



**Council Meeting
September 15, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

OATH OF OFFICE

OATH OF OFFICE FOR MEMBER OF COUNCIL

I, _____, do solemnly declare:

1. That I am a Canadian Citizen.
2. That I am of the full age of 18 years.
3. That I am an elector of the Municipality of Oakland-Wawanesa.
4. That I am not disqualified under any provision of *The Municipal Act* or any other Act of the legislature from being a member of the council of the Municipality of Oakland-Wawanesa.
5. That I will act faithfully in the office of councillor without fear, favour, or affection and will truly, faithfully, and impartially, and to the best of my knowledge and ability, execute the duties and responsibilities of the office.

And I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the September 15, 2023 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the August 18, 2023 regular meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the September 5, 2023 general accounts payables, being cheque #'s 6684 to 6742, in the amount of \$124,046.05 be hereby approved.

BE IT RESOLVED that Direct Deposit 280, being staff payroll for the period August 7 to August 18, 2023 in the amount of \$14,735.96 be hereby approved.

BE IT RESOLVED that Direct Deposit 281, being election payroll for the period August 7 to August 18, 2023 in the amount of \$183.74 be hereby approved.

BE IT RESOLVED that Direct Deposit 282, being staff payroll for the period August 21 to September 1, 2023 in the amount of \$14,469.08 be hereby approved.

BE IT RESOLVED that Direct Deposit 283, being Council indemnities for the month of August, 2023 in the amount of \$ be hereby approved.

Utility Account

BE IT RESOLVED that the September 5, 2023 utility accounts payable, being cheque #'s 1060 to 1070 in the amount of \$15,235.44 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to August 31, 2023 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of August, 2023 be approved as previously circulated.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Age Friendly Manitoba – Community Collaboration Grant
Association of Manitoba Municipalities – August 18
Association of Manitoba Municipalities – August 28
Association of Manitoba Municipalities – September 1
Association of Manitoba Municipalities – September 8
Elections Manitoba – Support Voter Registration and Voting
Federation of Canadian Municipalities – Communique – August 14
Federation of Canadian Municipalities – Communique – August 28
Federation of Canadian Municipalities – Communique – September 5
Manitoba Hydro – New Overhead Line Installation
Manitoba Onsite Wastewater Management Association – Septic Awareness Week 2023
Municipal World – Respect – Promoting Civility in Local Government
Prairie Mountain Health – Therapy Dog Team
Wawanesa Children's Fair – Thank you to Municipality and to Public Works

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones

North Zone Report (Ward 2)

Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

None

UNFINISHED BUSINESS

Notice of Reconsideration – Payment for Dust Control

BE IT RESOLVED that Motion No. 304 (July 21, 2023) with respect to payment for dust control be reconsidered.

BE IT RESOLVED that the Administration be instructed to withhold payment for dust control services due to product quality and/or application.

BE IT RESOLVED that, following the successful reapplication of dust control products, payment in full be rendered to the vendor.

GENERAL BUSINESS

RfNow Proposed Fibre Path Addition – Road 113W in SE ¼ 18-8-19W

BE IT RESOLVED that the proposed fibre path for the north side of Road 113W, in the SE ¼ 18-8-19W as outlined on the map attached to correspondence dated August 20, 2023 from RfNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state.

RfNow Proposed Fibre Path Addition – Road 45N in SW ¼ 23-8-19W and NW ¼ 14-8-19W

BE IT RESOLVED that the proposed fibre path for the north side of Road 45N, east of Hwy. 10 in SW ¼ 23-8-19W and NW ¼ 14-8-19W as outlined on the map attached to correspondence dated August 28, 2023 from RfNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state.

Purchase of Municipal Right-of-Way in SE 21-7-17W

BE IT RESOLVED that (the request to purchase a portion of municipal right-of-way located south of PTH #2 in SE 21-7-17 be denied whereby a letter shall be provided to the applicant outlining that the Municipality does not currently have any interest in opening the road for public use, given its topography and the requirement for bridge construction should it ever be opened).

Observance of National Day for Truth and Reconciliation

WHEREAS the National Day for Truth and Reconciliation falls on Saturday, September 30, 2023;

AND WHEREAS both the Union and Non-Union contracts recognize the day as a Statutory Holiday;

NOW THEREFORE BE IT RESOLVED that the two waste transfer stations be open on Friday, September 29, 2023 from 2:30 p.m. to 6:30 p.m and closed on Saturday, September 30;

AND BE IT FURTHER RESOLVED that the Municipal Office be closed on Monday, October 2, 2023.

Shingle Disposition by Commercial Contractors – Policy # TRANS012

BE IT RESOLVED that Shingle Disposition by Commercial Contractors Policy # TRANS012 be approved.

MWM Environmental Agreement

BE IT RESOLVED that the agreement with MWM Environmental be extended for another one-year period as proposed including a percentage increase for the 2023 Consumer Price Index increase whereby the extension is to allow for additional input to the Province on the transition of the recycling model to a full Extended Producer Responsibility model.

Municipal Economic Development Infrastructure Program

BE IT RESOLVED that application be made under the Municipal Economic Development Infrastructure Program for the following project(s) (in prioritized order):

Approval of Tax Additions and Deletions

BE IT RESOLVED that in accordance with Sections 326 and 300 of The Municipal Act, the taxes added and cancelled listings provided by the Provincial Assessment Branch as supplementary taxes in the following amounts be approved:

Taxes Added	\$ 46,801.60
Taxes Cancelled	\$ 11,852.24

Approval of Change-in-Use Payback Taxes Added

BE IT RESOLVED that in accordance with Sections 17(5) and 17(7) of The Municipal Assessment Act, the farm use assessment information provided by the Provincial Assessment Branch as change-in-use taxes added in the following amount be approved:

Payback Taxes Added	\$2,654.56
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Utility Deficit Recovery

WHEREAS Wawanesa Utility incurred audited PSAB, PUB adjusted deficits of \$23,611 in 2021 and \$64,219 in 2022;

AND WHEREAS Wawanesa Utility had a 2022 audited Working Capital Surplus of \$64,384 which is \$15,849 less than the Public Utilities Board minimum requirement of \$80,233;

THEREFORE BE IT RESOLVED that the Municipality of Oakland Wawanesa request that the Public Utilities Board authorize Wawanesa Utility deficits of \$23,611 in 2021 and \$64,219 in 2022 with said deficits to be recovered through transfer from the accumulated cash surplus account of the Utility in the amount of \$71,981 and a deficit rate rider of \$1.86 per 1,000 gallons of water sold over 1 year.

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsections 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

Request for Proposal – Engineering Services - Drainage

BE IT RESOLVED that the proposal by _____ for engineering services for drainage between Main and Water Streets and between Second and Fourth Streets in Wawanesa, MB in the amount of \$ _____ be accepted whereby expenses shall be expended from _____.

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on **Friday, October 20, 2023** at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Elaine McGregor, A/Chief Administrative Officer

OATH OF OFFICE

OATH OF OFFICE FOR MEMBER OF COUNCIL

I, _____, do solemnly declare:

1. That I am a Canadian Citizen.
2. That I am of the full age of 18 years.
3. That I am an elector of the Municipality of Oakland-Wawanesa.
4. That I am not disqualified under any provision of *The Municipal Act* or any other Act of the legislature from being a member of the council of the Municipality of Oakland-Wawanesa.
5. That I will act faithfully in the office of councillor without fear, favour, or affection and will truly, faithfully, and impartially, and to the best of my knowledge and ability, execute the duties and responsibilities of the office.

And I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Sworn before me)
at the Municipality of Oakland-Wawanesa)
in the Province of Manitoba)
this 15 day of September, 2023.)

(Signature of person taking oath)

Chief Administrative Officer

**Council Meeting
August 18, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Friday, August 18, 2023 at 9:00 a.m. Members Present: Mike Fisher, Craig Hatch, Frank Jones (via telephone), Bob McDonald and Brett McGregor. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Chelsea Long and Videographer Cheryl Fraser

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

McDonald-McGregor

306 BE IT RESOLVED that the agenda for the August 18, 2023 meeting be accepted as presented with the addition of a fencing request and request for municipal support under the Order of General Business. CARRIED.

CONFIRMATION OF MINUTES

Fisher-Hatch

307 BE IT RESOLVED that the minutes of the July 21, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

McDonald-McGregor

308 BE IT RESOLVED that the August 9, 2023 general accounts payables, being cheque #'s 6640 to 6662 and 6664 to 6683, in the amount of \$137,387.11 be hereby approved. CARRIED.

Head of Council Kreklewich declared an interest in the following item and left the Chamber without discussion or debate.

Hatch-Fisher

309 BE IT RESOLVED that general accounts payable cheque #6663 to Dave Kreklewich in the amount of \$2,000.00 be approved. CARRIED.

Fisher-McDonald

310 BE IT RESOLVED that Direct Deposit 275, being staff payroll for the period July 10 to July 21, 2023 in the amount of \$16,639.03 be hereby approved. CARRIED.

Fisher-Hatch

311 BE IT RESOLVED that Direct Deposit 277, being staff payroll for the period July 24 to August 4, 2023 in the amount of \$16,279.05 be hereby approved. CARRIED.

McGregor-McDonald

312 BE IT RESOLVED that Direct Deposit 278, being election payroll for the period July 10 to July 21, 2023 in the amount of \$279.15 be hereby approved. CARRIED.

McDonald-Fisher

313 BE IT RESOLVED that Direct Deposit 279, being Council indemnities for the month of July, 2023 in the amount of \$4,646.42 be hereby approved. CARRIED.

Utility Account

Hatch-Fisher

314 BE IT RESOLVED that the August 9, 2023 utility accounts payable, being cheque #'s 1049 to 1059 in the amount of \$11,101.20 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Fisher-McDonald

315 BE IT RESOLVED that the Statement of Revenues and Expenditures report to July 31, 2023 be received as presented. CARRIED.

Bank Reconciliations

Hatch-McDonald

316 BE IT RESOLVED that the bank reconciliations for the month of July, 2023 be approved as previously circulated. CARRIED.

DELEGATIONS

Jeff Chuchmuch – Department of Natural Resources

McDonald-Fisher

317 BE IT RESOLVED that the presentation from Jeff Chuchmuch, Sergeant-Conservation Officer, in the Resource Management & Protection Division of Natural Resources and Northern Development, related to conservation efforts and enforcement be received. CARRIED.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – July 10
Association of Manitoba Municipalities – July 14
Association of Manitoba Municipalities – July 17
Association of Manitoba Municipalities – July 18
Association of Manitoba Municipalities – July 25
Association of Manitoba Municipalities – July 25
Association of Manitoba Municipalities – July 28
Association of Manitoba Municipalities – August 1
Association of Manitoba Municipalities – August 2
Association of Manitoba Municipalities – August 2
Burns Maendel – Onsite Septic Systems
Central Assiniboine Watershed District – Virtual Meeting July 31, 2023
Federation of Canadian Municipalities – Communique – July 17
Federation of Canadian Municipalities – Communique – July 31
Manitoba Association of Watersheds – 2023 Manitoba Watersheds Conference
Mashuplab – Empowering Aspiring Entrepreneurs in Western Canada
Minister of Consumer Protection and Government Services – Grant Award
Minister of Municipal Relations – Additional Provincial Funding
Multi-Material Stewardship Manitoba – Update on Manitoba's Transition to Full EPR
Municipal Relations Bulletin #2023-17 – Amendments to Winnipeg Charter & Planning Act
Municipal Relations Bulletin #2023-18 – Update Requirement to Accessibility Plans
Municipal Relations Bulletin #2023-19 – Municipal Economic Development Infrastructure Program
Municipal Relations Bulletin #2023-20 – Municipal Service Delivery Improvement Program
Peace Gardens – Gala in the Garden
Pardon Me – Criminal Record Suspension Program
Prairie Mountain Health – Summer Newsletter and Physician Recruitment
RCMP – Home Security
Shur-Gro – Hazardous Product Information

Fisher-Hatch

318 BE IT RESOLVED that the above noted communications be received. CARRIED.

McDonald-McGregor

319 BE IT RESOLVED that Administration be instructed to prepare a list of priorities for the September 15, 2023 Council meeting for possible application under the Municipal Economic Development Infrastructure Program. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – nothing to report

North Zone Report (Ward 2)

Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report

The Public Works Manager added to her written report to advise that in response to Workplace Safety & Health Work Order, public works staff will undertake all necessary chemical training to ensure compliance with the Improvement Order issued on July 12, 2023.

