

**Council Meeting
January 19, 2021 at 9:00 a.m.
Nesbitt Hall, Nesbitt MB.**

The Council members of the Municipality of Oakland-Wawanesa met at the Nesbitt Hall in Nesbitt, Manitoba on Tuesday, January 19, 2021 at 9:00 a.m. Members Present: Councillors Cory, Hargreaves, Hatch, McDonald, McGregor and Sowiak. Head of Council Dave Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor and Public Works Manager Darcy Ketsman.

This was an open meeting of Council, however, except for attendance as a delegation or at a Public Hearing, members of the public were requested to view the proceedings on-line as a result of the Covid-19 Pandemic.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

- 01-2021 McGregor-McDonald
BE IT RESOLVED that the agenda for the January 19, 2021 meeting be accepted as presented with the addition of Wanda Mason under the Order of Delegations. CARRIED.

CONFIRMATION OF MINUTES

- 02-2021 Cory-McDonald
BE IT RESOLVED that the minutes of the December 15, 2020 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

- 03-2021 Sowiak-Hargreaves
BE IT RESOLVED that the January 14, 2021 general accounts payables, being cheque #'s 4788 to 4832 and 10-Man to 11-Man in the amount of \$54,136.60 be hereby approved. CARRIED.
- 04-2021 McDonald-McGregor
BE IT RESOLVED that Direct Deposit 158, being staff payroll for the period December 14 to December 25, 2020 in the amount of \$11,657.96 be hereby approved. CARRIED.

05-2021 Sowiak-Hatch
BE IT RESOLVED that Direct Deposit 161, being staff payroll for the period December 28, 2020 to January 8, 2021 in the amount of \$11,293.70 be hereby approved. CARRIED.

06-2021 Cory-McGregor
BE IT RESOLVED that Direct Deposit 160, being Council indemnities for the month of December, 2020 in the amount of \$5,499.83 be hereby approved. CARRIED.

Utility Account

07-2021 McDonald-Hatch
BE IT RESOLVED that the January 14, 2021 utility accounts payable, being cheque #'s 666 to 691 in the amount of \$6,427.86 be hereby approved. CARRIED.

Statement of Revenue and Expenditure

08-2021 Sowiak-McDonald
BE IT RESOLVED that the Statement of Revenue and Expenditure report to December 31, 2020 be received as presented. CARRIED.

Bank Reconciliations

09-2021 McDonald-Hatch
BE IT RESOLVED that the bank reconciliations for the month of December, 2020 be approved as previously circulated. CARRIED.

DELEGATIONS

Mr. Bo Kampmann, 15 Brandon Hills Estates – By-law No. 08-2020 Schedule “B”

10-2021 McGregor-Hargreaves
BE IT RESOLVED that the presentation by Mr. Bo Kampmann with respect to Schedule “B” of By-law No. 08-2020 be received. CARRIED.

Mrs. Wanda Mason, Brandon Hills Estates – By-law No. 08-2020 Schedule “B”

11-2021 Cory-Hargreaves
BE IT RESOLVED that the presentation by Mrs. Wanda Mason with respect to Schedule “B” of By-law No. 08-2020 be received. CARRIED.

Mr. Matthew Fehr, Brandon Hills Estates – By-law No. 08-2020 Schedule “B”

