



**Council Meeting
April 21, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the April 21, 2023 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the March 21, 2023 regular meeting of Council be hereby approved as circulated.

BE IT RESOLVED that the minutes of the March 21, 2023 special meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the April 12, 2023 general accounts payables, being cheque #'s 6388 to 6374, in the amount of \$64,008.50 be hereby approved.

BE IT RESOLVED that Direct Deposit 257, being staff payroll for the period March 20 to March 31, 2023 in the amount of \$12,101.82 be hereby approved.

BE IT RESOLVED that Direct Deposit 260, being staff payroll for the period April 3 to April 14, 2023 in the amount of \$12,174.15 be hereby approved.

BE IT RESOLVED that Direct Deposit 259, being Council indemnities for the month of March, 2023 in the amount of \$7,115.25 be hereby approved.

Utility Account

BE IT RESOLVED that the April 12, 2023 utility accounts payable, being cheque #'s 985 to 996 in the amount of \$9,583.80 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to March 31, 2023 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of March, 2023 be approved as previously circulated.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Age Friendly Manitoba – March Newsletter
Association of Manitoba Municipalities – March 17
Association of Manitoba Municipalities – March 20
Association of Manitoba Municipalities – March 24
Association of Manitoba Municipalities – March 27
Association of Manitoba Municipalities – March 29
Association of Manitoba Municipalities – March 31
Association of Manitoba Municipalities – March 31
Association of Manitoba Municipalities – April 1
Association of Manitoba Municipalities – April 5
Association of Manitoba Municipalities – April 11
Association of Manitoba Municipalities – April 12
Association of Manitoba Municipalities – April 12
Craig Baird – Canadian History Ehx
Bell MTS – Manitoba Public Safety Communication Service Update
Crocus Country Economic Development Corp. – Training Program
Federation of Canadian Municipalities – Communique – March 20
Federation of Canadian Municipalities – Communique – March 27
Federation of Canadian Municipalities – Communique – April 11
Peter Hart – Pilot Project – AI in Facilities
Manitoba Accessibility Office – The Accessibility for Manitobans Act 5-Year Review
Manitoba Association of Senior Communities – Manitoba 55+ Games
Manitoba Organization for Victim Assistance – Introduction

Minister of Municipal Relations – 2023 Operating Grant payment
Minister of Municipal Relations – 2022 PILT Reconciliation Grant
Minister of Transportation and Infrastructure – Infrastructure Investment Strategy
Municipal Relations – Bulletin #2023-09 – 2022 Audited Financial Statements
Municipal Relations – Bulletin #2023-10 – Transit Planning and Affordable Housing
Prairie Mountain Health – April Newsletter, 5-Year Strategic Plan & Chronic Disease
Education Program
Sport Manitoba – 2026 Manitoba Winter Games

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones

North Zone Report (Ward 2)

Councillor Fourie
Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

**By-law No. 34-2023 – To Amend Aggregate Transportation By-law
No. 1266/06 with respect to updating municipal name and address and fees
2nd & 3rd Readings**

BE IT RESOLVED that By-law No. 34-2023, being a by-law to amend Aggregate Transportation By-law No. 1266/06 with respect to updating the municipal name and address and to update fees, be read a second time.

BE IT RESOLVED that By-law No. 34-2023 be read a third and final time.

UNFINISHED BUSINESS

Abuse & Molestation Policy No. PER016

BE IT RESOLVED that in accordance with Abuse & Molestation Policy No. PER016:

the CAO and the Facility Manager for SRRC be named as the Designated Representatives to receive reports of abuse or molestation from municipal representatives;

all employees and municipal representatives who have interaction with children, youth and/or a member of the vulnerable population be screened by having regular criminal record checks and vulnerable persons and child abuse registry checks; and

all employees or municipal representatives be required to take the training outlined as resources in said Policy prior to signing the policy required acknowledgement;

Dangerous Dog Declaration - Noland

WHEREAS Council, on August 4, 2022, declared two dogs described as brown mastiffs owned by Jason Noland of Lot 2, 10277 PR 453, as “dangerous dogs”;

AND WHEREAS after numerous attempts, the dogs were apprehended for assessment;

AND WHEREAS it has been determined that the male dog that had caused injury to another animal has since passed away;

AND WHEREAS a new male and the remaining female have been assessed by the Animal Control Officer and a report filed, indicating no aggressive behaviour;

NOW THEREFORE BE IT RESOLVED that the determination of the dogs being “dangerous dogs” be rescinded;

AND BE IT FURTHER RESOLVED that the owners be required to adhere to the conditions outlined in the report of the Animal Control Officer, those being the installation of a lock on the fence gate and tethering the animals when they are loose in the yard, whereby the Animal Control Officer will be requested to conduct follow up visits to determine compliance.

GENERAL BUSINESS

Purchase of 2011 Kubota 4x4 Tractor with Attachments

BE IT RESOLVED that the March 23, 2023 electronic approval by Council for the purchase of a 2011 Kubota 4x4 tractor with attachments as outlined in the Bill of Sale with Murray Mill dated March 27, 2023 be confirmed.

Sale of Backhoe

BE IT RESOLVED that the proceeds from the sale of the backhoe be transferred to the Equipment Reserve.

Smoking Policy in Municipal Equipment

BE IT RESOLVED that Administration be directed to prepare a policy to prohibit smoking in all municipal equipment.

Establishment of New Council Committee

BE IT RESOLVED that

Grant Request – Assiniboine River Basin Initiative

BE IT RESOLVED that the grant request from the Assiniboine River Basin Initiative in the amount of \$250.00 be approved.

Request for Support of Resolution – Municipality of Pipestone

BE IT RESOLVED that the resolution proposed by the Municipality of Pipestone with respect to Emergency Medical Responders be supported.

Request for IT Information

BE IT RESOLVED that ...

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a personnel matter as per Subsections 152(3)(b)(ii) of The Municipal Act, and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting. CARRIED.

CAO Performance Review

BE IT RESOLVED that the performance review of the Chief Administrative Officer be received and a salary increase be made in accordance with the employment contract.

Potential Code of Conduct Breach

BE IT RESOLVED that.....

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on **Friday, May 19, 2023** at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
March 21, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, March 21, 2023 at 9:00 a.m. Members Present: Mike Fisher, Coenraad Fourie, Craig Hatch, Frank Jones, Bob McDonald and Brett McGregor. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor and Videographer Cheryl Fraser

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

Jones-McDonald

- 143 BE IT RESOLVED that the agenda for the March 21, 2023 meeting be accepted as presented. CARRIED.

CONFIRMATION OF MINUTES

Fisher-Fourie

- 144 BE IT RESOLVED that the minutes of the February 21, 2023 regular meeting of Council be hereby approved as circulated. CARRIED.

McGregor-Hatch

- 145 BE IT RESOLVED that the minutes of the February 27, 2023 special meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

McGregor-McDonald

- 146 BE IT RESOLVED that the March 14, 2023 general accounts payables, being cheque #'s 6347 and 6348, 6350 and 6351 and 6353 to 6387, in the amount of \$61,657.40 be hereby approved. CARRIED.

Councillors Fisher and McGregor declared an interest in the following item and left the Chamber without discussion or debate.

Fourie-Jones

147 BE IT RESOLVED that the March 14, 2023 general accounts payables, being cheque #'s 6349 and 6352 in the amount of \$7,050.00 be hereby approved. CARRIED.

Hatch-Fourie

148 BE IT RESOLVED that Direct Deposit 252, being staff payroll for the period February 20 to March 3, 2023 in the amount of \$13,608.99 be hereby approved. CARRIED.

McDonald-Fourie

149 BE IT RESOLVED that Direct Deposit 254, being staff payroll for the period March 6 to March 17, 2023 in the amount of \$13,007.82 be hereby approved. CARRIED.

Jones-Fisher

150 BE IT RESOLVED that Direct Deposit 253, being Council indemnities for the month of February, 2023 in the amount of \$7,268.55 be hereby approved. CARRIED.

Utility Account

McGregor-McDonald

151 BE IT RESOLVED that the March 14, 2023 utility accounts payable, being cheque #'s 976 to 984 in the amount of \$8,850.39 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

Jones-McGregor

152 BE IT RESOLVED that the Statement of Revenues and Expenditures report to February 28, 2023 be received as presented. CARRIED.