Fire Chief's Report – see written report

McDonald-McGregor

320 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

Application for Tile Drainage – SE 17-8-17 WPM, SW 16-8-17 WMP and SE 16-8-17 WPM (NextGen Drainage Solutions o/b/o Jeff Elder/Jackson Elder Family Farms Ltd.)

Fisher-Hatch

321 WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Jeff Elder/Jackson Elder Family Farms Ltd. with respect to a proposed tile drainage project located on SE 17-8-17 WPM, SW 16-8-17 WPM and SE 16-8-17 WPM;

AND WHEREAS a request has been made for a cut through Road 100N;

AND WHEREAS the concerns expressed by the Public Works Manager relate to areas of provincial jurisdiction and permitting;

AND WHEREAS Council electronically approved this application on July 31, 2023 to allow the work to be conducted at the same time as the adjoining approved work on the Boulton property;

THEREFORE BE IT RESOLVED that electronic approval of the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Jeff Elder/Jackson Elder Family Farms Ltd. to supply and install tile drainage on SE 17-8-17 WPM, SW 16-8-17 WPM and SE 16-8-17 WPM be confirmed subject to the road being returned to its original state following installation, including City of Brandon specifications for roadwork, with all work to be completed in consultation with the Public Works Manager. CARRIED.

GENERAL BUSINESS

Expansion of Central Assiniboine Watershed District

Fisher-McGregor

322 WHEREAS Manitoba has prepared an expansion proposal for the Central Assiniboine Watershed District that supports watershed-based management in Manitoba, and outlines the details of municipal participation in the Central Assiniboine Watershed District;

AND WHEREAS the Municipality of Oakland-Wawanesa has met with Manitoba regarding the expansion proposal for the Central Assiniboine Watershed District;

AND WHEREAS the Council of the Municipality of Oakland-Wawanesa understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Central Assiniboine Watershed District;

NOW THEREFORE BE IT RESOLVED that the Municipality of Oakland-Wawanesa supports the proposed area of the RM of Portage la Prairie and the Municipality of North Norfolk forming part of the Central Assiniboine Watershed District in accordance with The Watershed Districts Act and Regulation. CARRIED.

RFNow Proposed Fibre Path Addition – Road 43N in SW ¼ 12-8-19 W

McDonald-McGregor

323 BE IT RESOLVED that the proposed fibre path for the south side of Road 43N, east of Road 109W in the SW ¼ 12-8-19 W as outlined on the map attached to correspondence dated August 9, 2023 from RFNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state. CARRIED.

RFNow Proposed Fibre Path Addition – Road 37N in Township 7, Range 19 W

McDonald-Hatch

324 BE IT RESOLVED that the proposed fibre path for the north side of Road 37N, on Roads 111W, 112W and 113W in the Township 7, Range 19 W as outlined on the maps attached to correspondence dated August 9, 2023 from RFNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state. CARRIED.

RFNow Agreement

McGregor-Fisher

325 BE IT RESOLVED that Administration contact RFNow to advise of concerns with respect to the restoration process;

AND FURTHER, that Administration be directed to review the existing agreement to determine the ability to include a timeline for restoration and a clause related to the responsibility to confirm said restorations. CARRIED.

Extension re Disposition of Surplus Municipal Lands – Lots 7/10, Block 6, Plan 140 BLTO in Carroll MB (Wilcox)

McDonald-McGregor

326 WHEREAS in 2021, Devan Wilcox was the successful bidder for the purchase of Lots 7/10, Block 6, Plan 140 BLTO located in Carroll, MB;

AND WHEREAS in accordance with Land Disposition Policy No. PR001, an Offer to Purchase Agreement was entered into;

AND WHEREAS in accordance with the Offer to Purchase Agreement, the purchaser can request an extension to the two-year construction requirement;

AND WHEREAS the purchaser has requested a one-year extension;

NOW THEREFORE BE IT RESOLVED that the request for a one-year extension to the Offer to Purchase Agreement for Lots 7/10, Block 6, Plan 140 BLTO located in Carroll, MB (Wilcox) be approved. CARRIED.

RCMP Quarterly Policing Report

Fisher-McDonald

327 BE IT RESOLVED that the April 1 to June 30, 2023 RCMP Policing Report as previously distributed be received. CARRIED.

Fencing Request – NE 3-8-19 WPM (Smith)

Fisher-McDonald

328 BE IT RESOLVED that the request to build a non-permanent fence on the municipal right-of-way at NE 3-8-19 WPM (Smith) be approved subject to an agreement being entered into relating to removal of the fence should the Municipality ever need to utilize its roadway. CARRIED.

Request for Support – Nesbitt Community Club

Hatch-McGregor

- 329 BE IT RESOLVED that the request for support from the Nesbitt Community Club for municipal staff time and equipment to transport up to four loads of dirt from Creevy Farms to the location of the former church in Nesbitt, MB be approved subject to Administration being able to reach a mutually agreed upon time with Creevy Farms to load and haul the material. CARRIED.

IN-CAMERA SESSION

Hatch-Fisher

- 330 BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a financial matter as per Subsections 152(3)(b)(iii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED.

McDonald-McGregor

- 331 BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

Request for Proposals – Audit Services

McDonald-McGregor

- 332 BE IT RESOLVED that the proposal from Sensus Chartered Professional Accountants for auditing services for the five-year period commencing January 1, 2023 to December 31, 2027, in the amount of \$66,200 plus applicable taxes be accepted. CARRIED.

Disposition of Shingles

Hatch-Fisher

- 333 BE IT RESOLVED that a policy be prepared related to the requirement for the disposition of shingles from commercial establishments whereby commercial contractors will be required to contact the Municipal Office five days in advance of any disposition in order for the Municipality to arrange necessary disposal bins, and the contractor being required prepay the necessary fees and provide the receipt at the WTS upon arrival;

AND FURTHER, that new rates for shingle disposition be considered in conjunction with the 2024 budget and a review of the Fee By-law. CARRIED.

Western Financial – Requirement for Risk Improvements

McDonald-McGregor

- 334 BE IT RESOLVED that the matter of Requirement for Risk Improvements related to fuel tank removal or double lining be considered in conjunction with the 2024 budget deliberations. CARRIED.

Debenture – Water Plant and Lines

McDonald-Hatch

- 335 BE IT RESOLVED that the Administration be directed to prepare the necessary by-law to debenture \$1,360,000 over 20 years at an estimated rate of 8% based on a combination of per parcel and assessment levies for all properties in Wawanesa with the exception of roll numbers 220000, 221200 and 220600, with an option to prepay the per parcel rate of \$2,000. CARRIED.

Quotation #02-2023 – Road Clay Capping Services - MODIFIED

Councillor Hatch declared an interest in the following matter and left the Chamber during both the In-Camera Session and the Open Session without discussion or debate.

Fisher-McDonald

- 336 BE IT RESOLVED that the low bid of Quarry Hills Excavation & Gravel Ltd. in the amount of \$173,000 plus applicable taxes, inclusive of material, for road clay capping services for one mile on Road 43N (Treesbank Road), from Highway #10 east to Road 109W, be accepted whereby expenses shall be expended from the Gas Tax Reserve. CARRIED.

NOTICE OF MOTION

Councillor Hatch gave written notice that at the September 15, 2023 meeting of Council, he intends to request a reconsideration of Motion No. 304 (July 21, 2023) with respect to payment for dust control.

Prior to adjournment of the meeting, Councillor Fisher extended a public apology to the Indigenous community for comments made during the presentation from the Department of Natural Resources and noted the comments did not reflect the sentiments of Council.

ADJOURNMENT

McGregor-Hatch

- 337 BE IT RESOLVED that this meeting does now adjourn (11:32 a.m.) to meet again on **Friday, September 15, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Report Date
9/05/2023 1:22 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 9/05/2023
Batch: 2023-00213 to 2023-00228

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
6684	8/15/2023	International Union July 2023	Union - July 2023	385.86	385.86
6685	8/15/2023	Investia Financial July 2023	RRSP #N337111749	451.84	451.84
6686	8/15/2023	MEBP July 2023 2022	July 2023 Remittance 2022 Adjustment	4,511.02 119.77	4,630.79
6687	8/15/2023	Receiver General July 2023	July 2023 Remittance	15,978.15	15,978.15
6688	8/17/2023	Airmaster Sales Ltd. 61957	civic sign	97.70	97.70
6689	8/17/2023	AMM Trading Company Ltd. AMM12292	photocopier paper	224.71	224.71
6690	8/17/2023	Arbuckle Electric 16111	Nesbitt shop exhaust fan	292.86	292.86
6691	8/17/2023	Bell Mobility INC 08162023	RTK Survey Data	11.20	11.20
6692	8/17/2023	Brandt 4392302	filters	1,979.76	1,979.76
6693	8/17/2023	Carroll Cemetery Committee 08092023	donation to Carroll cemetery	500.00	500.00
6694	8/17/2023	Carroll Memorial Hall 08102023	Donation to Carroll Hall	500.00	500.00
6695	8/17/2023	CWB NATIONAL LEASING 18634737	MTS National Leasing	132.16	132.16
6696	8/17/2023	Gold Business Solutions 55M1348725	photocopier charges	334.80	334.80
6697	8/17/2023	Heritage Co-Op (1997) Ltd. 08162023 08172023	Fuel & Supplies Fuel & Supplies	452.07 9,517.49	9,969.56
6698	8/17/2023	Hodgson Construction 2023-1 2023-2	Culvert install 44N Remove beaver dam 105 N	9,599.60 924.00	10,523.60
6699	8/17/2023	Inland Kenworth dba 60026116 60026183 60026351 60026371	July 12-18, 2023 truck rental July 19-25, 2023 truck rental July 26 - Aug. 1/23 Truck rent Aug. 2-8/23 Truck Rental	1,223.96 1,582.36 1,223.96 1,223.96	5,254.24
6700	8/17/2023	Kelty Business Solutions CW-9335	managed IT service	1,376.26	1,376.26
6701	8/17/2023	MARKSMEN			

Report Date
9/05/2023 1:22 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 9/05/2023
Batch: 2023-00213 to 2023-00228

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		231090	Weed Spraying	24,002.74	24,002.74
6702	8/17/2023	Meighen Haddad LLP 100142	General Property Matters	1,542.45	1,542.45
6703	8/17/2023	7290226 Manitoba Ltd. 039252	Kubota farm king mower tire	152.32	
		040243	semi trailer tire	53.76	206.08
6704	8/17/2023	payment received already			
6705	8/17/2023	Regent Custom Cresting Ltd. 42808	hats/logo emb.	935.93	935.93
6706	8/17/2023	RM of Prairie Lakes 20230145	culvert	5,617.50	5,617.50
6707	8/17/2023	Safety Chicks 15563	eye wash/CSA pers. kit	206.53	206.53
6708	8/17/2023	Webber Printing 81320	ballots	240.80	240.80
6709	8/17/2023	Workers Compensation Board 08172023	July 11 - August 8, 2023	2,177.40	2,177.40
6710	8/17/2023	World of Water 57709	Office supplies (water)	31.80	31.80
6711	8/17/2023	XPLORE INC. 48992066	Internet	128.79	128.79
6712	8/24/2023	AMM Trading Company Ltd. 40858	Membership dues Sept 23-Aug 24	3,937.50	3,937.50
6713	8/24/2023	Bell MTS 08172023	204 824-2666	312.41	
		08172023	204 824-2602	62.84	375.25
6714	8/24/2023	Edith Campbell 08232023	library membership	50.00	50.00
6715	8/24/2023	Canadian Linen & Uniform 5503138397	mat	92.52	92.52
6716	8/24/2023	McCandless Tramley 08222023	Legal fees Jun 1-Jul 31/2023	1,911.84	1,911.84
6717	8/24/2023	McGregor, Derek 08232023	tests/ medical/mileage	241.00	241.00
6718	8/24/2023	Quadient Canada Ltd. 2644739	postage meter	100.63	100.63
6719	8/24/2023	Rusty Bucket Auto 12931	Unit #1 2014 International	512.51	
		12513	2001 Ford driveshaft	811.20	1,323.71
6720	8/24/2023	Waldner Adam 0	WTS Maintenance Oakland	1,890.76	1,890.76
6721	9/05/2023	Bell Mobility INC 08292023	RTK Survey Data	126.34	126.34

Report Date
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Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 9/05/2023
Batch: 2023-00213 to 2023-00228

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6722	9/05/2023	BelIMTS 08292023	Acct. 40486199	28.00	28.00
6723	9/05/2023	C & E Locksmiths & Hardware 12434	12 keys cut	47.04	47.04
6724	9/05/2023	City of Brandon 147274	Retainer fee Quarterly fees	4,089.75	4,089.75
6725	9/05/2023	Danners, Dave 08312023	stairs/railings for ice plant	8,900.00	8,900.00
6726	9/05/2023	Cheryl Fraser 08282023	Election Day	300.00	300.00
6727	9/05/2023	Luanne Gibb 08282023	Working Election/training	250.00	250.00
6728	9/05/2023	Gullett, Dennis 08292023	supplies	434.04	434.04
6729	9/05/2023	Maureen Hawkins 08282023	Working Election/training	250.00	250.00
6730	9/05/2023	Leachman, Clark 08302023	2022 Pitrun 1975 yds @\$1.70	3,525.37	3,525.37
6731	9/05/2023	Manitoba Hydro 08292023 08292023 08292023 08292023 08312023 08312023 08312023 09052023 09052023 09052023	315 Main St. 106 4th St. 319 Main St. NE 2-8-19 Treesbank Well Hydro SE 11-8-19 Hydro Shop Nesbitt Hydro NW 19-8-19 Hydro Nesbitt Lighting Hydro Carroll Lighting Hydro Wawa. Lighting	27.48 139.94 58.61 41.50 25.36 189.71 77.15 145.13 138.80 1,084.89	 1,928.57
6732	9/05/2023	Murray's Fire Extinguishers C-43080	extinguisher service call	1,570.24	1,570.24
6733	9/05/2023	7290226 Manitoba Ltd. 040632 040729	Repair air leak flat tire	85.29 53.76	 139.05
6734	9/05/2023	Wendy Petersen 08242023	Animal Control	339.12	339.12
6735	9/05/2023	Quadiant Canada Ltd. 08312023	postage for meter	1,500.00	1,500.00
6736	9/05/2023	RBC Royal Bank 08302023 08302023	Visa Annual Fee Visa PW	12.00 318.39	 330.39
6737	9/05/2023	Smith, Sandra 08282023	Election Day/Training Day	300.00	300.00
6738	9/05/2023	Super Plumbing & Heating			

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Municipality of Oakland-Wawanesa
List of Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		W16598	toilet plugged	157.37	157.37
6739	9/05/2023	Tessa Burney 03	Office Cleaning	262.50	262.50
6740	9/05/2023	Unplug Sewer Services Ltd. 7345	roto root & camera office	739.20	739.20
6741	9/05/2023	Wawanesa Wrench Works 4331	cub cadet repairs	935.12	935.12
6742	9/05/2023	Westman Communications Group 08142023	internet	137.71	
		08292023	Internet/phone	99.52	237.23
				Total for AP:	124,046.05

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 AUG 17
RUN TIME: 09:10:08
PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT
PAGE: 1
BUSINESS DATE: 2023 AUG 17

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585
FILE CREATION NUMBER: 0280
FILE CREATION DATE: 2023 AUG 17
DUE DATE VALUE DATE SELECT DATE NUMBER OF PAYMENTS TOTAL AMOUNT
2023 AUG 18 2023 AUG 18 2023 AUG 17 13 14,735.96CR
VALID TRANS FOR 055547 13 14,735.96CR
REJECTED TRANS FOR 033547 0 0.00CR
T-ERROR TRANS FOR 053547 0 0.00CR
GRAND TOTAL FOR 055547 13 14,735.96CR

Staff Payroll Aug 7 to Aug 18, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 AUG 17
RUN TIME: 09:08:53
MUNICIPALITY OF OAKLAND-WAWANE
PDS CAD
INST/BRANCH: 0003
ACCOUNT NO. 1001585
PAGE: 1
BUSINESS DATE: 2023 AUG 17

FILE CREATION NUMBER:		0281	PAYMENT DISTRIBUTION SERVICE FILE INPUT PAYMENT CONFIRMATION REPORT	
FILE CREATION DATE:		2023 AUG 17		
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 AUG 18	2023 AUG 18	2023 AUG 17	1	183.74CR
VALID TRANS FOR 055547			1	183.74CR
REJECTED TRANS FOR 035347			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			1	183.74CR

Selection Payroll Aug 7 to Aug 18, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 AUG 31
RUN TIME: 08:59:10

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 AUG 31

MUNICIPALITY OF OAKLAND-WAWANE	055547-0000	PDS CAD	INST/BRANCH: 0003	ACCOUNT NO. 1001585
FILE CREATION NUMBER:	0282			
FILE CREATION DATE:	2023 AUG 31			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 SEP 01	2023 SEP 01	2023 AUG 31	12	14,469.08CR
VALID TRANS FOR 055547			12	14,469.08CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			12	14,469.08CR

Staff Payroll Aug 21 to Sept 01, 2023

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Municipality of Oakland-Wawanesa
List of Accounts for Approval
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
1060	8/24/2023	Allen & Bolack Excavating Ltd. 38285	321 Park st	2,692.86	2,692.86
1061	8/24/2023	ALS Labratory Group 3311346529	Water Samples	59.85	59.85
1062	8/24/2023	Norman Buenaventurea 211000	Return of account overpayment	69.87	69.87
1063	8/24/2023	EMCO Waterworks 652233000634	Water Connection Supplies	26.19	26.19
1064	8/24/2023	Wilton, Drew Aug 2023	August 2023	4,032.13	4,032.13
1065	9/05/2023	ALS Labratory Group 3311359126	Water Samples	59.85	59.85
1066	9/05/2023	Bell Mobility INC Dialer Aug/23	Dialer Alert 761-5629	40.30	40.30
1067	9/05/2023	Manitoba Hydro 6528337 Aug/23 6775321 Aug/23 6522379 Aug/23 6744702 Aug/23 6543450 Aug/23	Euclid New well Pole 4B Water St. Lot 0 BI 2 PI 95 301 Park St.	95.31 107.90 305.81 192.82 699.78	1,401.62
1068	9/05/2023	Municipal Sewer Maintenance 2142	Sewer Cleaning	5,318.33	5,318.33
1069	9/05/2023	RBC Royal Bank Visa PW UTL-01	Visa PW August Statement	966.48	966.48
1070	9/05/2023	Wolseley Canada Inc. 8291447	supplies	567.96	567.96
				Total for UT:	15,235.44
				Grand Total:	158,235.36

Certified Correct This September 5, 2023

Mayor

Administrator

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending August 31, 2023

	<u>Actual</u>
REVENUES	
Other Revenues	369,139.71
640-100-110 - Transfer from Replacement Reserve	43,617.88
640-100-123 - Transfer from Gas Tax Reserve - W	74,525.00
TOTAL REVENUES:	<u>487,282.59</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	380,935.66
520-000-000 - Protective Services	71,511.68
530-100-000 - Transportation Services	503,609.24
540-100-000 - Environmental Health Services	76,930.76
560-100-000 - Environmental Development Services	1,762.90
570-100-000 - Economic Development Services	32,896.95
580-100-000 - Recreation & Culture	4,165.00
590-990-000 - TF-Transfers & Surplus Appr	222,870.83
Total Basic Expenditures:	<u>1,294,683.02</u>
TOTAL EXPENDITURES:	<u>1,294,683.02</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(807,400.43)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending August 31, 2023

	Budgeted	Actual	Variance	Var %
OTHER REVENUES				
Added Taxes				
410-100-110 - Taxes Added to Roll - O	30,000.00	31,477.79	1,477.79	5
410-100-111 - Taxes Added to Roll - W	10,000.00	5,995.50	(4,004.50)	40-
Licenses, Permits & Fines				
450-100-100 - Licenses - Business & Lottery	150.00	157.50	7.50	5
450-100-120 - Development Permits	7,000.00	2,450.00	(4,550.00)	65-
450-100-122 - Approaches Permits	300.00	300.00		
450-100-130 - Key Charges	200.00	275.00	75.00	38
450-100-145 - Aggregate Transport Fees	5,000.00	10,272.61	5,272.61	105
450-100-190 - Grazing Leases	705.24	564.19	(141.05)	20-
450-100-192 - Animal Control Fines	300.00	2,880.85	2,580.85	860
Protective Services				
440-100-125 - Donations to Fire Department		2,850.00	2,850.00	
440-100-126 - Donations to Emergency Medical Response		19,181.00	19,181.00	
450-100-165 - Fire Calls	10,000.00	6,255.00	(3,745.00)	37-
450-100-168 - Fire Department Agreements	6,276.50	2,240.00	(4,036.50)	64-
Environmental				
450-100-150 - MMSM & WRARS Payments	32,000.00	17,163.18	(14,836.82)	46-
450-100-158 - Waste Disposal - Tire Recycling	500.00	111.50	(388.50)	78-
450-100-160 - Waste Disposal - Shingles	1,000.00	790.00	(210.00)	21-
450-100-162 - Waste Disposal - Scrap Metal	6,000.00	4,851.84	(1,148.16)	19-
450-100-163 - Recycling Contracts - Green Acres	1,805.44	1,805.44		
Sales of Service				
420-100-130 - Sales of Service - Transportation		26,380.00	26,380.00	
420-100-140 - Sales of Service - WTS	10,750.00	5,000.00	(5,750.00)	53-
Sales & Rentals				
420-100-185 - Tax Certificate Revenue	4,000.00	1,400.00	(2,600.00)	65-
420-100-190 - Sales of Goods (Maps, Pins)	600.00	366.35	(233.65)	39-
420-100-200 - Rentals/Lease	1,200.00	1,200.00		
420-100-210 - Mobile Home Rentals	9,600.00	7,200.00	(2,400.00)	25-
450-100-170 - Sale of Land		12,296.25	12,296.25	
Interest & Penalties				
410-100-120 - Tax and Redemption Penalties	18,000.00	11,350.66	(6,649.34)	37-
460-100-102 - Investment Income	9,000.00	6,488.35	(2,511.65)	28-
460-100-110 - Patronage Dividends	2,200.00	2,494.00	294.00	13
Other Income				
490-100-100 - Sundry - Miscellaneous Revenue	2,500.00	12,128.83	9,628.83	385
490-100-103 - SRR Portion of Shared Staff	10,434.00		(10,434.00)	100-
490-100-104 - SRR Contribution to Office Expenses	500.00		(500.00)	100-
Grants & Donations				
430-100-100 - Unconditional Grants - Municipal Operati	238,000.00	144,841.37	(93,158.63)	39-
440-100-110 - Conditional Grants	14,881.00	24,972.50	10,091.50	68
440-100-115 - Charitable Donations/Grants Received		3,400.00	3,400.00	