12-2021 Sowiak-Hatch
BE IT RESOLVED that the presentation by Mr. Matthew Fehr with respect to Schedule “B” of By-law No. 08-2020 be received. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – December 14
Association of Manitoba Municipalities – December 14
Association of Manitoba Municipalities – December 15
Association of Manitoba Municipalities – December 16
Association of Manitoba Municipalities – December 16
Association of Manitoba Municipalities – December 18
Association of Manitoba Municipalities – December 18
Association of Manitoba Municipalities – January 4
Association of Manitoba Municipalities – January 5
Association of Manitoba Municipalities – January 8
Association of Manitoba Municipalities – January 11
Association of Manitoba Municipalities – January 11
Association of Manitoba Municipalities – January 12
BellMTS – PSCS Year End Update
Commissionaires – Acquisition of QMEC Net Ltd. and Q Collaborations Inc.
Federation of Canadian Municipalities – Communique – January 7
Federation of Canadian Municipalities – Communique – January 8
Federation of Canadian Municipalities – Communique – January 11
Hudson Bay Route Association – Membership letter
Manitoba Conservation and Climate – Wawanesa Public Water System
Manitoba Good Roads Association – 2020 Competition Awards
Manitoba Water & Wastewater – Board of Directors – New Member Bill Brenner
Multi-Material Stewardship Manitoba – 2021 Funding
Prairie Lakes Fire Service Agreement
Prairie Mountain Health – December and January Newsletter
Province of Manitoba – News Release – Bridge Program for Small Business
Southwest Horizon School Division – Invitation to AGM – February 10, 2021
Statistics Canada – Business and Community Newsletter – December, 2020

McDonald-Hargreaves

13-2021 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Cory – see written report
Councillor Sowiak – see written report

North Zone Report (Ward 2)

Councillor Hargreaves – see written report
Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Drew Wilton – Wawanesa Public Works – see written report

Fire Chief's Report – see written report

McDonald-Sowiak

14-2021 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

Personnel and Policy Committee Report

Hatch-Hargreaves

15-2021 BE IT RESOLVED that the report of the Personnel and Policy Committee meeting held January 5, 2021 be received. CARRIED.

Souris & Glenwood Vet Clinic Board Report

Sowiak-Cory

16-2021 BE IT RESOLVED that the report from the Souris & Glenwood Vet Clinic Board meeting be received. CARRIED.

BY-LAWS

**By-law No. 04-2020 – To Amend Development Plan By-law No. 04-2018
3rd Reading**

McGregor-Sowiak

17-2021 BE IT RESOLVED that By-law No. 04-2020 being a by-law to amend Development Plan By-law No. 04-2018 to re-designate a part of SW ¼ 36-8-17 WPM (Jefferies) from Conservation and Recreation Area to Agriculture General Area, having received Ministerial approval, be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich
Councillor Cory
Councillor Hargreaves
Councillor Hatch
Councillor McDonald
Councillor McGregor
Councillor Sowiak

AGAINST

**By-law No. 08-2020 – To Establish Fees and Charges
Amendment, 2nd and 3rd Readings**

- 18-2021 McDonald-Hatch
BE IT RESOLVED that By-law No. 08-2020 being a by-law to establish fees and charges in the municipality be amended by deleting Schedule “C” and replacing therefor the amended Schedule “C” to include a classification of Minor Development Permit. CARRIED.
- 19-2021 Hargreaves-Sowiak
BE IT RESOLVED that By-law No. 08-2020 be further amended by deleting therefrom Schedule “B” and replacing therefor the amended Schedule “B” with respect to monthly trailer park rental fees. CARRIED.
- 20-2021 Hargreaves-McGregor
BE IT RESOLVED that By-law No. 08-2020, as amended, be read a second time. CARRIED.
- 21-2021 McDonald-Cory
BE IT RESOLVED that By-law No. 08-2020 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich
Councillor Cory
Councillor Hargreaves
Councillor Hatch
Councillor McDonald
Councillor McGregor
Councillor Sowiak

AGAINST

**By-law No. 03-2021 – To Amend Procedure By-law No. 06-2018
1st Reading**

There was no motion put forward as there was no seconder.

By-law No. 04-2021 – To Amend Zoning By-law No. 04-2019 to Rezone a Portion of Land in 36-8-17 WPM from Conservation and Recreation Zone to Agriculture General Zone (Jefferies)
1st Reading

Hatch-Hargreaves

- 22-2021 BE IT RESOLVED that By-law No. 04-2021 to rezone a portion of land in 36-8-17 WPM from Conservation and Recreation Zone to Agriculture General Zone, be read a first time. CARRIED.

McGregor-Sowiak

- 23-2021 BE IT RESOLVED that the meeting be recessed for ten minutes to reconvene at 10:55 a.m. CARRIED.