Bank Reconciliations

McDonald-Hatch

153 BE IT RESOLVED that the bank reconciliations for the month of February, 2023 be approved as previously circulated. CARRIED.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – February 17
Association of Manitoba Municipalities – February 22
Association of Manitoba Municipalities – February 24
Association of Manitoba Municipalities – March 1

Association of Manitoba Municipalities – March 3
Association of Manitoba Municipalities – March 8
Association of Manitoba Municipalities – March 8
Association of Manitoba Municipalities – March 8
Association of Manitoba Municipalities – March 8
CanDock Manitoba – Introduction of Company
Central Assiniboine Watershed District – Cover Crop Funding
Centre for Indigenous Environmental Resources – Southwest Priority Place Mtg. April 4
Federation of Canadian Municipalities – Communique – February 21
Federation of Canadian Municipalities – Communique – February 27
Federation of Canadian Municipalities – Communique – March 6
Federation of Canadian Municipalities – Communique – March 13
Manitoba Agriculture Services Corporation – 2022 Farmland School Tax Rebate Deadline
Manitoba Good Roads – AGM and Awards
Manitoba Transportation & Infrastructure – Noxious Weed Spraying Agreement
Minister of Municipal Relations – Funding Opportunities
Minister of Municipal Relations – Deficit Approval
Municipal Relations – Bulletin #2023-06 – Update to Fees – Aggregate Mining
Pelican-Rock Lake Planning District – Conditional Use Application
Prairie Mountain Health – Health Plus March 2023
Province of Manitoba – Supports for Seniors
Sport Manitoba – 2026 Manitoba Games

Jones-McGregor

154 BE IT RESOLVED that the above noted communications be received. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher - nothing to report
Councillor Jones – nothing to report

North Zone Report (Ward 2)

Councillor Fourie – nothing to report
Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Fire Chief's Report – see written report

McDonald-Fourie

155 BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

By-law No. 33-2023 – To Amend Procedure By-law No. 06-2018, as amended, with respect to Council Meeting Days
2nd and 3rd Readings

Jones-Fourie

156 BE IT RESOLVED that By-law No. 33-2023, being a by-law to amend Procedure By-law No. 06-2018, as amended, with respect to Council meeting days, be read a second time. CARRIED.

Jones-Fourie

157 BE IT RESOLVED that By-law No. 33-2023 be read a third and final time. CARRIED.

A recorded vote was taken on the above motion.

FOR

Head of Council Kreklewich
Councillor Fisher
Councillor Fourie
Councillor Hatch
Councillor Jones
Councillor McGregor

AGAINST

Councillor McDonald

By-law No. 34-2023 – To Amend Aggregate Transportation By-law No. 1266/06 with respect to updating municipal name and address and fees
1st Reading

McDonald-Jones

158 BE IT RESOLVED that By-law No. 34-2023, being a by-law to amend Aggregate Transportation By-law No. 1266/06 with respect to updating the municipal name and address and to update fees, be read a first time. CARRIED.

UNFINISHED BUSINESS

Abuse & Molestation Policy No. PER016 (amended version)

Jones-Hatch

159 BE IT RESOLVED that Abuse & Molestation Policy No. PER016 as outlined in the correspondence from the Association of Manitoba Municipalities Insurance Program dated March 1, 2023 be approved. CARRIED.

GENERAL BUSINESS

Approach Request – Road 41N in NE 25-7-19 WPM (Bonchuk)

Jones-McGregor

- 160 BE IT RESOLVED that in accordance with Approach Policy TRANS008, the application of Justin Bonchuk to construct an approach on Road 41 N located on part of the NE ¼ 25-7-19 WPM be approved. CARRIED.

Municipal Capacity Building Fund

McDonald-McGregor

- 161 BE IT RESOLVED that a grant in the amount up to \$50,000 be applied for through the Municipal Capacity Building Fund for equipment and personnel to assist in inventory collection and input into the Asset Management Plan. CARRIED.

Manitoba Water Services Board Capital Project Request Form

McDonald-Fisher

- 162 WHEREAS Council had prepared a priority list in 2022 for capital projects through the Water Services Board;

AND WHEREAS, due to budget restraints, no capital projects were undertaken in 2023;

NOW THEREFORE BE IT RESOLVED that 5-year capital project request forms for the years 2024 to 2029 be submitted to The Manitoba Water Services Board with updated dates as follows:

Priority 1	2024/25	Upgrades to Water Treatment Plant as a result of re-assessment;
Priority 2	2026	Pump replacement;
Priority 3	2027/29	Commercial Street Water Main Replacement
Priority 4	2027/29	Replace Water Lines on First to Fourth Street
Priority 5	2027/29	Reline Water Lines on Water Street

CARRIED.

2023 Grant Donations

McDonald-Fisher

- 163 BE IT RESOLVED that grants to community organizations in the amount of \$6,500.00 be approved as per the following list subject to final budget approvals:

The following is a list of the grants that were approved in 2022. The table below shows grants requested for 2023 and can be used as a worksheet for planning purposes.

	Organization	2022 Grant Amount	2023 Requested	2023 Grant Amounts
1	KidSport	300.00	no	300.00
2	RCA Museum	300.00	no	300.00
3	Souris & Glenwood Ag Society	200.00	no	200.00
4	St. Paul's Anglican Church	300.00	no	300.00
5	Wawanesa Community Gardeners	250.00	no	250.00
6	Wawanesa Express	300.00	no	300.00
7	Wawanesa Wee Care Inc. Daycare	1500.00	yes 40,000	1500.00
8	Academic Bursaries- Brandon S.D	500.00		500.00
9	Academic Bursary- S.W. Horizon (O)	500.00		500.00
10	Academic Bursary- S.W. Horizon (W)	500.00	yes	500.00
11	The Kidz Soccer Crew (Nesbitt)	Continue with in kind grass mowing only	no	Continue with in kind grass mowing only
12	STARS Foundation	500.00	no	500.00
13	Manitoba NW Command	205.00	no	225.00
14	Halloween Patrol Wawa Student Council	320.00	no	320.00
15	Wounded Warriors	0.0	yes	0.0
16	Harvest First Steps (new)		yes	0.0
17	Crime Stoppers (new)		yes	0.0
18	Ronald McDonald House	0.0	yes	0.0
19	Ag in the Classroom (new)		yes	0.0
20	Unallocated	825.00		805.00
	TOTAL	6,500.00		6,500.00

In accordance with budget approvals, grants in the amounts indicated below will be provided from the related accounts:

	Organization	2022 Grant Amount	Budget Line	2023 Grant Amounts
1	Prairie Mountain Health- Souris	1,000.00	550-500-510	1,000.00
2	Prairie Mountain Health- Wawanesa	1,000.00	550-500-510	1,000.00
3	Brandon Regional Health Centre	1,000.00	550-500-510	1,000.00
4	Carroll Cemetery Committee	1,000.00	550-500-500	1,000.00
5	Methven Cemetery Committee	1,000.00	550-500-500	1,000.00
6	Minnewawa Cemetery Inc.	1,000.00	550-500-500	1,000.00
7	Rounthwaite Cemetery Committee	1,000.00	550-500-500	1,000.00
8	Wawanesa Cemetery Board	1,000.00	550-500-500	1,000.00
9	Glenboro/Sth Cypress Handi Transit	15,000.00	550-500-521	15,000.00
10	Seniors Independent Services	1,300.00	550-500-525	1,300.00
11	Library Services	1,000.00	510-500-510	1,500.00
	TOTAL	25,300.00		25,800.00

In accordance with Special Services By-law 05-2019, grants in the amounts indicated below will be provided from the related accounts:

	Organization	2022 Grant Amount	Budget Line	2023 Budgeted Amount
1	Carroll Community Sportsplex	1,040.00	580-500-140	1,060.00
2	Carroll Memorial Hall Committee	4,175.00	580-500-110 Requesting additional funds to cover special levies and in kind grass mowing ball diamonds/hall	4,260.00
3	Nesbitt Community Club	4,175.00	580-500-110 Requesting \$3,000.00	4,260.00
4	Wawanesa & District Centennial Hall	4,175.00	580-500-110 Requesting additional \$1,045 for snow removal	4,260.00?
5	Sipiweske Museum	500.00	580-500-170	500.00
6	Wawanesa & District Recreation	37,460.00	580-500-140	38,200.00
	Souris River Recreation Commission			
7	Wawanesa Waterpark	36,450.00	580-500-101	37,200.00
8	Wawanesa Campground	10,950.00	580-500-101	11,200.00
9	Wawanesa Baseball Inc.	750.00	580-500-101	765.00
10	Swimming Pools & Beaches	5,100.00	580-400-140	5,100.00
11	Grants re Water to Facilities	4,500.00	580-500-120	4,500.00
	TOTAL	109,275.00		111,305.00

CARRIED.

ADJOURNMENT

Fourie-Hatch

164

BE IT RESOLVED that this meeting does now adjourn (9:24) to meet again on **Friday, April 21, 2023** at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Special Council Meeting
March 21, 2023 at 6:30 p.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Monday, March 21, 2023 at 6:30 p.m. Members Present: Mike Fisher, Coenraad Fourie, Craig Hatch, Frank Jones, Bob McDonald and Brett McGregor. Head of Council Kreklewich presided.

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Administrative Assistants Cheryl Fraser and Norma Will

Thirteen members of the public also attended. A copy of the attendance sheet was retained on file.

CALL TO ORDER

With a quorum present, Head of Council Dave Kreklewich called the meeting to order at 6:30 p.m. and advised that the purpose of the meeting was to hold a Public Hearing with respect to the 2023 Financial Plan.

ADOPTION OF THE AGENDA

McDonald-McGregor

165 BE IT RESOLVED that the agenda for the March 21, 2023 meeting be accepted as presented. CARRIED.

PUBLIC HEARING – 2023 FINANCIAL PLAN

Fisher-Jones

166 BE IT RESOLVED that the special meeting of council be recessed to allow council to hold a Public Hearing to receive representations from any person who wish to make them in respect to the 2023 Financial Plan. CARRIED.

The Finance Officer presented a power point presentation, a copy of which was retained on file.

Councillor Fourie asked about the portioned percentages and how they are set.

Pat Warburton, NW 35-8-19 WPM, asked about monitoring use of gas tax and the use of municipal trucks.

Gisele Corriveau, NW 22-8-19 W asked questions related to the utility deficit and why chemical costs were being shown as lower than the 2022 budget. She also asked what the tax split was between rural and Wawanesa.

Glen Kirby, SW 25-8-19 WPM, asked questions on insurance proceeds, equipment repair and maintenance, increased convention expenses, the EMR costs and the reduction in the transportation budget. He also asked if Council would consider having all the budget meetings, including preliminary discussions, done in public session.

Linda McRae-Walker, SE 31-8-19 WPM, asked questions related to the in and out donation/expense amounts related to the rink project and if the recent announcement of a substantial grant from the Federal Government would reduce the levy being charged to municipal residents, naming of recreation facilities, the final cost of the office renovation and the opportunity to use the Nesbitt Office as a satellite office to receive tax payments.

Lois Hunter, NW 35-8-19 WPM, asked what amount the Municipality was going to receive from the new Provincial funding. She also asked what the overall tax increase would be for 2023.

Dennis Rome, NE 26-7-18 WPM, asked if the 4.4% proposed increase to be eliminated by use of the additional Provincial funds. He also asked about contracting costs, rental of equipment vs. owning, and the implementation of business tax.

Bill Mallette, NE 35-8-19 WPM, suggested speaking with the Province on possible road reconstruction methods.

After receipt of representation, Council Jones suggested implementation of fuel logs in each piece of equipment and Council Fourie indicated ongoing reviews of leasing versus purchasing would continue.

Fourie-McGregor

167 WHEREAS all representatives in regard to the 2023 Financial Plan have been dealt with;

THEREFORE BE IT RESOLVED that the public hearing be concluded and council resume its normal order of business. CARRIED.

GENERAL BUSINESS

Adoption of 2023 Financial Plan

Hatch-Fisher

168 BE IT RESOLVED that the 2023 Financial Plan of the Municipality of Oakland-Wawanesa, as set out in the form approved by the Minister of Municipal Relations be adopted;

and further, that the operating and capital estimates outlined in said plan be incorporated in and form part of the 2023 Tax Levy By-law. CARRIED.

By-laws

By-law No. 35-2023 – Being the 2023 Tax Levy By-law

1st Reading

McDonald-Fisher

169 BE IT RESOLVED that By-law No. 35-2023 being the 2023 Tax Levy By-law be read a first time. CARRIED.

ADJOURN

McGregor-Hatch

170 BE IT RESOLVED that the meeting does now adjourn (7:49 p.m.). CARRIED.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
6388	3/16/2023	Brandon Sun BSI955	Financial Hearing	75.81	
		BSI1070	Financial Hearing	75.81	151.62
6389	3/16/2023	Brandt 4381604	grader racks	3,121.11	3,121.11
6390	3/16/2023	Stephen Cassidy 03142023	Library Services	50.00	50.00
6391	3/16/2023	Quadient Canada Ltd. 2626928	postage meter contract	100.63	100.63
6392	3/16/2023	Gold Business Solutions 55m1337733	photocopier charges	155.79	155.79
6393	3/16/2023	Gullett, Dennis 03132023	Supplies	907.05	907.05
6394	3/16/2023	Danny Kolesar 03132023	rebate	50.00	50.00
6395	3/16/2023	McCandless Tramley 03092023	Legal fees Jan.-Feb. 2023	1,077.44	1,077.44
6396	3/16/2023	XPLORE INC. 47000536	Internet	128.79	128.79
6397	3/16/2023	Repromap Ltd 36773	2023 Maps	1,067.18	1,067.18
6398	3/16/2023	Simpson, Mike 03102023	Certification	453.50	453.50
6399	3/16/2023	Workers Compensation Board 03072023	Feb. 8-Mar. 7, 2023	2,738.60	2,738.60
6400	3/23/2023	AMM Trading Company Ltd. 40553	Newly Elected Training Seminar	157.50	
		150933	Prepaid Insurance	966.54	
		150962	Prepaid Insurance	705.24	1,829.28
6401	3/23/2023	Bell MTS 03202023	824-2602	59.86	
		03202023	824-2226	296.02	355.88
6402	3/23/2023	Christie's Office Plus 128171-00	wrong municipality	169.29	
		128171-00	credit to MOW	169.29-	
		128547-00	office supplies	181.82	181.82
6403	3/23/2023	Green Acres Colony 009549	Renewal Fee	550.00	550.00
6404	3/23/2023	Paying with Bank Note instead			
6405	3/23/2023	NRG Signs Inc. 21643	Hazardous waste signs/decals	502.11	502.11

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6406	3/23/2023	PrairieMobile Communications BRMANIN6528	Prog. & 5 point monitor check	44.80	44.80
6407	3/23/2023	RBC Royal Bank 03212023	Visa PW	347.78	347.78
6408	3/23/2023	Souris River Recreation Comm. 03202023	Western Economic Divers. Cda.	5,000.00	5,000.00
6409	3/23/2023	Super Plumbing & Heating W16026	Clean HRV & furnace filter	257.49	257.49
6410	3/23/2023	Wawanesa Foods 03202023	supplies	151.45	151.45
6411	3/28/2023	Acres Industries Inc. 54174 54266	Missed paying GST Transducer Sensor	7.50 278.46	285.96
6412	4/04/2023	Spoiled During Printing			
6413	4/04/2023	Spoiled During Printing			
6414	4/04/2023	Spoiled During Printing			
6415	4/04/2023	Spoiled During Printing			
6416	4/04/2023	Spoiled During Printing			
6417	4/04/2023	Spoiled During Printing			
6418	4/04/2023	Spoiled During Printing			
6419	4/04/2023	Spoiled During Printing			
6420	4/04/2023	Spoiled During Printing			
6421	4/04/2023	Spoiled During Printing			
6422	4/04/2023	Spoiled During Printing			
6423	4/04/2023	Spoiled During Printing			
6424	4/04/2023	Spoiled During Printing			
6425	4/04/2023	Spoiled During Printing			
6426	4/04/2023	Spoiled During Printing			
6427	4/04/2023	Spoiled During Printing			
6428	4/04/2023	Spoiled During Printing			
6429	4/04/2023	Bell Mobility INC 03282023	PW Cell phone 901-4603	126.34	126.34
6430	4/04/2023	BelIMTS 03192023	Acct. 40486199	28.00	28.00
6431	4/04/2023	Brittain Joanna 03272023	Library Membership	50.00	50.00
6432	4/04/2023	Brenda Buckley 03212023	Library membership	50.00	50.00
6433	4/04/2023	Commissionaires 114468	Animal Control	837.57	837.57
6434	4/04/2023	Federation of Canadian			

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		33670-Z5N4V1	2023-2024 Membership	620.85	620.85
6435	4/04/2023	Kelty Business Solutions ECI-4213	host server unresponsive	350.01	350.01
6436	4/04/2023	Wawanesa Express 1140	ad- Green Team/Pesticide	50.00	50.00
6437	4/04/2023	MB Assoc. of Municipal 2023043	membership Apr. 23-Mar. 24	300.00	300.00
6438	4/04/2023	Manitoba Hydro 03272023 03272023 03272023 03272023 03272023 04032023 04032023 04032023 04032023 04032023	319 Main St. 120 Commercial St. 106 Fourth St. 315 Main St. NE 2-8-18 Hydro Nesbitt shop Hydro Carroll Hydro Nesbitt Hydro Wawa Outdoor Hydro WTS	617.92 761.07 492.64 164.52 29.72 894.03 138.80 145.13 1,084.89 144.34	4,473.06
6439	4/04/2023	Paid to wrong vendor			
6440	4/04/2023	Meighen Haddad LLP Pre-Bill	Noland Dog Violation	611.94	611.94
6441	4/04/2023	Wendy Petersen 03242023	Animal Control	245.90	245.90
6442	4/04/2023	Princess Auto 2234815 2240857	black ice/Magntflx supplies	19.02 138.82	157.84
6443	4/04/2023	RBC Royal Bank 03302023	Visa CAO	551.26	551.26
6444	4/04/2023	Rusty Bucket Auto 11923 11961	replaced coolant sensor genera set of new tires	460.15 1,675.52	2,135.67
6445	4/04/2023	Westman Communications Group 03272023 03292023	internet Internet & phone	136.18 99.15	235.33
6446	4/12/2023	Spoiled During Printing			
6447	4/12/2023	Spoiled During Printing			
6448	4/12/2023	Spoiled During Printing			
6449	4/12/2023	Spoiled During Printing			
6450	4/12/2023	Spoiled During Printing			
6451	4/12/2023	Spoiled During Printing			
6452	4/12/2023	Spoiled During Printing			
6453	4/12/2023	Spoiled During Printing			
6454	4/12/2023	Spoiled During Printing			

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6455	4/12/2023	Spoiled During Printing			
6456	4/12/2023	Spoiled During Printing			
6457	4/12/2023	Spoiled During Printing			
6458	4/12/2023	Spoiled During Printing			
6459	4/12/2023	Spoiled During Printing			
6460	4/12/2023	AMM Trading Company Ltd. AMM10783	50 bump markers	1,176.00	1,176.00
6461	4/12/2023	Central Assiniboine Watershed 1388	2023-24 Levy	7,470.44	7,470.44
6462	4/12/2023	Bartlett's Sewage Service 03302023	cleaning out septic tank	150.00	150.00
6463	4/12/2023	Bell Mobility INC 04112023	RTK Survey Data	11.20	11.20
6464	4/12/2023	C & E Locksmiths & Hardware 11717	Fixed back door lock	195.83	195.83
6465	4/12/2023	Commissionaires 114693	Animal Control	385.96	385.96
6466	4/12/2023	Heritage Co-Op (1997) Ltd. 03312023 04062023	Supplies/Fuel/Propane Fuel & Supplies	9,143.53 351.67	9,495.20
6467	4/12/2023	Kelty Business Solutions CW-8630	managed IT service	1,267.51	1,267.51
6468	4/12/2023	MMAA 03172023 2234	Annual Conference and AGM Membership	495.00 540.00	1,035.00
6469	4/12/2023	MWM Environmental 63342 63341 63346 63345 63344 63343	Waste & Recycling Wawa Waste & Recycling Oakland Recycling Green Acres Recycling Wawa Post Office Recycling Nesbitt Recycling Carroll	4,092.76 2,887.48 195.72 195.72 195.72 195.72	7,763.12
6470	4/12/2023	CWB NATIONAL LEASING 18607479	MTS National Leasing	132.16	132.16
6471	4/12/2023	7290226 Manitoba Ltd. 037953 038072	hyd hose hyd hose	57.78 56.41	114.19
6472	4/12/2023	Toromont Cat PS630834855 WO630665045	fender Loader repair	641.80 3,795.14	4,436.94
6473	4/12/2023	World of Water 56989	Office supplies (water)	42.90	42.90

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 5

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	64,008.50

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 MAR 30
RUN TIME: 08:55:42

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 MAR 30

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0257

FILE CREATION DATE: 2023 MAR 30

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 MAR 31	2023 MAR 31	2023 MAR 30	11	12,101.82CR
VALID TRANS FOR 055547			11	12,101.82CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			11	12,101.82CR

Staff Payroll Mar 20 to Mar 31, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 APR 13
RUN TIME: 08:49:47

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 APR 13

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0260

FILE CREATION DATE: 2023 APR 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 APR 14	2023 APR 14	2023 APR 13	10	12,174.15CR
VALID TRANS FOR 055547			10	12,174.15CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			10	12,174.15CR

Staff Payroll Apr 3 - Apr 14, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 APR 13
RUN TIME: 08:47:45

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 APR 13

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0259

FILE CREATION DATE: 2023 APR 13

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 APR 15	2023 APR 17	2023 APR 14	7	7,115.25CR
VALID TRANS FOR 055547			7	7,115.25CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			7	7,115.25CR

Council Indemnities for March

Report Date
4/12/2023 2:07 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 4/12/2023
Batch: 2023-00083 to 2023-00106

Page 7

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
985	3/16/2023	ALS Labratory Group			
		W844663	Water Samples	56.70	
		W846103	Water Samples	56.70	
		W846893	Water Samples	56.70	170.10
986	3/16/2023	Cleartech Industries Inc.			
		INV1058384	Sodium Hypochlorite	1,039.00	1,039.00
987	3/16/2023	Gardewine North			
		5518328388-00	cleartech freight	457.49	457.49
988	3/21/2023	Gardewine North			
		5517388296-00	ALS freight	76.11	76.11
989	3/21/2023	RBC Royal Bank			
		Darcy Final Vis	Visa P/W hotel/mines branch	580.38	580.38
990	3/28/2023	Manitoba Hydro			
		6522379 Mar/23	Pole 4B Water St.	239.93	
		6543450 Mar/23	301 Park St.	865.18	
		6744702 Mar/23	Lot 0 BI 2 PI 95	176.36	1,281.47
991	3/28/2023	Wilton, Drew			
		Mar 2023	Mar 2023	4,155.17	4,155.17
992	3/28/2023	Wolseley Canada Inc.			
		7883136	supplies	85.38	85.38
993	4/04/2023	ALS Labratory Group			
		W847333	Water Samples	381.15	
		W847549	Water Samples	56.70	437.85
994	4/04/2023	Bell Mobility INC			
		Dialer Mar/23	Dialer Alert 761-5629	40.30	40.30
995	4/04/2023	Southwest Vac Services Ltd			
		1868	Expose curb stop	1,194.38	1,194.38
996	4/04/2023	Wolseley Canada Inc.			
		7867016	supplies	66.17	66.17
				Total for UT:	9,583.80
				Grand Total:	85,549.84

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending March 31, 2023

	<u>Actual</u>
REVENUES	
Other Revenues	40,655.43
640-100-110 - Transfer from Replacement Reserve	17,600.00
TOTAL REVENUES:	<u>58,255.43</u>
EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	128,351.47
520-000-000 - Protective Services	29,352.92
530-100-000 - Transportation Services	176,038.50
540-100-000 - Environmental Health Services	24,461.78
570-100-000 - Economic Development Services	1,129.80
580-100-000 - Recreation & Culture	1,500.00
590-990-000 - TF-Transfers & Surplus Appr	81,032.92
Total Basic Expenditures:	<u>441,867.39</u>
TOTAL EXPENDITURES:	<u>441,867.39</u>
NET OPERATING SURPLUS/(DEFICIT)	<u><u>(383,611.96)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending March 31, 2023

	<u>Actual</u>
OTHER REVENUES	
Licenses, Permits & Fines	
450-100-100 - Licenses - Business & Lottery	90.00
450-100-120 - Development Permits	1,500.00
450-100-122 - Approaches Permits	100.00
450-100-130 - Key Charges	50.00
450-100-145 - Aggregate Transport Fees	10,072.61
450-100-192 - Animal Control Fines	2,880.85
Protective Services	
440-100-125 - Donations to Fire Department	250.00
440-100-126 - Donations to Emergency Medical Response	2,000.00
450-100-165 - Fire Calls	1,103.16
450-100-168 - Fire Department Agreements	1,120.00
Environmental	
450-100-150 - MMSM & WRARS Payments	0.02
450-100-158 - Waste Disposal - Tire Recycling	111.50
450-100-163 - Recycling Contracts - Green Acres	1,805.44
Sales & Rentals	
420-100-185 - Tax Certificate Revenue	350.00
420-100-190 - Sales of Goods (Maps, Pins)	43.30
420-100-200 - Rentals/Lease	1,200.00
420-100-210 - Mobile Home Rentals	3,200.00
Interest & Penalties	
410-100-120 - Tax and Redemption Penalties	4,974.39
460-100-102 - Investment Income	5,755.16
Other Income	
490-100-100 - Sundry - Miscellaneous Revenue	2,549.00
Grants & Donations	
440-100-115 - Charitable Donations/Grants Received	1,500.00
TRANSFERS	
640-100-110 - Transfer from Replacement Reserve	17,600.00
TOTAL OTHER REVENUES & TRANSFERS:	<u>58,255.43</u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending March 31, 2023

	<u>Actual</u>
EXPENDITURES	
GENERAL GOVERNMENT SERVICES	
Legislative	
510-100-100 - GG - Legislative - Head of Council	2,705.01
510-100-101 - GG - Councillors	11,892.89
510-100-102 - GG - Other Leg. Services - Mileage	631.10
Total Legislative:	15,229.00
General Administrative	
510-100-108 - GG - CAO	24,028.90
510-100-109 - GG - Finance Officer	19,211.47
510-100-113 - GG - Admin. Salaries	9,803.56
510-100-114 - GG - Admin Assistant	11,398.92
510-100-222 - GG - Clerk & Staff Training & Education	1,101.73
510-110-120 - GG - Admin & Employee Benefits	9,363.68
510-200-200 - GG - Office Contract Services	84.26
510-200-201 - GG - Mileage - Office	7.48
510-200-210 - GG - Legal Contract Services	1,029.34
510-200-240 - GG -Taxation (Municipal Properties)	2,480.83
510-200-260 - GG - Photocopier Charges	383.67
510-200-300 - GG - Meals	244.93
510-200-366 - GG - Computers and Software	13,138.48
510-200-370 - GG - Newspaper Advertising	483.82
510-300-200 - GG - Hydro -Office	1,221.39
510-300-202 - GG - Phone & Internet	1,781.88
510-400-200 - GG - Office Supplies	3,110.18
510-400-201 - GG - Postage	2,560.82
Total General Administrative:	101,435.34
Other General Government	
510-400-320 - GG - Conv. & Training Registrations	150.00
510-400-322 - GG - Convention/Seminar Mileage	140.08
510-400-323 - GG - Convention Expense	351.92
510-400-330 - GG - Damage Claims & Liability Insurance	7,463.42
510-400-350 - GG - Membership Fees	257.75
510-500-510 - GG - Library Services	100.00
510-900-910 - GG - Health Care Spending Account	2,665.51
510-900-930 - GG - Bank Charges & Interest	558.45
Total Other General Government:	11,687.13
TOTAL GENERAL GOVERNMENT SERVICES:	128,351.47
PROTECTIVE SERVICES	
Fire	
520-200-165 - PS - FIRE - Retainer Fees-Bdn/Souris	4,089.75
520-300-102 - PS - Renumeration, Drills, Fires	690.00
520-300-104 - PS - Building Operation and Maintenance	83.40
520-300-106 - PS - Repairs and Replacement, Tools	286.58
520-300-108 - PS - Insurance	4,105.45
520-300-110 - PS - Fire - Utilities	1,885.75
520-300-112 - PS - Fire Fighting Gear and Equipment	13,549.05
520-300-114 - PS - Fuel	197.40

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending March 31, 2023

	Actual
520-400-110 - PS - Fire - Materials & Supplies Misc.	348.54
Total Fire:	25,235.92
Emergency Measures	
520-200-130 - PS - Emergency Measures Organization	240.00
520-200-135 - PS - Paramedic Association Memberships	3,453.50
Total Emergency Measures:	3,693.50
Other Protection	
520-200-260 - PS - Animal & Pest Control	423.50
Total Other Protection:	423.50
TOTAL PROTECTIVE SERVICES:	29,352.92
TRANSPORTATION SERVICES	
Public Works Employees & Benefits	
530-100-110 - TS - PW Foreman Wages	24,881.05
530-100-111 - TS - PW Operators Wages	15,284.69
530-100-112 - TS - PW Operators Wages	10,361.95
530-100-113 - TS - PW Shared Position	14,052.80
530-100-116 - TS - Equip Operators Allowances	461.64
530-100-117 - TS - Workers Compensation & Safety	1,888.60
530-110-120 - TS - Employee Benefits	9,988.23
530-200-116 - TS - Equipment Insur & Registration	12,999.28
530-300-100 - TS - Street Lighting-Carroll & Nesbitt	541.26
530-300-110 - TS - Street Lighting - Wawa	2,068.16
530-300-115 - TS - Manager's Cell Phone	221.28
530-300-116 - TS - Nesbitt & Wawa Shops Utility	1,678.92
530-400-111 - TS - Equipment Fuel	11,374.19
530-400-114 - TS - Equip Repairs - Mower Attachments	1,708.50
530-400-115 - TS - Equip Repairs & Maint - Misc	1,599.65
530-400-116 - TS - Work Shop & Yard Operations	15,904.98
530-400-118 - TS - Equip. Repairs NH Loader - W	2,868.68
530-400-119 - TS - Equip. Repairs - Loader	1,902.47
530-400-120 - TS - Equip Repairs-Mower Attachments	117.29
530-400-121 - TS - Equip. Repairs - Graders	10,539.41
530-400-122 - TS - Equip Repairs - CASE IH Tractor	686.81
530-400-128 - TS - Equip Repairs - 2019 GMC Sierra	160.80
530-400-131 - TS - Road Main. Gravel Crushing	31,371.82
530-400-133 - TS - Road Mtce - Wawanesa Sand & Salt	2,154.00
530-400-134 - TS - Truck Rental	1,115.88
530-400-148 - TS - Material & Supplies - W	106.16
Total Public Works Employees & Benefits:	176,038.50
TOTAL TRANSPORTATION SERVICES:	176,038.50
ENVIRONMENTAL HEALTH SERVICES	
Environmental Health Services	
540-100-110 - EH - WTS - Wages - W	3,690.83
540-110-120 - EH - Employee Benefits - WTS-W	275.17

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending March 31, 2023

	Actual
540-200-100 - EH - Wages - WTS - Staff - O	4,344.20
540-200-109 - EH - WTS Hydro - O	97.29
540-200-110 - EH - WTS - Municipal Waste Management	10,915.50
540-200-112 - EH - WTS - Maintenance - O	187.03
540-200-113 - EH - WTS - Maintenance - W	257.04
540-200-130 - EH - Municipal Wells - Treesbank	531.58
540-200-135 - EH - Municipal Wells - Hayfield	(648.64)
540-200-150 - EH - Recycling	4,458.68
540-210-120 - EH - Employee Benefits - WTS-O	353.10
Total Environmental Health Services:	24,461.78
TOTAL ENVIRON HEALTH SERVICES:	24,461.78
ECONOMIC DEVELOPMENT SERVICES	
570-200-160 - EC - Veterinary Services	456.96
570-200-210 - EC - Tourism	549.00
570-500-185 - EC - Staff Appreciation	123.84
TOTAL ECONOMIC DEVELOPMENT SERVICES:	1,129.80
RECREATION & CULTURAL SERVICES	
580-500-175 - R&C - Charitable Donations/Grants	1,500.00
TOTAL RECREATION & CULTURAL SERVICES:	1,500.00
FISCAL SERVICES	
Transfer to Capital	
590-990-987 - TF - Transfer to Capital - Building	13,332.92
590-990-991 - TF - Transfer to Capital - PW	67,700.00
Total Transfer to Capital:	81,032.92
TOTAL FISCAL SERVICES:	81,032.92
TOTAL EXPENDITURES:	441,867.39

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE April 21, 2023

SUBMITTED BY Councillor Fisher

I would like to report as follows:

- I attended the March Council Meeting
- I attended the Public Hearing for 2023 Budget
- I reviewed the Bank Reconciliations
- I reviewed Emails from Staff/Head of Council/Councillors
- Drove roads and checked culverts in the rural area for discussion with PW

Anything else I will bring up at Meeting.

Councillor Ward 3

Mike Fisher

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE April 21, 2023

SUBMITTED BY Councillor Hatch

I would like to report the following:

Reviewed council emails

Mar13 Zoom meeting abuse policy

Mar 21 Council meeting

Mar 21 Public Hearing for Financial Plan

Mar 23 spray meeting at rm office

Mar 25 wash rm pickup and prep trailer

Mar 27-28 Medicine Hat trip to pick up tractor

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE April 21, 2023

SUBMITTED BY Councillor McDonald

I would like to report as follows:

- I attended the March Council Meeting
- I attended the Public Hearing for 2023 Budget
- I attended Glenboro Municipal Office to sign papers/cheques and go over things with the Secretary Treasurer regarding the Handi Vans
- I attended Valley Lodge throughout the month and met with the Secretary Treasurer/ Residents to address questions and concerns and signed papers and cheques
- I reviewed the Bank Reconciliations
- I reviewed Emails from Staff/Head of Council/Councillors
- I went with another Councillor to Alberta to look at a small Tractor and Attachments to purchase, it was everything seller had told us and looked good and in real good shape, so we brought it back with us
- I spent time in Village dealing with Spring Drainage

Anything else I will bring up at Meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR: WARD 1

COUNCIL MEETING DATE: April 21, 2023

SUBMITTED BY: BRETT MCGREGOR

I would like to report the following:

- **Responded to emails and text messages and phone calls from ratepayers and office on municipal matters.**
- **Reviewed material for regular council meeting.**
- **Reviewed Rec Commission meeting material**
- **Reviewed bank reconciliations.**
- **Worked on grant applications and reporting for ice plant installation.**
- **Corresponded with our engineers and contractor on ice plant project.**
- **Conducted CAO Performance Review and report to be received at April meeting.**
- **Reviewed material for and attended Budget Public Hearing March 21st**

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE April 21, 2023

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **I chaired the public hearing on the 2023 financial plan, March 21.**
- **I attended the personnel committee meeting March 21 .**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – April 2023

Provincial Conference Calls

The conference calls are continuing, with more emphasis on departmental updates. The most recent call focused on budget preparation, adoption of financial plans and the tax statement printing process.

Property Matters

Requests for development permits have increased.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

Animal Control Issues

The animal control issue in Rounthwaite has been resolved.

Training and Meetings

In the Asset Management Program, I have completed the following:

- Introduction
- Module 1 – Asset Management Concepts
- Module 2 – Risk Management
- Module 3 – Lifecycle Costs
- Module 4 – Levels of Service (currently underway)

Along with the assignments required on each module, I am also working on the Asset Management Plan for the Municipality on the asset classification of computer hardware and software. The due date for this Plan is May 29, and must be completed to receive certification and meet the FCM subsidy requirement for the Program.

Council Code of Conduct Training

Just a reminder that all members of Council, new or returning, are required to complete the Council Code of Conduct Training by April 26. The link for the training portal is www.manitobamunicipallearning.ca

There are two councillors who must complete this training before the April 26 deadline.

J. Swidnicki
Chief Administrative Officer

FINANCE OFFICER'S REPORT – April 2023

- The Tax Sale process continues. Arrears payments were made on one of the Wawanesa properties. There are now 7 properties listed for tax sale (6 rural and 1 in Wawanesa).
- Sensus auditors were on-site all day on Wednesday, March 29, 2023, for the year-end audit. They day went well; we were well prepared. They have also asked for a lot of follow-up information. The draft financials for the Souris River Rec are expected to be ready close to the end of April.
- I completed the annual 8-page MMSM Cost Monitoring Survey by the deadline of April 15, 2022. Participation in the survey is mandatory for all communities that receive municipal recycling support payments.
- The DFA (Disaster Financial Assistance) claim was completed and submitted to the Province for the 18 sites affected during the June 2022 Spring Flood event.
- Monthly Multi-Material Stewardship Manitoba (MMSM) reporting was completed for February. The Municipality reported a total of 4,820 kg in recyclables (up from 4,600 kg in February 2022).
- For the second half of 2022, Oakland-Wawanesa reported residential recycling of 42,640 kg. The more we recycle, the more we get back. Oakland-Wawanesa received a Waste Reduction & Recycling Support (WRARS) rebate in the amount of \$4,373.78 (\$3,876.19 for same period in 2021) from the Province, Department of Environment & Climate for this time period.
- I investigated and responded to the Pensionable and Insurable earnings (PIER) review letter that we received from CRA for the Souris River Recreation Commission for the 2022 calendar year.
- The payment for the 2022 Payments in Lieu of Taxes (PILT) federal shortfall was received.
- First quarter Utility bills were sent out with the new rates. It seemed to go smoothly, with very few issues or concerns from the public.
- I sent a file to Trend Collection & Bailiff Services (TCBS) for collection on a receivable that has been outstanding since October.
- I updated our Tax Program so that it is now up to date as of the end of March 2023 with LTO/Transfer of Land and other information from the MMO site.

- The first payment of the Municipal Operating Grant from the Province was received in the amount of \$51,577.27. The final payment is expected in September.
- I spent quite a bit of time revamping the monthly financial reports for the rink to provide financial information based on September to August figures instead of the calendar year and also to provide year over year monthly reporting.
- I also spent quite a bit of time researching the process for accepting e-transfers for payments to Souris River Rec for camping, swimming, programs, etc. and working with Dustin and Carla to develop a process for recording and reconciling the payments.

Elaine McGregor
Finance Officer

Public Works Report

April 21st, 2023

Chelsea Long

Public Works Ongoing

- Steaming culverts is in progress – and keeping up with road closures. Will need to haul gravel to fix up roads. Quarry Hills has pit close by if need be, seeing as our North Pit has water and frozen.
- Will be dismounting wings and plows and getting reclaimer mounted. Starting one grader April 13th
- Measuring paving areas this week and then putting out to tender
- Staff to be acquainted with the new Kubota tractor.
- Conner Cory is hired for the green team

Municipal Water & Wells

- Multiple water meters not working in town
- Exhaust fan needs to be replaced at the Water Treatment plant.
- Water meter audit will be starting soon

Transfer Stations

- Oakland dump needs to be cleaned up.
- Perhaps enclosure, bin, or wrapped pallet for electronics

Nesbitt Maintenance Shop

- Plumber fixed switch and valve for septic pump April 12th.

Wawanesa Maintenance Shop

- Should we be purchasing the air compressor in the shop? (Perry's)

Wawanesa Office

- No issues to report

Equipment Maintenance

- Grader Alternator belt was replaced April 10th/11th
- Semi-trailer needs repairs on trip and oiler along with new Safety Inspection
Ok Tire can do repairs.
- Zero turn mower needs serviced – blades and tires. Also bolts missing from deck
- Dustin is changing Oil and Diff fluid April 13th

Just want to mention that I greatly appreciate all the advice and support I've been getting from the councilors. Thank you

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
23-01	2023-01-09	13:28:00	Medical/ Gas leak	south Cypress	8	4 Units
	2023-01-10	19:00:00	Equipment checks	Fire hall	7	
	2023-01-12	19:00:00	Fire training (Rink)	Fire hall		

Feb

23-02	2023-02-01	09:47:00	Medical assist	Wawanesa	1	1 Unint
	2023-02-01	13:30:00	MFR Meeting	Fire hall	1	
	2023-02-06	19:00:00	Training	Fire hall	1	
	2023-02-08	08:00:00	Mutual Aid Meeting	Brandon	1	
	2023-02-13	19:00:00	Equipment checks	Fire hall	6	

March

	2023-03-01		Raffle Start Date		30	
	2023-03-01	19:00:00	CPR Training	Fire hall	14	
	2023-03-02	19:00:00	CPR Training	Fire hall	12	
	2023-03-04	09:00:00	Trauma Training	Fire hall	5	
	2023-03-08	19:00:00	First Aid Training	Fire hall	12	
	2023-03-09	19:00:00	First Aid Training	Fire hall	14	
	2023-03-11	16:00:00	Equipment checks	Fire hall	7	
23-03	2023-03-14	14:53:00	MVC #2 & rd 105	Oakland	14	5 Units
	2023-03-16	20:00:00	Mutual Aid Hockey	Wawanesa	16	
23-04	2023-03-17	18:36:00	MVC #2 & PTH 530	south Cypress	12	5 Units
23-05	2023-03-29	18:54:00	Vehicle Fire 2&10	Oakland	12	5 Units

April

	2023-04-12	19:00:00	Fire Training Ice Rescue	Wawanesa		

MUNICIPALITY OF OAKLAND-WAWANESA

BY-LAW NO. 34-2023

Being a by-law to amend Aggregate Transportation By-law No. 1266/06.

WHEREAS Section 232(1) of The Municipal Act allows for a Council to establish by-laws related to the safety, health, protection and well-being of people, and the safety and protect of property;

AND WHEREAS the Municipality in accordance with Section 232(1), has established a by-law for the transportation of aggregate in or through the Municipality;

AND WHEREAS it has been determined that an amendment to the Aggregate Transportation By-law is required;

THEREFORE BE IT RESOLVED that the council of the Municipality of Oakland-Wawanesa, in open meeting assembled, enacts as follows:

1. That throughout the By-law, the words: "Rural Municipality of Oakland" be deleted and replaced therefor with the words: "Municipality of Oakland-Wawanesa";
2. That in the second preamble clause, the words "(amended 216/2004)" be deleted and substituted therefor with the words: "(as amended)"
3. That clause 4.1 be amended by deleting the words: "of \$50.00" and replacing therefor the words "in accordance with Fees, Fines and Charges By-law No. 08-2020"; and
4. That in Schedules "A" and "B", the address of "Box 28, Nesbitt, Manitoba R0K 1P0" be deleted and replaced therefor with the address "Box 278, Wawanesa, Manitoba R0K 2G0"

DONE AND PASSED as a by-law of the Municipality of Oakland-Wawanesa this day of 2023.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Read a first time this 21 day of March 2023.

Read a second time this day of 2023.

Read a third time this day of 2023.

RURAL MUNICIPALITY OF OAKLAND
PROVINCE OF MANITOBA
BY-LAW NO. 1266/06

BEING A BY-LAW of the Rural Municipality of Oakland to regulate and control the transportation of aggregate in or through the Municipality on a commercial basis including the determination of routes, dust control, road weight restrictions and for maintenance of highways resulting from the transportation of aggregate. This by-law will be known as the "Aggregate Transportation By-law".

WHEREAS the *Municipal Act* provides as follows:

232(1) A council may pass by-laws for municipal purposes respecting the following matters:

(a) *the safety, health, protection and well-being of people, and the safety and protection of property;*

. . . .

(d) *municipal roads, including naming the roads, posting the names on public or private property, and numbering lots and buildings along the roads;*

. . . .

(m) *local transportation systems;*

(n) *businesses, business activities and persons engaged in business;*

. . . .

(o) *the enforcement of by-laws.*

232(2) Without limiting the generality of subsection (1), a council may in a by-law passed under this Division

(a) *regulate or prohibit;*

. . . .

(e) *subject to the regulations, provide for a system of licences, permits or approvals, including any or all of the following:*

(i) *establishing fees, and terms for payment of fees, for inspections, licences, permits and approvals, including fees related to recovering the costs of regulation,*

(ii) *establishing fees for licences, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality,*

(iii) *prohibiting a development, activity, industry, business or thing until a licence, permit or approval is granted,*

(iv) *providing that terms and conditions may be imposed on any licence, permit or approval, and providing for the nature of the terms and conditions and who may impose them,*

(v) *providing for the duration of licences, permits and approvals and their suspension or cancellation or any other remedy, including undertaking remedial action, and charging and collecting the costs of such action, for failure to pay a fee or to comply with a term or condition or with the by-law or for any other reason specified in the by-law, and*

(vi) *providing for the posting of a bond or other security to ensure compliance with a term or condition;*

(a) municipal roads within its boundaries.

as amended
AND WHEREAS the Lieutenant Governor in Council has made Regulation No. 48/97 (~~amended 216/2004~~) under section 232(2)(e) of the *Municipal Act* for the purpose of regulating aggregate transportation fees and agreements;

AND WHEREAS the Municipality wishes to provide for the licensing of aggregate transportation within the Municipality and to set fees payable in connection with licensing;

NOW THEREFORE the Council of the Rural Municipality of Oakland in Council duly assembled enacts as a by-law the following:

1.0 DEFINITIONS

In this by-law:

“aggregate” means a quarry mineral that is used solely for construction purposes or as a constituent of concrete, and includes sand, gravel, clay and crushed rock or stone;

“person” means a natural person, partnership, firm, business, association, credit union, cooperative, corporation or municipality.

2.0 APPLICATION

This by-law applies to every person transporting aggregate within the Municipality, except the Municipality.

3.0 PROHIBITION

3.1 No person shall transport aggregate within or through the Municipality without an Aggregate Transportation License.

3.2 This prohibition does not apply to the transportation of aggregate to property within the Municipality for the purposes of construction on that or adjacent property. This exception does not apply where the construction is for industrial purposes or for livestock production operations of 300 animal units and more.

4.0 LICENSES

4.1 A person requiring an Aggregate Transportation Licence must apply to the Chief Administrative Officer at the municipal office in the form attached as Schedule A, and submit a fee of \$50.

4.2 An applicant for an Aggregate Transportation License must consent to disclosure by Department of Highways of information in its possession as to contracts with the applicant, including copies of the contracts and documentation showing the volume of aggregate hauled.

4.3 The Chief Administrative Officer shall issue an Aggregate Transportation Licence in the form of Schedule A to the applicant if she is satisfied that

- (a) the application is complete and proper; and
- (b) the applicant (or an associate of the applicant) is in compliance with all obligations under this by-law or repealed By-law No. 1215/97.

4.4 An Aggregate Transportation License authorizes the transportation of aggregate

- (a) from the pit location specified on the license;
- (b) over roads designated as municipal haul roads and specified on the license.

4.5 An Aggregate Transportation License expires on 31 December of the year of issuance.

4.6 An Aggregate Transportation License is not transferable.

4.7 The holder of an Aggregate Transportation License shall produce it to a designated officer immediately on demand.

5.0 FEES FOR IMPACT ON ROADS

5.1 Persons who are required to be licensed under this by-law must pay

- (a) a fee for the maintenance, repair and restoration of municipal roads; and
- (b) a fee for the shortening of the lifetime of municipal roads;

both of which fees shall be calculated in accordance with the maximums provided for under Manitoba Regulation 48/97 (as amended).

5.2 If the regulated maximum fees are changed, the Municipality adopts the change automatically, without further action by Council.

5.3 Fees must be paid no later than 31 December of the year in which the aggregate is transported.

5.4 Payment must be accompanied by a completed remittance form in the form attached as Schedule B.

5.5 A person must complete and submit a remittance form within 21 days of a written request from the Chief Administrative Officer.

5.6 It is an offence to supply false or deliberately misleading information on a remittance form.

5.7 Where a person does not submit a completed remittance form when required to do so, or supplies false, misleading or incomplete information, the Chief Administrative Officer may assess a fee based on whatever information is in her possession. In proceedings to collect such a fee the onus is on the person assessed to disprove its accuracy.

6.0 AGGREGATE TRANSPORTATION REGULATIONS

6.1 Council may designate municipal haul roads by resolution.

6.2 Persons transporting aggregate must follow these rules:

- (a) Persons must notify the Chief Administrative Officer in writing at least one week before starting the transportation of aggregate on municipal roads.
- (b) Persons must comply with the terms of the Aggregate Transportation License concerning pit location and designated municipal haul roads.
- (c) Trucks must not exceed 60 km/hr when meeting other traffic.
- (d) Trucks must not exceed 60 km/hr when approaching a farm residence.
- (e) Trucks must be in compliance with all provincial laws and regulations, including weight restrictions.

6.3 A person who is transporting aggregate

- (a) raises dust such that in the discretion of Council the Municipality is compelled in the interests of the safety and health of residents to apply dust control suppressant on a municipal road; or
- (b) causes damage to a municipal road requiring repair in the discretion of Council;

is responsible for the cost incurred by the Municipality.

6.4 Where Council intends to claim reimbursement of costs under section 6.3 it will notify the person in writing and provide the person with an opportunity to respond.

6.5 If there is no response or Council has considered the response, Council may confirm its claim and issue an invoice to the person. Payment must be made within 30 days of the date of the invoice.

7.0 ENFORCEMENT

7.1 The Chief Administrative Officer is a designated officer for the purposes of administration and enforcement of this by-law. Council may in addition appoint one or two public works staff members as designated officers.

- 7.2. A person affected by a decision of a designated officer may request Council to review the decision by giving a written notice to the Chief Administrative Officer within 14 days of receiving the decision.
- 7.3. Upon receiving a request for review, the Chief Administrative Officer must set a date and time for the review by Council, and notify the person of the date of the review.
- 7.4. At the time and place set out in the notice, Council will convene the review. The person who made the request may appear in person or by counsel. After reviewing the order, Council may confirm, vary, substitute or cancel the decision.
- 7.5. If a designated officer is of the opinion that a person is in contravention of this by-law or the terms of an Aggregate Transportation License, the designated officer may notify the person in writing requiring the default to be corrected within a specified period.
- 7.6. The Municipality may amend or cancel the Aggregate Transportation License if the default is not corrected.
- 7.7. A person who contravenes this by-law or the terms of a licence is guilty of an offence and liable on summary conviction to
- (a) a fine of not less than \$100 and not more than \$1000 or to imprisonment for a term not exceeding three months;
 - (b) a penalty equal to the municipality's cost of enforcement, to a maximum of \$1000; and
 - (c) in the case of a contravention of sections 4 and 5, a penalty equal to the required fees plus interest.
- 8.0 GENERAL
- 8.1 A notice given to a person at the address contained in an application form is valid for all purposes. The person may change such address by advising the Chief Administrative Officer in writing.
- 8.2 Amounts not paid when due carry interest at 2% monthly, compounded.
- 8.3 By-law No. 1215/97 is repealed. Despite the repeal, amounts owing under that by-law remain outstanding and may be enforced under this by-law.

DONE AND PASSED by the Council of the Rural Municipality of Oakland in regular session assembled, this 10th day of May, A.D., 2006.

Read a first time this 19th day of April, A.D., 2006.

Read a second time this 19th day of April, A.D., 2006.

Read a third time this 10th day of May, A.D., 2006.

Reeve

Chief Administrative Officer

SCHEDULE "A"
RURAL MUNICIPALITY OF OAKLAND
AGGREGATE TRANSPORT APPLICATION AND LICENSE

Name:

Address:

Telephone Number:

Contact Person:

Hereby make application for a license for the transporting of aggregate from the following mining activity location:

NE__SE__NW__SW__1/4, Section ____, Township ____, Range ____, WPM

☐ Is this a Department of Highways contract?

Over the following highway(s), as currently designated as a Municipal Haul Road, in the Rural Municipality of Oakland, (subject to change during the term of this license):

I hereby agree to the following:

a) to pay all fees and provide all records stipulated in the provisions of By-law No.1266/06 and amendments thereto, by December 31st of the current year;

b) I consent to disclosure by Manitoba Department of Highways of information in its possession as to contracts with the applicant, including copies of the contracts and documentation showing the volume of aggregate hauled;

b) to forthwith surrender the license issued by the Rural Municipality of Oakland as a result of this Application and payment of the prescribed fee, upon the cancellation of it by the Rural Municipality of Oakland for non-compliance with By-law No. 1266/06; and

c) My address to which all notices by the Rural Municipality of Oakland should be sent to is:

Dated at the Rural Municipality of Oakland this _____ day of _____ in the year _____.

(Signature of Applicant)

LICENSE

This certifies that _____ is granted a license(s) as described above subject to terms and provisions of the Municipality's By-laws.

License Fee: \$50.00

Received by _____

Pit Location: _____ 1/4 Sec. _____ Twp. _____ Rge. _____, WPM

License Expiry Date is December 31, _____

Dated at the Rural Municipality of Oakland, in the Province of Manitoba this _____ day of _____, in the year _____.

Rural Municipality of Oakland
Box 28
Nesbitt, Manitoba R0K 1P0

SCHEDULE "B"
RURAL MUNICIPALITY OF OAKLAND
CALCULATION OF AGGREGATE TRANSPORT FEES

Rural Municipality of Oakland

Box 28, Nesbitt, Manitoba ROK 1P0
 Phone/Fax: 824-2374

Remittance Form

Date:	
Pit Location:	
Transport Licence No.	

Company Name:	
Mailing Address:	
Telephone/Fax Number:	
Contact Person	

Payment may be calculated using either Tonnes or Cubic Meters. It is not necessary to calculate both. Refer to the chart on the reverse for applicable rates.

AGGREGATE TRANSPORTED BETWEEN March 1st and November 30th

No. of Tonnes of Aggregate	Rate of Payment	\$ Amount (Box A)
Tonnes or	@ ¢ per tonne	
Cubic Meters	@ ¢ per cubic meter	

AGGREGATE TRANSPORTED BETWEEN December 1st of one year and the last day of February of the following year:

No. of Tonnes of Aggregate	Rate of Payment	\$ Amount (Box B)
Tonnes or	@ ¢ per tonne	
Cubic Meters	@ ¢ per cubic meter	

CALCULATION OF KILOMETERS TRAVELLED ON MUNICIPAL ROADS:

\$ Amount from Box A or B	\$
Multiplied by No. Kilometers Travelled	X kms.
\$ Amount (Box C)	

TOTALS:

\$ Amount from Box C:	\$
Total Payable - (Box D):	

UPON COMPLETION, AN ORIGINAL COPY OF THIS FORM TOGETHER WITH PAYMENT IN THE AMOUNT FROM BOX D IS TO BE REMITTED TO: RURAL MUNICIPALITY OF OAKLAND, BOX 28, NESBITT, MANITOBA ROK 1P0.

ALL AMOUNTS OWING ARE DUE ON OR BEFORE DECEMBER 31 OF THE YEAR OF THE LICENCE.

Joni Swidnicki

From: Joni Swidnicki
Sent: Thursday, March 23, 2023 2:30 PM
To: wawa rink
Cc: Councillor.McGregor
Subject: Abuse and Molestation Policy
Attachments: Abuse and Molestation Policy #PER016.doc

Good afternoon,

This is to advise that Council, at its meeting held March 21, 2023, adopted the above noted policy. A copy of the policy is attached.

As you will note, this policy will apply to SRRC and as such, it would be appreciated if you could place this item on your next agenda to adopt, and to appoint by resolution, a person to act as your "Designated Representative" to receive reports of abuse. If you could provide that resolution to me, I will include it on our April agenda as Council will have to appoint one member of our Administration as well.

Additionally, in the next week or two, I will review the training resources that have been suggested in the policy, and firm up what training requirements will be necessary.

Thank you for your assistance in this regard.