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MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending August 31, 2023

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	Budgeted	Actual	Variance	Var %
Federal Gov't Grants				
430-100-130 - Canada Community Building Fund - O	66,145.33		(66,145.33)	100-
430-100-135 - Canada Community Building Fund - W	33,072.67		(33,072.67)	100-
TRANSFERS				
640-100-110 - Transfer from Replacement Reserve	53,200.00	43,617.88	(9,582.12)	18-
590-900-900 - Transfer from Fire Reserve	40,000.00		(40,000.00)	100-
640-100-122 - Transfer from Gas Tax Reserve - O	130,000.00		(130,000.00)	100-
640-100-123 - Transfer from Gas Tax Reserve - W	120,000.00	74,525.00	(45,475.00)	38-
640-100-124 - Transfer from Emergency Mitigation Reser	2,000.00		(2,000.00)	100-
TOTAL OTHER REVENUES & TRANSFERS:	877,320.18	487,282.59	(390,037.59)	44-

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending August 31, 2023

	Budgeted	Actual	Variance	Var %
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Legislative				
510-100-100 - GG - Legislative - Head of Council	13,638.14	8,493.32	5,144.82	38
510-100-101 - GG - Councillors	66,426.30	39,085.51	27,340.79	41
510-100-102 - GG - Other Leg. Services - Mileage	5,000.00	1,014.76	3,985.24	80
510-100-104 - GG - Ward Meetings	1,000.00		1,000.00	100
Total Legislative:	86,064.44	48,593.59	37,470.85	44
General Administrative				
510-100-108 - GG - CAO	89,250.00	61,788.60	27,461.40	31
510-100-109 - GG - Finance Officer	72,170.87	49,744.77	22,426.10	31
510-100-113 - GG - Admin. Salaries	34,998.11	24,685.90	10,312.21	29
510-100-114 - GG - Admin Assistant	42,408.48	29,353.60	13,054.88	31
510-100-116 - GG - Green Team - Office	6,650.00	7,036.48	(386.48)	6-
510-100-222 - GG - Clerk & Staff Training & Education	2,500.00	2,257.44	242.56	10
510-110-120 - GG - Admin & Employee Benefits	32,800.00	25,526.16	7,273.84	22
510-200-200 - GG - Office Contract Services	300.00	706.76	(406.76)	136-
510-200-201 - GG - Mileage - Office	300.00	41.81	258.19	86
510-200-210 - GG - Legal Contract Services	7,000.00	8,112.09	(1,112.09)	16-
510-200-220 - GG - Audit Contract Services	15,000.00	10,159.65	4,840.35	32
510-200-230 - GG - Assessment Contract Services	38,500.00		38,500.00	100
510-200-240 - GG -Taxation (Municipal Properties)	22,262.64	22,644.66	(382.02)	2-
510-200-260 - GG - Photocopier Charges	2,400.00	1,460.48	939.52	39
510-200-300 - GG - Meals	400.00	603.33	(203.33)	51-
510-200-360 - GG - Building Maint/Renovation	1,000.00		1,000.00	100
510-200-366 - GG - Computers and Software	37,700.00	21,929.78	15,770.22	42
510-200-370 - GG - Newspaper Advertising	4,000.00	1,183.72	2,816.28	70
510-300-200 - GG - Hydro -Office	4,000.00	2,470.37	1,529.63	38
510-300-202 - GG - Phone & Internet	10,500.00	5,277.39	5,222.61	50
510-400-200 - GG - Office Supplies	15,000.00	9,200.50	5,799.50	39
510-400-201 - GG - Postage	6,200.00	5,247.75	952.25	15
Total General Administrative:	445,340.10	289,431.24	155,908.86	35
Other General Government				
510-400-310 - GG - Elections	2,000.00	1,118.54	881.46	44
510-400-320 - GG - Conv. & Training Registrations	4,000.00	645.00	3,355.00	84
510-400-321 - GG - Convention Daily Indemnities	3,475.00		3,475.00	100
510-400-322 - GG - Convention/Seminar Mileage	1,200.00	748.62	451.38	38
510-400-323 - GG - Convention Expense	6,000.00	1,202.75	4,797.25	80
510-400-330 - GG - Damage Claims & Liability Insurance	32,500.00	35,347.17	(2,847.17)	9-
510-400-350 - GG - Membership Fees	5,200.00	5,168.60	31.40	1
510-400-360 - GG - Other General Government -Sundry	800.00		800.00	100
510-500-500 - GG - General Govt. Grants	6,500.00	4,770.00	1,730.00	27
510-500-510 - GG - Library Services	1,500.00	450.00	1,050.00	70
510-900-910 - GG - Health Care Spending Account	10,000.00	6,549.66	3,450.34	35
510-900-930 - GG - Bank Charges & Interest	2,700.00	3,110.49	(410.49)	15-
510-900-950 - Recoveries (Deduct) Utilities	(16,200.00)	(16,200.00)		
Total Other General Government:	59,675.00	42,910.83	16,764.17	28
TOTAL GENERAL GOVERNMENT SERVICES:	591,079.54	380,935.66	210,143.88	36

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending August 31, 2023

	Budgeted	Actual	Variance	Var %
PROTECTIVE SERVICES				
Fire				
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	23,000.00	8,179.50	14,820.50	64
520-300-102 - PS - Renumeration, Drills, Fires	16,500.00	2,622.35	13,877.65	84
520-300-104 - PS - Building Operation and Maintenance	3,000.00	673.65	2,326.35	78
520-300-106 - PS - Repairs and Replacement, Tools	12,000.00	7,502.33	4,497.67	37
520-300-108 - PS - Insurance	22,900.00	10,730.12	12,169.88	53
520-300-110 - PS - Fire - Utilities	11,000.00	4,678.06	6,321.94	57
520-300-112 - PS - Fire Fighting Gear and Equipment	24,800.00	13,976.94	10,823.06	44
520-300-114 - PS - Fuel	4,000.00	2,351.46	1,648.54	41
520-300-116 - PS - Fire Hydrant Rentals	4,750.00		4,750.00	100
520-400-110 - PS - Fire - Materials & Supplies Misc.	5,000.00	2,003.84	2,996.16	60
520-500-110 - PS - Flood Protection & Prevention	2,000.00		2,000.00	100
Total Fire:	128,950.00	52,718.25	76,231.75	59
Emergency Measures				
520-200-120 - PS - 911 Agreement	8,332.92	8,332.92		
520-200-130 - PS - Emergency Measures Organization	3,000.00	1,040.00	1,960.00	65
520-200-132 - PS - EMR/First Response Renumeration	2,500.00		2,500.00	100
520-200-133 - PS - EMR/First Response Training	1,500.00		1,500.00	100
520-200-134 - PS - EMR/First Response Start Up Costs	5,275.00		5,275.00	100
520-200-135 - PS - Paramedic Association Memberships	5,600.00	3,453.50	2,146.50	38
520-200-136 - PS - EMR Equip purchased from Donations		3,320.46	(3,320.46)	
Total Emergency Measures:	26,207.92	16,146.88	10,061.04	38
Other Protection				
520-200-210 - PS - Building-Fire-Plumb Inspections	6,760.00		6,760.00	100
520-200-260 - PS - Animal & Pest Control	4,800.00	2,646.55	2,153.45	45
Total Other Protection:	11,560.00	2,646.55	8,913.45	77
TOTAL PROTECTIVE SERVICES:	166,717.92	71,511.68	95,206.24	57
TRANSPORTATION SERVICES				
Public Works Employees & Benefits				
530-100-110 - TS - PW Foreman Wages	78,113.00	52,095.99	26,017.01	33
530-100-111 - TS - PW Operators Wages	61,019.00	43,326.90	17,692.10	29
530-100-112 - TS - PW Operators Wages	57,799.00	42,695.37	15,103.63	26
530-100-113 - TS - PW Operator	52,647.00	23,757.92	28,889.08	55
530-100-114 - TS - PW Seasonal	18,000.00	1,998.48	16,001.52	89
530-100-115 - TS - PW Seasonal - (Green Team)	7,000.00	11,250.31	(4,250.31)	61-
530-100-116 - TS - Equip Operators Allowances	3,000.00	978.80	2,021.20	67
530-100-117 - TS - Workers Compensation & Safety	4,500.00	4,066.00	434.00	10
530-100-130 - TS - Dust Control	4,000.00	(7,726.93)	11,726.93	293
530-110-120 - TS - Employee Benefits	36,000.00	26,165.66	9,834.34	27
530-110-125 - TS - Employee Training & Education	1,000.00	105.00	895.00	90
530-200-116 - TS - Equipment Insur & Registration	27,000.00	32,602.32	(5,602.32)	21-
530-200-135 - TS - Road Main. Gravel Trucking	40,000.00		40,000.00	100
530-200-136 - TS - Road Maintenance		15,580.37	(15,580.37)	
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	3,200.00	1,894.41	1,305.59	41
530-300-110 - TS - Street Lighting - Wawa	13,200.00	7,238.56	5,961.44	45
530-300-115 - TS - Manager's Cell Phone	1,510.00	837.22	672.78	45
530-300-116 - TS - Nesbitt & Wawa Shops Utility	10,800.00	4,883.53	5,916.47	55

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending August 31, 2023

	Budgeted	Actual	Variance	Var %
530-400-111 - TS - Equipment Fuel	117,000.00	51,859.93	65,140.07	56
530-400-114 - TS - Equip Repairs - Mower Attachments		2,079.06	(2,079.06)	
530-400-115 - TS - Equip Repairs & Maint - Misc	3,500.00	1,895.70	1,604.30	46
530-400-116 - TS - Work Shop & Yard Operations	35,000.00	25,778.26	9,221.74	26
530-400-117 - TS - Equip. Repairs - Shulte Mower	3,000.00	719.68	2,280.32	76
530-400-118 - TS - Equip. Repairs NH Loader - W	1,500.00	2,868.68	(1,368.68)	91-
530-400-119 - TS - Equip. Repairs - Loader	3,000.00	6,141.33	(3,141.33)	105-
530-400-120 - TS - Equip Repairs-Loader Attachments		117.29	(117.29)	
530-400-121 - TS - Equip. Repairs - Graders	20,000.00	22,040.77	(2,040.77)	10-
530-400-122 - TS - Equip Repairs - CASE IH Tractor	2,500.00	686.81	1,813.19	73
530-400-123 - TS - Equip. Repair - Gravel Trailer	3,000.00	3,686.34	(686.34)	23-
530-400-125 - TS - Equip Repairs - Backhoe	2,000.00		2,000.00	100
530-400-126 - TS - Equip Repairs - F550	3,500.00	774.99	2,725.01	78
530-400-127 - TS - Equip Repairs - 2011 GMC Truck	1,500.00	1,600.72	(100.72)	7-
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	1,500.00	300.90	1,199.10	80
530-400-129 - TS - Equip Repairs - Kenworth Tandem	1,000.00	4,086.53	(3,086.53)	309-
530-400-131 - TS - Road Main. Gravel Crushing	66,300.00	60,679.20	5,620.80	8
530-400-133 - TS - Road Mtce - Wawa Sand & Salt,Gravel	2,000.00	3,744.00	(1,744.00)	87-
530-400-134 - TS - Truck Rental	30,000.00	14,341.50	15,658.50	52
530-400-148 - TS - Material & Supplies - W		551.81	(551.81)	
530-400-150 - TS - Sidewalks & Boulevards	3,000.00		3,000.00	100
530-400-160 - TS - Bridges, Culverts & Drainage - W	15,000.00		15,000.00	100
530-400-161 - TS - Bridges, Culverts & Drainage - O		29,495.79	(29,495.79)	
530-400-191 - TS - Snow & Ice Removal - O	3,000.00		3,000.00	100
530-400-220 - TS - Traffic Services - O	4,000.00	7,038.31	(3,038.31)	76-
530-400-225 - TS - Traffic Services - W	2,000.00	1,114.48	885.52	44
530-400-310 - TS - Asset Management	3,100.00	257.25	2,842.75	92
Total Public Works Employees & Benefits:	745,188.00	503,609.24	241,578.76	32
TOTAL TRANSPORTATION SERVICES:	745,188.00	503,609.24	241,578.76	32
ENVIRONMENTAL HEALTH SERVICES				
Environmental Health Services				
540-100-110 - EH - WTS - Wages - W	14,500.00	9,224.51	5,275.49	36
540-110-120 - EH - Employee Benefits - WTS-W	2,100.00	849.10	1,250.90	60
540-200-100 - EH - Wages - WTS - Staff - O	16,400.00	11,055.63	5,344.37	33
540-200-109 - EH - WTS Hydro - O	1,650.00	406.14	1,243.86	75
540-200-110 - EH - WTS - Municipal Waste Management	65,100.00	34,713.87	30,386.13	47
540-200-112 - EH - WTS - Maintenance - O	1,000.00	1,987.75	(987.75)	99-
540-200-113 - EH - WTS - Maintenance - W	1,000.00	257.04	742.96	74
540-200-130 - EH - Municipal Wells - Treesbank	1,500.00	982.94	517.06	34
540-200-135 - EH - Municipal Wells - Hayfield	1,500.00	(292.65)	1,792.65	120
540-200-150 - EH - Recycling	27,125.00	15,456.93	11,668.07	43
540-200-160 - EH - WTS Improvements	2,500.00	1,391.00	1,109.00	44
540-210-120 - EH - Employee Benefits - WTS-O		898.50	(898.50)	
Total Environmental Health Services:	134,375.00	76,930.76	57,444.24	43
TOTAL ENVIRON HEALTH SERVICES:	134,375.00	76,930.76	57,444.24	43

PUBLIC HEALTH & WELFARE SERVICES

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending August 31, 2023

	Budgeted	Actual	Variance	Var %
550-200-180 - H&W - Social Welfare Assistance	1,800.00		1,800.00	100
550-500-500 - H&W - Cemeteries	5,000.00		5,000.00	100
550-500-510 - H&W - Grants to Hospitals	3,000.00		3,000.00	100
550-500-521 - H&W - Handi Transit	15,000.00		15,000.00	100
550-500-525 - H&W - Senior Independent Services	1,300.00		1,300.00	100
TOTAL PUBLIC HEALTH & WELFARE SERVICES:	26,100.00	0.00	26,100.00	100
ENVIRONMENTAL DEVELOPMENT SERVICES				
560-200-100 - ED - Planning & Zoning (Rest of Mon)	4,000.00		4,000.00	100
560-200-136 - ED - Other Beautification - Flowers	2,000.00	1,762.90	237.10	12
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES:	6,000.00	1,762.90	4,237.10	71
ECONOMIC DEVELOPMENT SERVICES				
570-100-120 - EC - Destruction of Pests	1,500.00	880.00	620.00	41
570-100-170 - EC - Conservation District	7,470.44	7,470.44		
570-200-140 - EC - Weed Control	40,000.00	22,959.75	17,040.25	43
570-200-160 - EC - Veterinary Services	932.00	913.92	18.08	2
570-200-210 - EC - Tourism	549.00	549.00		
570-500-185 - EC - Staff Appreciation	2,000.00	123.84	1,876.16	94
TOTAL ECONOMIC DEVELOPMENT SERVICES:	52,451.44	32,896.95	19,554.49	37
RECREATION & CULTURAL SERVICES				
580-400-140 - R&C - Skating Rinks & Arenas - Materials	5,100.00		5,100.00	100
580-500-101 - R&C - Rec Comm (Waterpk, Camp, Baseball)	49,165.00	765.00	48,400.00	98
580-500-110 - R&C - Community Centres & Halls	12,780.00		12,780.00	100
580-500-120 - R&C - Grants re Water to facilities	4,500.00		4,500.00	100
580-500-140 - R&C - Skating Rinks & Arenas	39,260.00		39,260.00	100
580-500-170 - R&C - Museums	500.00		500.00	100
580-500-175 - R&C - Charitable Donations/Grants		3,400.00	(3,400.00)	
TOTAL RECREATION & CULTURAL SERVICES:	111,305.00	4,165.00	107,140.00	96
FISCAL SERVICES				
Transfer to Capital				
590-990-987 - TF - Transfer to Capital - Building	13,346.42	15,627.92	(2,281.50)	17-
590-990-991 - TF - Transfer to Capital - PW	328,200.00	150,270.41	177,929.59	54
590-990-992 - TF - Transfer to Capital - Fire	20,000.00		20,000.00	100
Total Transfer to Capital:	361,546.42	165,898.33	195,648.09	54
Contributions to Reserves				
590-990-984 - TF-Contribution to Emergency Mitigation	14,881.00		14,881.00	100
590-990-986 - TF-Contribution to WTS Decommissioning	1,000.00		1,000.00	100
590-990-990 - TF-Contribution to LT Service Reserve	1,450.00		1,450.00	100
590-990-993 - TF - Contribution to General Reserve	129,000.00		129,000.00	100
590-990-994 - TF - Contribution to Building Reserve	45,000.00		45,000.00	100
590-990-995 - TF - Gas Tax Reserve Provision - O	66,145.33		66,145.33	100
590-990-996 - TF - Gas Tax Reserve Provision - W	33,072.67	24,972.50	8,100.17	24
590-990-997 - TF - Contribution to Fire Reserve	70,000.00		70,000.00	100
590-990-999 - TF - Contribution to Replacement Reserv	109,500.00	32,000.00	77,500.00	71

Report Date
09/06/2023 2:33 PM

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending August 31, 2023

Page 5

	Budgeted	Actual	Variance	Var %
Total Contributions to Reserves:	470,049.00	56,972.50	413,076.50	88
Debentures Debt				
590-700-703 - Interest on Bank Loan #3	1,018.29		1,018.29	100
590-700-706 - Interest on Bank Loan #4	1,199.99		1,199.99	100
590-700-707 - Interest on Bank Loan #5	7,470.71		7,470.71	100
Total Debentures Debt:	9,688.99	0.00	9,688.99	100
Other Fiscal Services				
590-700-750 - FS - Deficit Recovery	150,000.00		150,000.00	100
Total Other Fiscal Services:	150,000.00	0.00	150,000.00	100
TOTAL FISCAL SERVICES:	991,284.41	222,870.83	768,413.58	78
TOTAL EXPENDITURES:	2,824,501.31	1,294,683.02	1,529,818.29	54

MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending August 31, 2023

	Budgeted	Actual	Surplus (Deficit)	Var %
REVENUES				
Water and Sewer Charges				
750-100-100 - Water Consumer Sales	179,450.00	89,673.10	(89,776.90)	50-
Total Water and Sewer Charges:	179,450.00	89,673.10	(89,776.90)	50-
Other Revenues				
750-100-115 - Property taxes	110,591.46		(110,591.46)	100-
750-100-130 - Penalties	1,650.00	1,166.24	(483.76)	29-
750-100-140 - Hydrant Rentals	4,750.00		(4,750.00)	100-
750-100-150 - Installation Service	5,000.00		(5,000.00)	100-
750-100-170 - Provincial Grants	10,000.00		(10,000.00)	100-
750-200-100 - Investment Income	1,000.00	1,096.89	96.89	10
780-100-110 - Transfer from General Reserve - Utility	20,000.00		(20,000.00)	100-
Total Other Revenues:	152,991.46	2,263.13	(150,728.33)	99-
TOTAL REVENUES:	332,441.46	91,936.23	(240,505.23)	72-
EXPENDITURES				
Water supply				
760-100-100 - UT - Administration-office	8,100.00	8,100.00		
760-200-000 - UT - Water/Wastewater contractor	22,750.00	15,676.55	7,073.45	31
760-200-010 - UT - Training & Education (Water)	1,000.00	1,477.44	(477.44)	48-
760-200-120 - UT - Water Treatment Plant	3,500.00	13,886.96	(10,386.96)	297-
760-200-150 - UT - Transmission & Distribution	24,000.00	15,211.17	8,788.83	37
760-200-160 - UT - Other Water Supply Costs - Contract	2,000.00	1,774.81	225.19	11
760-200-170 - UT - Water Connections - Contract Serv	1,000.00		1,000.00	100
760-300-130 - UT - Wells - Utilities	10,000.00	4,953.14	5,046.86	50
760-400-120 - UT - Water Treatment Plant-Supplies	15,000.00	5,982.41	9,017.59	60
760-400-150 - UT - Transmission & Distribution - Mater	1,000.00	1,163.65	(163.65)	16-
760-400-160 - UT - Other Water Supply Costs - Material		13.90	(13.90)	
760-300-160 - UT - Handheld Water Reader	500.00	3,389.76	(2,889.76)	578-
Total Water supply:	88,850.00	71,629.79	17,220.21	19
Sewage Collection and Disposal				
770-000-100 - UT - Sewer Administration - office	8,100.00	8,100.00		
770-200-000 - UT - Water/Wastewater contractor	22,400.00	15,490.97	6,909.03	31
770-200-010 - UT - Training & Education (Sewage)	1,000.00	1,355.70	(355.70)	36-
670-200-130 - UT - Sewage Collection System - Contract	6,800.00		6,800.00	100
770-200-130 - UT - Insurance (Sewage)	4,500.00	4,542.04	(42.04)	1-
770-400-120 - UT - Sewage Lift Station - Materials & S	200.00	435.36	(235.36)	118-
Total Sewage Collection and Disposal:	43,000.00	29,924.07	13,075.93	30
790-100-105 - UT - Transfer to Capital - Utility	30,000.00		30,000.00	100
790-100-110 - UT - Transfer to Reserves	60,000.00		60,000.00	100
730-500-110 - Debenture Unmatured Wawanesa Lagoon	82,138.94		82,138.94	100
760-700-700 - UT - Interest on Debentures	28,452.52		28,452.52	100
TOTAL EXPENDITURES:	332,441.46	101,553.86	230,887.60	69

NET OPERATING SURPLUS/(DEFICIT)

Report Date
09/06/2023 2:33 PM

MUNICIPALITY OF OAKLAND-WAWANESA
UTILITY REVENUES AND EXPENDITURES
For the Period Ending August 31, 2023

Page 2

	Budgeted	Actual	Surplus (Deficit)	Var %
Revenues	332,441.46	91,936.23	(240,505.23)	72-
Expenses	332,441.46	101,553.86	230,887.60	69
Net Surplus (Deficit)	0.00	(9,617.63)	(9,617.63)	0

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE September 15, 2023

SUBMITTED BY Councillor Fisher

I would like to report as follows:

- I attended the August Council Meeting.
- I reviewed Emails from Staff/Head of Council/Councillors/Public Works Manager

Anything else I will bring up at Meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE September 15, 2023

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended August meeting

Responded to ratepayers concerns on Wawanesa drainage

Reviewed council emails

Travelled and reviewed dust control

Talked with PW on signage for Road 108

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE September 15, 2023

SUBMITTED BY Councillor McDonald

I would like to report the following:

- I attended the August Council Meeting;
- I attended the Glenboro Municipal Office to sign papers/cheques/and go over things with the Secretary Treasurer for the Handi Van
- I attend Valley Lodge throughout the month and met with the Secretary Treasurer/Residents to address questions and concerns
- I reviewed Emails from Staff/Head of Council/Councillors/Public Works Manager
- I reviewed Bank Reconciliations

Anything else I will bring up at the meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: September 15, 2023

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed Rec Commission meeting material and attended meeting.**
- **Reviewed emails from office staff, AMM, FCM**
- **Reviewed bank reconciliations.**
- **Drove gravel roads checking on conditions.**
- **Corresponded with ratepayers about drainage.**
- **Further work on ice plant for grants, legal and closing the project off.**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE September 15, 2023

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – September 2023

Provincial Conference Calls

The conference calls are continuing monthly. The August call provided a lot of information on funding programs and upcoming deadlines for Administration.