UNFINISHED BUSINESS

RFNow Fibre Optics

Sowiak-Cory

- 24-2021 BE IT RESOLVED that the draft agreement between the Municipality and RFNow Inc. for installation of fibre optics in the rural area be submitted to RFNow Inc. for review. CARRIED.

Hazardous Building Materials Assessment Proposal – Wawanesa Office

McDonald-McGregor

- 25-2021 BE IT RESOLVED that the hazardous building materials assessment proposal for the Wawanesa Office by Pinchin in the amount of \$3,990.00 be approved whereby funding shall be expended from the Building Reserve. DEFEATED.

GENERAL BUSINESS

Addition to Supplementary Taxes

Hargreaves-McDonald

- 26-2021 BE IT RESOLVED that in accordance with Sections 326 and 309 of *The Municipal Act*, the taxes added and cancelled listing provided by the Provincial Assessment Branch as supplementary taxes in the following amounts be approved:

Taxes Added \$10,303.09
CARRIED.

Sensus Chartered Professional Accountants Ltd. – Interim Audit

Sowiak-Hatch

- 27-2021 BE IT RESOLVED that the interim audit for the period January 1 to September 30, 2020 as prepared by Sensus Chartered Professional Accountants Ltd. be received. CARRIED.

RCMP Policing Report

- 28-2021 McDonald-Sowiak
BE IT RESOLVED that the RCMP Policing Report for the period July 1 to December 1, 2020 be received. CARRIED.

Disposition of Municipal Records

- 29-2021 Hargreaves-Hatch
BE IT RESOLVED that in accordance with *The Municipal Act*, municipal records having surpassed their required retention period be disposed of in the manner outlined in Regulation 53/97. CARRIED.

Reimbursement for Tools

- 30-2021 Sowiak-McDonald
WHEREAS a theft occurred at the Wawanesa Waste Transfer Station;

AND WHEREAS said theft was reported to the RCMP;

AND WHEREAS tools that belonged to the Waste Transfer Station Attendant, required for work at the Transfer Station were among the items stolen;

THEREFORE BE IT RESOLVED that the Waste Transfer Attendant be re-imbursed \$784.14 for the replacement of the tools. CARRIED.

Tile Drainage – 15-8-18 WPM (Granger)

- 31-2021 Hargreaves-Cory
WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Andrew Granger with respect to a proposed tile drainage project located in 15-8-18 WPM;

AND WHEREAS no concerns have been expressed by the Public Works Manager;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Andrew Granger to supply and install tile drainage in the land parcels of 15-8-18 WPM be approved. CARRIED.

IN CAMERA SESSION

- 32-2021 Sowiak-Hargreaves
BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsection 152(3)(b)(ii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

- 33-2021 McDonald-Cory
BE IT RESOLVED that this "in camera" meeting does now resume back to a regular meeting. CARRIED.

Non-Union Agreement

- 34-2021 Hargreaves-Hatch
BE IT RESOLVED that the 2021 Non-Union Agreement be approved. CARRIED.

Non-Union Pay Administration Program

- 35-2021 McGregor-Hargreaves
BE IT RESOLVED that the Non-Union Pay Administration Program be approved for implementation in 2021. CARRIED.

- 36-2021 Sowiak-Hargreaves
BE IT RESOLVED that salaries for Non-Union Employees be adjusted in accordance with the Non-Union Pay Administration Program. CARRIED.

Independent Contractor Agreement

- 37-2021 Cory-McGregor
BE IT RESOLVED that the draft Independent Contractor Agreement as circulated for the year 2021 be presented to Mr. Drew Wilton for consideration. CARRIED.

CAO Performance Review

- 38-2021 McDonald-Hargreaves
BE IT RESOLVED that the CAO performance review be approved as previously circulated and salary adjustments be made in accordance with the employment contract. CARRIED.

ADJOURNMENT

- 39-2021 Hargreaves-Sowiak
BE IT RESOLVED that this meeting does now adjourn (12:29 p.m.) to meet again on Tuesday, February 16, 2021 at 9:00 a.m. at the Nesbitt Hall. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer