have effect only until the council adopts the operating budget for the fiscal years”;

THEREFORE BE IT RESOLVED that council adopt the following interim budget for 2022:

OPERATING REQUIREMENT:

General Government Services	\$275,000.00
Protective Services	65,000.00
Transportation Services	420,000.00
Environmental Health Services	58,500.00
Public Health and Welfare Services	13,000.00
Environmental Development Services	3,300.00
Economic Development Services	16,300.00
Recreation and Cultural Services	53,500.00
Fiscal Services	817,000.00
Water and Wastewater Services	175,000.00

CARRIED.

**Transfer of Utility Arrears to Tax Roll**

Hatch-Cory  
465-2021 WHEREAS in accordance with Section 252(2) of The Municipal Act, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon land are collectible, and with like remedies;

AND WHEREAS in accordance with Village of Wawanesa By-Law No. 519, being the Water and Sewer Rates By-law, due notification has been given to customers with outstanding balances of greater than 90 days;

THEREFORE BE IT RESOLVED that the outstanding balances indicated on the Transfer Utilities Arrears to Tax Roll report dated December 20, 2021 be added to taxes for the respective properties, unless other arrangements have been made with the Municipality. CARRIED.

**Carry Over of Vacation Days**

Sowiak-McDonald  
466-2021 BE IT RESOLVED that staff be authorized to carry over vacation days as indicated on the Payroll Carried Forward report subject to time being utilized by March 2022. CARRIED.

**Cancellation of Utilities and Accounts Receivables deemed Uncollectable**

McDonald-McGregor  
467-2021 WHEREAS there are a few accounts with minimum balances due that have been outstanding for more the 90 days;

AND WHEREAS it would be time and cost prohibitive to send these to a collection agency for action;

THEREFORE BE IT RESOLVED that the outstanding balances indicated on the Utility and Accounts Receivable Cancellation report dated December 20, 2021 be deemed uncollectable and the respective amounts be cancelled. CARRIED.

**Transfer of Equipment Sales Revenue to Reserve**

Sowiak-McGregor  
468-2021 BE IT RESOLVED that revenue received from the sale of the Fire Truck F250 be transferred to the Fire Reserve; and

BE IT FURTHER RESOLVED that revenue received from the sale of the Mack Truck and from the sale of the 721 Grasshopper Mower be transferred to the Replacement (Equipment) Reserve in accordance with previous budget discussions. CARRIED.

**Transfer to Reserves**

McGregor-Sowiak

469-2021 BE IT RESOLVED that \$75,000 be transferred from the general operating surplus to the General Reserve. CARRIED.

**Confirmation of Electronic Decision of Council re Blinds**

McGregor-Hatch

470-2021 BE IT RESOLVED that the electronic decision of Council to accept the quote from Infinity Blinds for the purchase and installation of cordless shades for the Wawanesa Office at a cost of \$6,912.00 plus applicable taxes be confirmed whereby the expense shall be funded through the Building Reserve. CARRIED.

**ADJOURNMENT**

McDonald-Cory

471-2021 BE IT RESOLVED that this meeting does now adjourn (10:15 a.m.) to meet again on Tuesday, January 25, 2022 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

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Dave Kreklewich, Head of Council

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Joni Swidnicki, Chief Administrative Officer