Property Matters

There are no conditional use or variation applications pending currently.

The house that was moved out of Nesbitt is being permanently relocated in another municipality.

Development permits continue.

I will be asking Council for authorization to prepare a Lot Grading By-law for new builds or substantial additions.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

Animal Control Issues

The Animal Control Officer has advised that a complaint was received with respect to someone shooting cats at the Brandon Hills Estates. The complainant was advised to phone the RCMP as this is beyond an animal control situation.

Municipal Emergency Coordinator

I have been advised by Wendy Peterson, our current Municipal Emergency Coordinator, that she intends to resign her position effective January 1, 2024. As we share this position with the Municipality of Cornwallis, discussions will need to take place with respect to filling the position.

Election

New requirements under The Municipal Council and School Boards Election Act came into force for this by-election with respect to candidates being required to disclose any guilty pleas or charges under some specific Acts. The required disclosure was provided by both candidates and posted on the Municipality's social media, as specified.

Advance voting opportunities were provided in accordance with the above noted Act and Voting Day was held on September 12, 2023. The new councillor for Ward 2 is _____.

Board of Revision

The required public notice has been given and applications can be received until October 4, 2023.

Rural Manitoba Economic Development

We have provided the logo, 3 pictures and information on the municipality to RMED for its Data Services website.

J. Swidnicki
Chief Administrative Officer

FINANCE OFFICER'S REPORT – SEPTEMBER 2023

- Work continues preparing for the Tax Sale of the 7 properties which will take place on September 19, 2023, at 1:30 p.m. in the Council Chambers. There continues to be a fair amount of interest and questions regarding these properties.
- Bank reconciliations were completed for the month of August for the General, Utility and Souris River Rec accounts.
- I updated our Tax Program so that it is now up to date as of the end of August 2023 with LTO/Transfer of Land information from the MMO site.
- I posted the journal entries for the property taxes for 58 municipally owned properties.
- Semi-annual GST rebate calculation for January to June 2023 has been completed and submitted.
- The first installment of the 2023 Canada Community Building Fund (CCBF), formerly Gas Tax, payment in the amount of \$49,609.00 has been received.
- Much of the follow-up work and reporting has been sent to Western Financial regarding the inspection of several of our buildings by their Risk Assessment Advisor. This is ongoing.
- Supplementary and Change in Use tax statements have been completed and mailed out. The posting entries for the 80+ additions and deletions have all been completed.
- Chelsea and I have spent quite a bit of time working on preparing the list of priorities for the possible application to the Municipal Economic Development Infrastructure Program (MEDIP).
- I have been working with Grant Match on the application for funding for a new public works shop through the Low Carbon Economy Fund.
- I have been working with Dale Lyle from Way-to-Go Consulting to ensure that the PUB reporting regarding the Utility deficit is complete.
- I have started working on the draft by-law and debenture for upgrades to the water treatment plant, pump and generator and replacing and/or relining of water lines.

Elaine McGregor
Finance Officer



Public Works: Agenda Report Chelsea Long September 15th, 2023

Public Works On-Going

- Municipal Economic Development Infrastructure Grant (see report) on agenda
- Cross Country will be mulching in September.
- Gilbert's is spreading gravel.
- New grates for between berm and bin were made and delivered to Oakland Transfer Station
- RFnow are sending out a crew to clean up their unfinished work.
- Speed sign part has been ordered.
- Fire extinguishers were inspected for insurance reasons.
- Temporary grader operator hired.
- Hauled soil to Nesbit to clean up the church demolition site.

Municipal Water Wells

- No issues

Transfer Stations

- New grates made at Oakland Transfer Station

Equipment

- Town mower requires 3 spindles and tire repair.
- Tire repairs on semi-trailer and tandem at OK Tire
- Grader must go to Winnipeg for a recall. John Deere will pick up and deliver. Will be gone for at least a week

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
23-01	2023-01-09	13:28:00	Medical/ Gas leak	south Cypress	8	4 Units
	2023-01-10	19:00:00	Equipment checks	Fire hall	7	
	2023-01-12	19:00:00	Fire training (Rink)	Fire hall		

Feb

23-02	2023-02-01	09:47:00	Medical assist	Wawanesa	1	1 Unit
	2023-02-01	13:30:00	MFR Meeting	Fire hall	1	
	2023-02-06	19:00:00	Training	Fire hall	1	
	2023-02-08	08:00:00	Mutual Aid Meeting	Brandon	1	
	2023-02-13	19:00:00	Equipment checks	Fire hall	6	

March

	2023-03-01		Raffle Start Date		30	
	2023-03-01	19:00:00	CPR Training	Fire hall	14	
	2023-03-02	19:00:00	CPR Training	Fire hall	12	
	2023-03-04	09:00:00	Trauma Training	Fire hall	5	
	2023-03-08	19:00:00	First Aid Training	Fire hall	12	
	2023-03-09	19:00:00	First Aid Training	Fire hall	14	
	2023-03-11	16:00:00	Equipment checks	Fire hall	7	
23-03	2023-03-14	14:53:00	MVC #2 & rd 105	Oakland	14	5 Units
	2023-03-16	20:00:00	Mutual Aid Hockey	Wawanesa	16	
23-04	2023-03-17	18:36:00	MVC #2 & PTH 530	south Cypress	12	5 Units
23-05	2023-03-29	18:54:00	Vehicle Fire 2&10	Oakland	12	5 Units

April

	2023-04-12	19:00:00	Fire Training Ice Rescue	Wawanesa		
23-06	2023-04-16	12:49:00	MCV	Oakland	14	5 Units
	2023-04-17	19:00:00	Equipment checks	Fire hall	7	
	2023-04-19	08:00:00	Safety unit #2	Wawanesa	1	1 Unit
	2023-04-19		MFR Agreement Signed			
23-07	2023-04-28	17:56:00	Grass fire	Glen/Cypress	19	6

May

	2023-05-05	09:00:00	Fire Inspection Wee Care	Wawanesa	1	
	2023-05-11	19:00:00	MFR Training night	Fire hall		
	2023-05-15	16:30:00	MFR station Inspection	Fire hall	2	
23-08	2023-05-19	22:10:00	Gas smell hospital	Wawanesa	2	
23-09	2023-05-20	13:25:00	Dump Fire Nesbitt	Oakland	2	
23-10	2023-05-22	11:38:00	MFR Lodge	Wawanesa	2	
	2023-06-01	15:00:00	Fire chiefs conference	Stienbach	2	3 Days
23-11	2023-06-02	16:11:00	MVC 4 th st	Wawanesa	12	5 Units

Sheet1

June

	2023-06-06	19:00:00	MFR Training night	Wawanesa	16	
	2023-06-12	19:00:00	Fire Training	Wawanesa	19	
23-12	2023-06-17	14:21:00	Grass Fire	South Cypress	8	5 Units
	2023-06-20	19:00:00	MFR Training night	Wawanesa	18	

July

	2023-07-03	09:00:00	MFR In service Date	OWFD	2	
	2023-07-08	06:00:00	PPP breakfast & events	Wawanesa	16	
23-13	2023-07-11	21:04:00	MFR Response	Wawanesa	2	1 Unit
	2023-07-13	19:00:00	Sod laying Tower	Wawanesa	14	
	2023-07-17	19:00:00	MFR Training night	Fire hall	16	
23-14	2023-07-26	13:53:00	Garaage fire	Wawanesa	15	5 Units
23-15	2023-07-30	04:18:00	MVC#2 & 18 &MFR	Oakland	10	5 Units

Aug

23-16	2023-08-02	13:43:00	MVA False Alarm& MFR	Oakland	10	5 Units
23-17	2023-08-13	21:17:00	MFR 316 main st	Wawanesa	2	1 Unit
	2023-08-22		Unit 1 repairs	Acres	1	
23-18	2023-08-22	12:13:00	Fire Alarms	Oakland	11	5 Units
24-19	2023-08-30	18:11:00	Combine fire	Oakland	14	5 Units

NOTICE OF MOTION

August 4, 2023

Please take this as my written notice that at the September 15 meeting of Council, I intend to bring forward the following motion:

BE IT RESOLVED that Motion No. 304 (July 21, 2023) related to payment for dust control, be reconsidered.


Councillor Craig Hatch

Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Sunday, August 20, 2023 5:01 PM
To: Joni Swidnicki
Subject: RFNow Inc. - Path Addition - Brandon South
Attachments: RFNow Inc. Path Addition - 2023.08.20.pdf

Good Afternoon

Please see the attached map for a proposed fibre path for Brandon South.

Let me know if you have any question or concerns, or if this path can be approved.

Thanks,

Ashley Bell | Civil Planner | RFNOW Inc.
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)

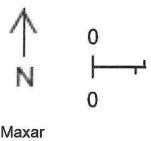


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*No concerns
Chelsea Long*



Offset of Fibre distribution and Handhole Vaults are 3m (unless otherwise specified) from adjacent property line within ROW
 Hand hole Vaults are 2 ft by 3ft and are flush with ground level.
 Cable to be installed at a depth of 1m along ROW, 1.5m under road crossings and 2m under all wetlands and 3m under water runs.
 Where the fibre optic cable crosses provincial roads, municipal roads, turning lanes, private access lanes, field crossings, wetland areas and water runs, RFNOW Inc. shall install the cable by means of directional bore;
 Conduit (**38mm**) installed with trenchless method
 Distribution fiber direct buried method
 1m separation vertical or horizontal around existing underground utilities.
 Marker posts 5 per km or at each Handhole vault
 Location of proposed path is approximate and not a perfect scale on PDF drawings



Joni Swidnicki

From: Ashley Bell <ashleybell@rfnow.net>
Sent: Monday, August 28, 2023 3:44 PM
To: Joni Swidnicki
Subject: RFNow Inc. - Path Addition - Brandon South
Attachments: RFNow Inc. - Path Addition - Brandon South 2023.08.28.pdf

Good Afternoon

Please see the attached map for a proposed fibre path addition for Brandon South.

Let me know if you have any question or concerns, or if this path can be approved after the next council meeting.

Thanks,

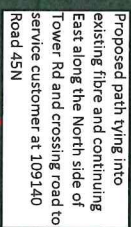
Ashley Bell | Civil Planner | [RFNOW Inc.](#)
PO Box 448, 297 Nelson Street, Virden, MB R0M 2C0
Phone: (204) 821-6997
Email: ashleybell@rfnow.net
Connect on: [Twitter](#) | [Facebook](#)




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*No concerns
Chelsea Long*

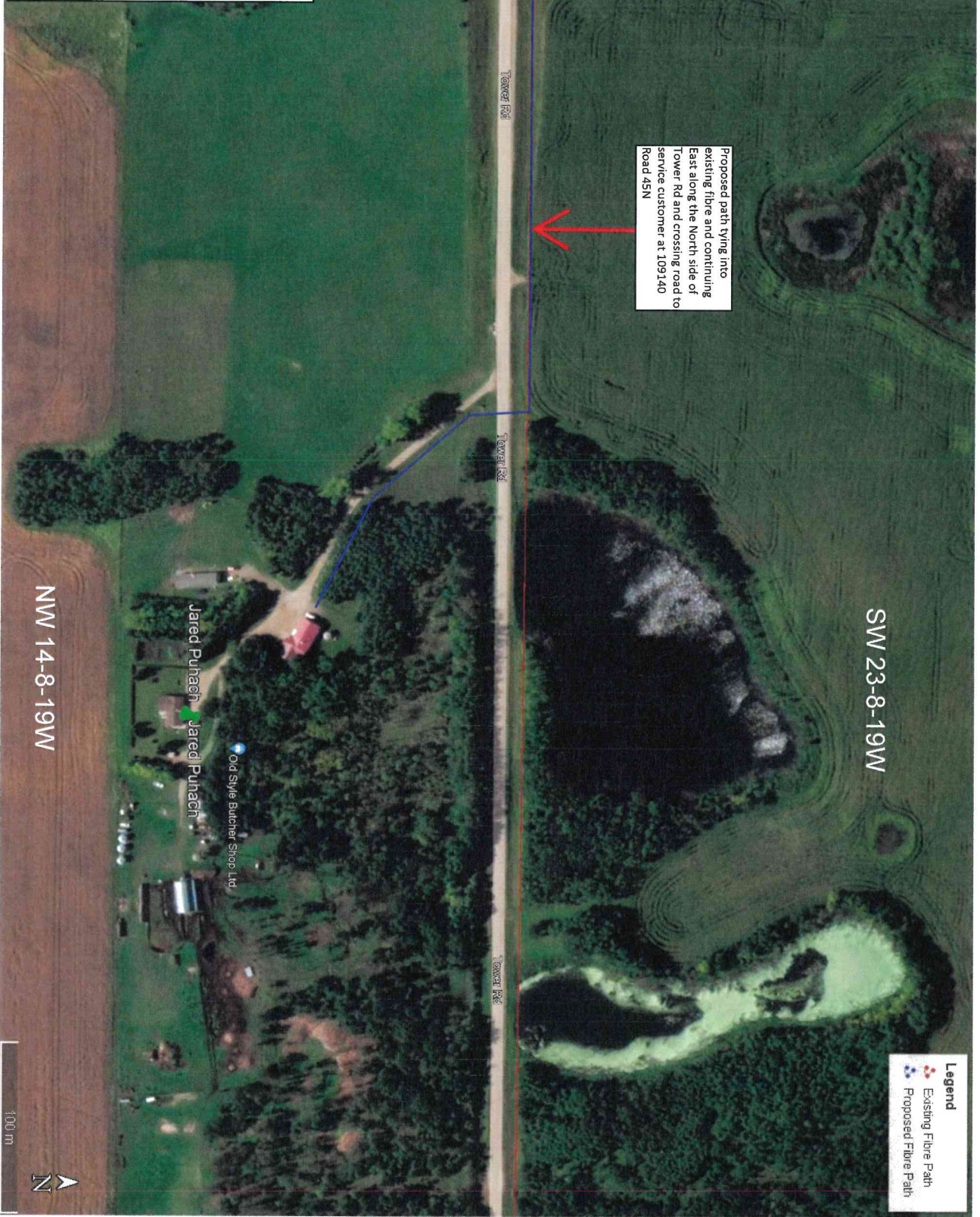
RFNow Inc. - Path Addition
2023.08.28



Legend

 Existing Fibre Path

 Proposed Fibre Path



100 m



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

September 7, 2023

TO: Members of Council
FROM: Joni Swidnicki, CAO
RE: Purchase of Municipal Right-of-Way in SE 21-7-17

Background

A request has been received from Goldie Boyd with respect to the purchase of approximately 800' of unmaintained municipal right-of-way located adjacent to her property, south of PTH #2. A map is attached for your reference. The property in question is highlighted in yellow, the house on the property is circled in red, and the area of interest for purchase is highlighted in red.

Council had a request to legally close a back lane in Carroll and allow the adjacent property owner to acquire the property whereby all survey and closing costs were the responsibility of the purchaser. Council approved that request.

Council had a request to close a portion of its "unmaintained" right-of-way for property located off of PTH #10, at which time Council refused to close the road in the event the Municipality or adjacent property owners ever had need of the right-of-way. As an alternative, a letter was provided to the property owner indicating that at the current time, the Municipality had no intention of opening the road nor maintaining it.

In this instance, again the right-of-way is "unmaintained" and in the event of opening the road to the public, a bridge would be required at the west end of the property to cross the river.

If Council was considering closing and conveying the property, the process for road closure would have to be followed.

The properties to the south of the right-of-way are land locked and must be accessed through alternative means.

Given the proximity to PTH #2 at the very southeast corner of the property, and the other complexities of the property, I have asked the solicitor for input.

Options

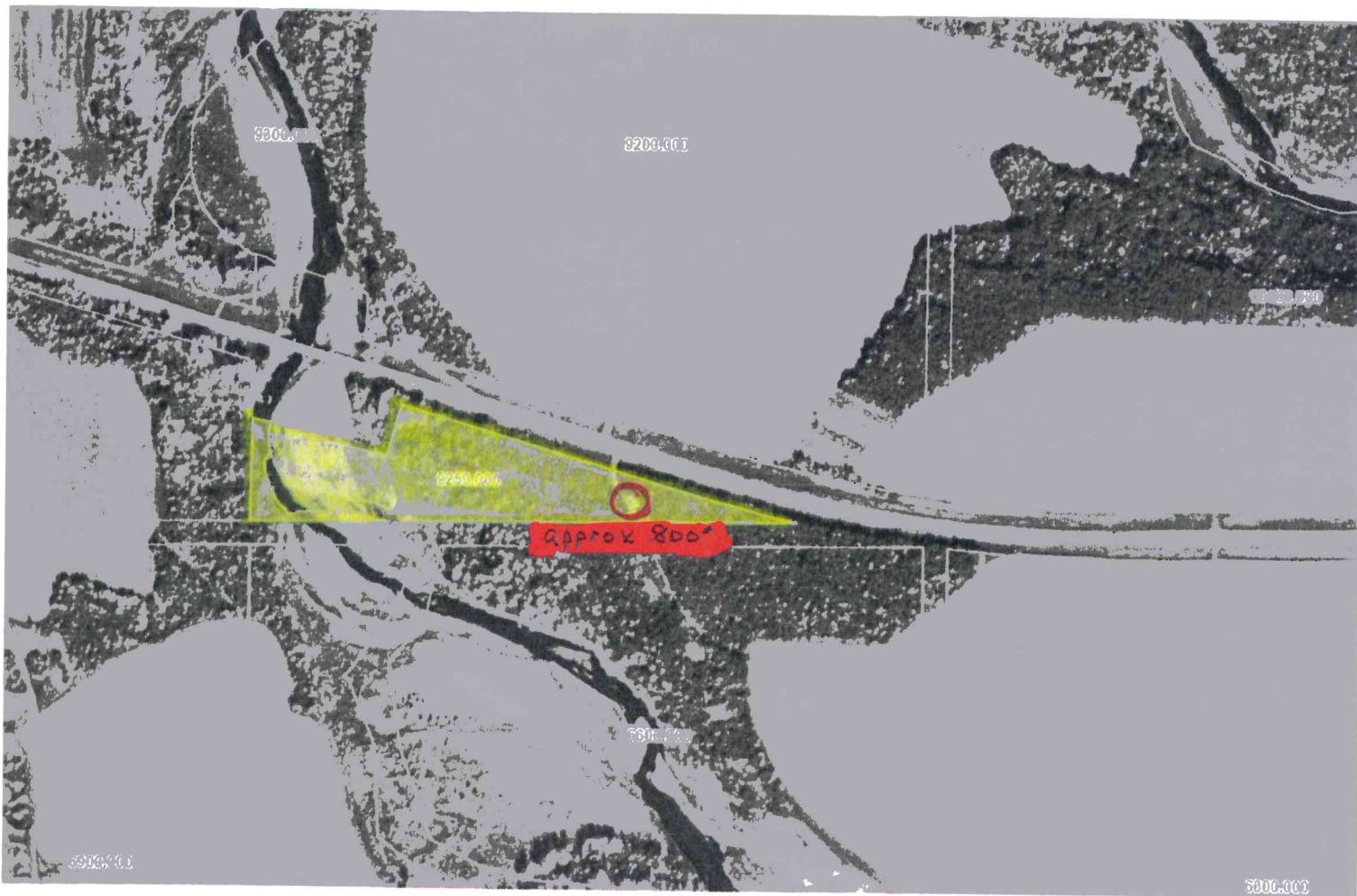
Approve the sale in principle, subject to confirmation from the solicitor that the right-of-way can be closed either in part or in its entirety whereby the purchaser would be responsible for all survey and closing costs, and such other conditions as Council would impose.

Deny the request and provide a letter confirming the Municipality's current intent for the right-of-way.

Deny the request without provision of any documentation on the Municipality's intent for the right-of-way.

Recommendation

BE IT RESOLVED that (the request to purchase a portion of municipal right-of-way located south of PTH #2 in SE 21-7-17 be denied whereby a letter shall be provided to the applicant outlining that the Municipality does not currently have any interest in opening the road for public use, given its topography and the requirement for bridge construction should it ever be opened).



Goldie Boyd R# 009250

legal - DESC SE 21-7-17

CIVIC - 99042 PTH 2

Zoned CR and AG

phone
email:

Municipality of Oakland-Wawanesa
Policy & Procedure Manual

Policy

TRANS012

Reference: Transportation	Classification: Policy
Subject: Commercial Shingle Disposition	Pages: 1 of 3
Authority: Resolution of Council	Effective Date:
Approved:	

TITLE: **Shingle Disposition by Commercial Contractors**

PURPOSE:

The purpose of this policy is to outline the Municipality's position regarding the disposition of shingles at the Waste Transfer Stations (WTS) by commercial contractors.

DEFINITIONS:

Commercial contractor means someone who contracts to perform work or provide services.

House Load means 21 to 60 bundles of shingles. More than 60 bundles shall constitute more than one load.

Small Load means 1 to 20 bundles of shingles.

PREAMBLE:

The Municipality of Oakland-Wawanesa is committed to providing WTS services to residents of the Municipality, including the timely delivery of receptacles for disposition of materials, including shingles.

The Municipality is under contract for the provision of receptacles for materials disposed of at the Oakland and Wawanesa Waste Transfers Stations. The contract provides for the drop-off and pick-up of receptacles at specific times and in specific quantities. Additional receptacles can be requested, however advanced notice is required and additional charges levied.

POLICY AND PROCEDURE:

To ensure the availability of receptacle space for individual residents, the following steps will be required by commercial contractors intending to dispose of shingles at a WTS:

1. At least five business days in advance of any disposition, the contractor must notify the Municipal Office of the intent to dispose. The notification must include the estimated number of bundles to be disposed of, which WTS will be utilized and the date of the anticipated disposal.
2. The Municipal Office will notify the waste management company under contract to arrange any additional receptacles that may be required and provide notice to the WTS Attendant of the anticipated disposal.
3. The contractor will be required to prepay WTS fees at the Municipal Office, based on the size of the anticipated load.
4. The Municipal Office shall immediately issue a receipt to the contractor indicating payment has been received.
5. The contractor shall present the receipt to the WTS attendant upon arrival at the WTS. Failure to provide the WTS attendant with the proof of payment will result in the contractor being refused admittance to the WTS.
6. The WTS Attendant is not required to keep a copy of the receipt but will note the estimated number of bundles being disposed of and the receipt number on documentation attached as Schedule "A" and provide same to the Municipal Office.

Schedule "A"

Date:	
Contractor Name:	
Contractor Mailing Address:	
Contractor Telephone:	
WTS:	
Est. # of bundles	
Receipt #	



Box 278, Wawanesa, Manitoba R0K 2G0
Phone: (204) 824-2666

August 28, 2023

TO: Members of Council
FROM: Chelsea Long, Public Works Manager
RE: MWM Environmental Agreement

Background

An agreement was entered into with MWM Environmental for the management of waste and recycling for the three-year term from 2020 to 2022.

In 2022, Multi-Material Stewardship Manitoba (MMSM) provided information related to the handling of recycling, and the desire to move to a full Extended Producer Responsibility (EPR) model.

With the MWM Environmental agreement due to expire before MMSM would have the new EPR transition plan in place, Council adopted a resolution to extend the MWM agreement for one year.

On July 31, 2023, Council received an update from MMSM indicating the Province had issued an extension letter to MMSM for further study and feedback prior to implementation of the EPR transition plan. The Province has retained a third party to support an advisory committee, with an anticipated commencement date of Fall, 2023.

Once again, the agreement with MWM Environmental will expire before the EPR transition plan is implemented.

Options

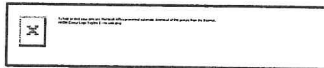
- Provide a further one-year extension with MWM Environmental with a proposed CPI increase;
- Re-tender for one year to align with the end of the waste and recycling special levy; or
- Re-tender for a longer duration.

Recommendation

BE IT RESOLVED that the agreement with MWM Environmental be extended for another one year period as proposed including a percentage increase for the 2023 Consumer Price Index increase whereby the extension is to allow for additional input to the Province on the transition of the recycling model to a full Extended Producer Responsibility model.

Joni Swidnicki

From: Multi-Material Stewardship Manitoba
<kmelnychuk+stewardshipmanitoba.org@ccsend.com>
Sent: Monday, July 31, 2023 11:03 AM
To: Joni Swidnicki
Subject: Update on Manitoba's Transition to full EPR



Update on Manitoba's Transition to full EPR

July 31, 2023

We are writing to provide you with an update on the status of Multi-Material Stewardship Manitoba's (MMSM's) Transition Plan and the province's transition to full extended producer responsibility (EPR).

Following extensive stakeholder consultations, MMSM submitted its draft [Transition Plan](#) to the Minister of Environment and Climate on November 17, 2021. A revised version of the Transition Plan was submitted on June 3, 2022. The Manitoba Government held a public consultation between July and August 2022 to receive further input into the plan. The public report can be found [here](#).

In May 2023, MMSM received an [extension letter](#) for its current program plan in order to allow for more time to finalize the Transition Plan. The Government advised that it will also be establishing an advisory committee that will consist of MMSM and other key stakeholders impacted by the transition to full EPR to discuss feedback, suggestions and key elements of the plan. The Government's statement is below:

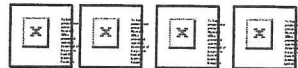
"The transition to a full industry-funded recycling model for residential blue bin materials is an important milestone on the road to modernize waste diversion and recycling in Manitoba. Public feedback on MMSM's Transition Plan identified the need to strengthen the plan and ensure a smooth transition for all communities, stewards, and other stakeholders. In response to the public feedback, the Department of Environment and Climate will establish an advisory committee to develop solutions for moving forward with this important initiative."

The government has retained a third party to support the advisory committee. We anticipate the advisory committee will begin their work in the fall.

The MMSM team continues to work to prepare for the province's move to full EPR while the Transition Plan is further reviewed and will continue to keep stakeholders updated on developments and timelines.

Thank you for your continued support. If you have any questions, please contact us at transitionfeedback@stewardshipmanitoba.org.

Phone: 1-877-952-2010 (toll-free)
StewardshipManitoba.org
SimplyRecycle.ca



MMSM | 7th Floor, 259 Portage Ave, Winnipeg, R3B 2A9 Canada

[Unsubscribe cao@oakland-wawanesa.ca](mailto:cao@oakland-wawanesa.ca)

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Sent by kmelnychuk@stewardshipmanitoba.org powered by



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Municipal Economic Development Infrastructure Program

September 5, 2023

TO: Members of Council

FROM: Elaine McGregor, Finance Officer; Chelsea Long, Public Works Manager

RE: Municipal Economic Development Infrastructure Program

BACKGROUND

At its meeting held August 18, 2023, Council received Bulletin #2023-19 related to the Municipal Economic Development Infrastructure Program (MEDIP) from Municipal Relations and adopted the following resolution:

“BE IT RESOLVED that Administration be instructed to prepare a list of priorities for the September 15, 2023 Council meeting for possible application under the Municipal Economic Development Infrastructure Program”

The Program supports infrastructure projects under the following categories:

- Public Safety
- Roads, Bridges and Active Transportation
- Multi-Modal Transportation
- Solid Waste Management and Organic Waste Diversion

In order to apply, the Municipality is:

- 1). expected to provide a municipal financial commitment towards the project;
- 2). encouraged to seek additional funding (ex: Federal); and
- 3). required to propose a provincial share to cover remaining costs.

Each municipality can apply for up to three projects. If more than one project is put forward, the Municipality must rate the projects as Priority 1, Priority 2 and Priority 3. A certified true copy of Council's resolution must accompany the application.

OPTIONS

The following projects have been identified by Members of Council and the Administration. These are in no particular order.

Road 107 W – T Intersection north from Turkey Ranch Road

- Estimated Cost: \$ 40,000
- Funding Request: \$ 30,000
- Federal Funding: Gas Tax – \$6,000
- Municipal portion: \$4,000

Road 107 W – T Road Reconstruction to elevate ½ mile north from Turkey Ranch Road

- Estimated Cost: \$ 40,000
- Funding Request: \$30,000
- Federal Funding: Gas Tax – \$6,000
- Municipal portion: \$4,000

Paving Park Street from Fourth Street to Seventh Street

- Estimated Cost: \$60,000
- Funding Request: \$45,000
- Federal Funding: Gas Tax – \$9,000
- Municipal portion: \$6,000

Wawanesa drainage 4th to Mill Street

- Estimated Cost: \$65,000
- Funding Request: \$48,750
- Federal Funding: Gas Tax – \$9,750
- Municipal portion: \$6,500

**Widening Tower Road through the slough
200m**

- Estimated Cost: \$100,000
- Funding Request: \$75,000
- Federal Funding: Gas Tax – \$15,000
- Municipal portion: \$10,000

Unit 3 F250 Fire Truck Estimated Cost: \$90,000

- Funding Request: \$52,500
- Federal Funding: Gas Tax – \$ Not eligible
- Municipal portion: \$37,500 (\$30,000 from Fire Reserve, \$7,500 from Enbridge grant)

Sidewalk Renewal in Wawanesa - Commercial Street from Fourth Street to Seventh Street and Cliff Street

- Estimated Cost: \$112,000
- Funding Request: \$84,000
- Federal Funding: Gas Tax – \$16,800
- Municipal portion: \$11,200

RECOMMENDATION

BE IT RESOLVED that application be made under the Municipal Economic Development Infrastructure Program (MEDIP) for the following project(s) (in prioritized order) :

Joni Swidnicki

From: Elaine McGregor
Sent: Tuesday, September 5, 2023 8:00 AM
To: Joni Swidnicki
Subject: RE: Additions to the Agenda

Hi Joni,

Please revise the added and cancelled taxes to:

Taxes Added	\$ 46,801.60
Taxes Cancelled	\$ 11,852.24

There were two more rolls that were added late to the supplementary listing.

Thank you.

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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From: Elaine McGregor
Sent: Tuesday, August 29, 2023 3:57 PM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: Additions to the Agenda

Joni,

Please add the following two resolutions to the agenda for the September Council meeting:

Approval of Tax Additions and Deletions

BE IT RESOLVED that in accordance with Sections 326 and 300 of The Municipal Act, the taxes added and cancelled listings provided by the Provincial Assessment Branch as supplementary taxes in the following amounts be approved:

Taxes Added	\$ 46,795.47
Taxes Cancelled	\$ 11,799.59

Approval of Change-in-Use Payback Taxes Added

BE IT RESOLVED that in accordance with Sections 17(5) and 17(7) of The Municipal Assessment Act, the farm use assessment information provided by the Provincial Assessment Branch as change-in-use taxes added in the following amount be approved:

Payback Taxes Added	\$2,654.56
---------------------	------------

Thank you,

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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Joni Swidnicki

From: Elaine McGregor
Sent: Tuesday, September 5, 2023 1:35 PM
To: Joni Swidnicki
Subject: Addition to the Agenda - Utility Deficit Resolution

Joni,

The Municipality's Audited Financial Statements are based on PSAB reporting requirements. They need to be adjusted for PUB requirements. I am working with, and getting advice from Dale Lyle at Way-to-Go Consulting to make sure we have completed the necessary PUB reporting.

The working capital surplus at the end of 2022 is \$64,384 and the PUB minimum Working Capital Surplus based on 20% of expenses is \$80,233.

The deficits total \$87,829 and are \$15,849 short of the PUB minimum. PUB will want the shortfall to be recovered through a deficit rate rider.

Due to the relatively small amount of the deficit, Dale recommends collecting it over 1 year at \$1.86 per 1,000 gallons of water sold.

The 2023 Audited Financial Statements will need to be reviewed next year to determine if a further Utility rate study is needed at that time.

We will need the following resolution at the September Council meeting:

Whereas Wawanesa Utility incurred audited PSAB, PUB adjusted deficits of \$23,611 in 2021 and \$64,219 in 2022;

And Whereas Wawanesa Utility had a 2022 audited Working Capital Surplus of \$64,384 which is \$15,849 less than the Public Utilities Board minimum requirement of \$80,233;

THEREFORE BE IT RESOLVED that the Municipality of Oakland Wawanesa request that the Public Utilities Board authorize Wawanesa Utility deficits of \$23,611 in 2021 and \$64,219 in 2022 with said deficits to be recovered through transfer from the accumulated cash surplus account of the Utility in the amount of \$71,981 and a deficit rate rider of \$1.86 per 1,000 gallons of water sold over 1 year.

Elaine McGregor, BComm (Hons), CMMA (Hons)
Finance Officer
Municipality of Oakland-Wawanesa
Phone: 204.824.2666
Email: finance@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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UTILITY DEFICIT

The working capital surplus, calculated from our 2022 audited financial statements is \$64,384.

The working capital minimum surplus, for 2022, calculated as per PUB is \$80,233.

The difference of \$15,849 is what is to be recovered by the rate rider.

The 2021 Utility deficit, as per our audited financial statements was \$19,455.

The 2021 Utility deficit, as calculated by PUB was \$23,611.

The 2022 Utility deficit, as per our audited financial statements was \$121,178.

The 2022 Utility deficit, as calculated by PUB was \$64,219.

The total of the two PUB deficits (\$23,611 + \$64,219) is \$87,830.

To satisfy PUB requirements, we need to recover the \$15,849 through a deficit recovery rate rider and the \$71,981 through a journal entry from the accumulated cash surplus account.

$(\$15,849 + \$71,981 = \$87,830)$