Joni Swidnicki, CMMA (Hons)
Chief Administrative Officer
Municipality of Oakland-Wawanesa
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0
Office telephone: 204-824-2666
Email: CAO@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



Confidentiality Warning: This email and any attachments may be privileged and/or confidential. Any distribution, use or copying of this email or the information it contains by other than an intended recipient is unauthorized. If you received this email in error, please advise the sender (by return email or otherwise) immediately.

Municipality of Oakland-Wawanesa

Policy & Procedure Manual

Policy

PER016

Reference: Personnel	Classification: Policy
Subject: Abuse & Molestation policy	Pages: 1 of 5
Authority: Council	Effective Date:
Approved: March 21, 2023	Revised:

TITLE: Abuse & Molestation Policy

1. MUNICIPAL COMMITMENT/PURPOSE:

The Municipality is committed to an environment free from abuse. The purpose of this Policy is to stress the importance of that commitment by outlining how the Municipality will work to prevent abuse, and how abuse or suspected abuse can be reported and addressed by the Municipality. Bringing awareness of the policy will serve to prevent abuse and to educate Head of Council, Councillors, Employees, and Volunteers (each of whom are a "Municipal Representative").

2. APPLICATION

This policy applies to Municipal Representatives and requires Municipalities and their Municipal Representatives to deal with any instances of abuse in accordance with this policy. To the extent that there are municipal related enterprises such as community centres, friendship centres, and other operations that may interact with children, youth or vulnerable persons, the municipality is committed to providing those enterprise with the abuse policy, directing the enterprises abide by it, including reporting requirements set out herein.

3. ZERO TOLERANCE STATEMENT:

The Municipality has zero tolerance for any type of Abuse or Molestation as defined below.

4. DEFINITION OF ABUSE:

The following description of "Child", and "Vulnerable Population" and any other defined terms include, but are not limited to:

Child is defined as anyone under the age of majority. Manitoba: 18- years-old.

Vulnerable Person is defined as a person who, because of his or her age, a disability, or other circumstances, whether temporary or permanent, is in need of assistance to meet his or her basic needs with regard to personal care or management of his or her property: or is otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to him or her.

The forms of abuse referred to in this policy are defined so that all individuals bound by this policy have a clear understanding of the behaviours that will not be tolerated, and of the behaviours that must be appropriately reported.

Abuse or Molestation means any act or threat involving molestation, harassment, corporal punishment, or any other form of physical, sexual or mental abuse or mistreatment, and includes the following:

For greater clarity,

A person commits an assault when, without the consent of another person, they apply force intentionally to the other person, directly or indirectly, or attempts or threatens, by an act or a gesture, to apply force to the other person, or causes that other person to believe on reasonable grounds that there is present ability to effect that purpose. Assault is a criminal offence under The Criminal Code of Canada;

Sexual assault is one form of sexual violence. It involves any unwanted sexual activity. Physical touching of breasts, genitals or bum without permission or consent, is sexual assault. Forced kissing, intercourse; or demand or force to participate in any other type of sexual activity without permission or consent, is sexual assault. Sexual assault is a criminal offence under The Criminal Code of Canada;

Abuse of a child means any act or omission by any person where the act or omission results in

- (a) physical injury to the child,
- (b) emotional disability of a permanent nature in the child or is likely to result in such a disability, or
- (c) sexual exploitation of the child with or without the child's consent;

For greater clarity,

Where a person has information that leads the person reasonably to believe that a Child is or might be in need of protection (including where the Child is abused or is in danger of being abused, and where the Child is likely to suffer harm or injury due to child pornography), every person is required, by The Child and Family Services Act, to forthwith report the information to a child and family service agency or to a parent or guardian of the Child;

Verbal Abuse is defined as, but not limited to, humiliating remarks, name calling, swearing at, taunting, teasing, continual put downs. The use of harsh words, abuse of trust, embarrassing people in public and threatening in the form of words

Psychological Abuse is defined as, but not limited to, communication of an abusive nature, sarcasm, exploitive behaviour, intimidation, manipulation.

Neglect is defined as, but not limited to any behaviour that leads to a failure to provide services which are necessary such as withdrawing basic necessities as forms of punishment, failing to assess and respond to changes in health status and refusing or withdrawing physical or emotional support. Neglect may include the failure to provide sufficient supervision, nourishment, or medical care, or the failure to fulfill other needs for which the victim cannot provide themselves

Harassment is defined as, but not limited to, any unwanted physical or verbal conduct that demeans, humiliates, or embarrasses a person, including gender-based harassment. It can be a single incident or several incidents over time. It includes threats, intimidation, display of racism, sexism, unnecessary physical contact, suggestive remarks or gestures, offensive pictures, or jokes. Harassment will be considered to have taken place if a reasonable person ought to have known that the behaviour was unwelcome.

5. GOVERNING LEGISLATION:

This policy references the applicable legislation that gives grounds to the entity's abuse policy, including:

- Municipal Act, CCSM c. M225, Sections 82, 83 and 127
- Child and Family Services Act, CCSM c. C80, including sections 17 and 18
- Criminal Code of Canada, RSC 1985, c C-46
- Freedom of Information and Protection of Privacy Act, CCSM c. F175
- Freedom of Personal Health Information Act, CCSM c. P33.5
- Personal Information Protection of Electronic Documents Act, SC 2000, c. 5

6. ABUSE REPORTING PROCEDURES:

The Municipality must appoint, by resolution, one or more Designated Representatives to receive reports of Abuse or Molestation from Municipal Representatives.

Where a Municipal Representative observes, becomes aware of, or receives a report of Abuse or Molestation, that Municipal Representative must make a report to a Designated Representative, providing as much information as available to the Designated Representative.

Following receipt of the report, the Designated Representative must promptly gather information, promptly report the Abuse or Molestation to Western Financial Group (hereunder referred to as The Program Administrator), and possibly report the Abuse or Molestation to official agencies depending on the circumstances. Information to be gathered includes the names or identifies of the parties involved, both victim and perpetrator, when the event or events occurred, where, in what circumstances, the names and contact information of any or any other witnesses, and any other information the Designated Representative believes to be relevant or important.

Where the Municipal Representative receives report of Abuse of a Child or a Child in need of protection, the Municipal Representative must immediately report to the relevant child and family service agency and/or parent or guardian of the Child.

Municipal Representatives and Designated Representatives must respond to such reports in a non-judgemental, supportive and comforting manner, but must also explain that the report will be reported to the Program Administrator and may need to be escalated to the proper authority, which may include the relevant child and family service agency or parent or guardian.

7. SCREENING:

The Municipality will regularly monitor those Individuals who have access to, or interact with Children, Youth and/or a member of the Vulnerable Population. This will include adherence to the Municipality's hiring protocols for Vulnerable Populations and include:

- Criminal record check
- Vulnerable persons and child abuse registry check

Screening is to take place upon initial employment, and every two years thereafter.

8. INVESTIGATIVE & DISCIPLINARY PROCEDURES:

A report of Abuse or Molestation to the Designated Representative that involves a Municipal Representative should result in an employment investigation as per the usual employment practices and determine if disciplinary action is appropriate. The results of the investigation will be given to the Program Administrator.

9. TRAINING

The Municipality will provide training to all staff that includes safety and handling of "Child", "Youth" and "Vulnerable Population" as defined above.

Resources are available from the Province of Manitoba and other sources. Some possibly helpful sites are listed below. They are not exclusive:

Province of Manitoba | fs - Reporting of child Protection and Child Abuse (gov.mb.ca)

Province of Manitoba | fs - Child Abuse Registry (gov.mb.ca)

Province of Manitoba | fs - Adult Abuse Registry - Questions and Answers

Abuse Towards Older Adults (wrha.mb.ca)

CMHA Manitoba and Winnipeg – Mental Health for All

I acknowledge that I have received, read, and understand the abuse policy and/or have had it explained to me. I understand, the liability of the Municipality could extend to me in my role as a Municipal representative.

I understand that it is my responsibility as _____
(Role within Municipality)

to adhere to all processes and responsibilities contained in this policy, and agree to report any incidents of abuse (disclosed or observed) as set forth in this policy.

Name

Signature of CAO or Person representing the Entity

Date

SELLER CONTACT INFORMATION		BUYER CONTACT INFORMATION	
NAME	Murray Miller	NAME	Rm of Oakland - Wauwasee
DRIVER'S LIC. NO.		DRIVER'S LIC. NO.	
ADDRESS	Box 97 Ralston AB. TOJ2ND	ADDRESS	106 - 4th ST WAUWASEE MB. ROK 280
PHONE	403 502 3698	PHONE	204 824 2666
EMAIL		EMAIL	ADMINASSIST@OAKLAND-WAUWASEE.CA
DATE		MAR 27/23	

This Bill of Sale is made between Murray Miller, Seller, and Rm of Oakland - Wauwasee, Buyer.

The Seller hereby grants transfer or sale of the following goods:

ITEM DESCRIPTION	SERIAL NO. if applicable	PRICE
2011 Kubota B 3000 TRACTOR 33000 HSD CC	50939	34,500 ⁰⁰
Kubota 60" SNOW BLOWER		
Kubota 60" Rear Rototiller 3pt		
Kubota 60" Rear mower 3pt		
Rear BLADE Attachment 3pt		
219 ENGINE HRS.		

Certified Cheque

TOTAL 34,500⁰⁰

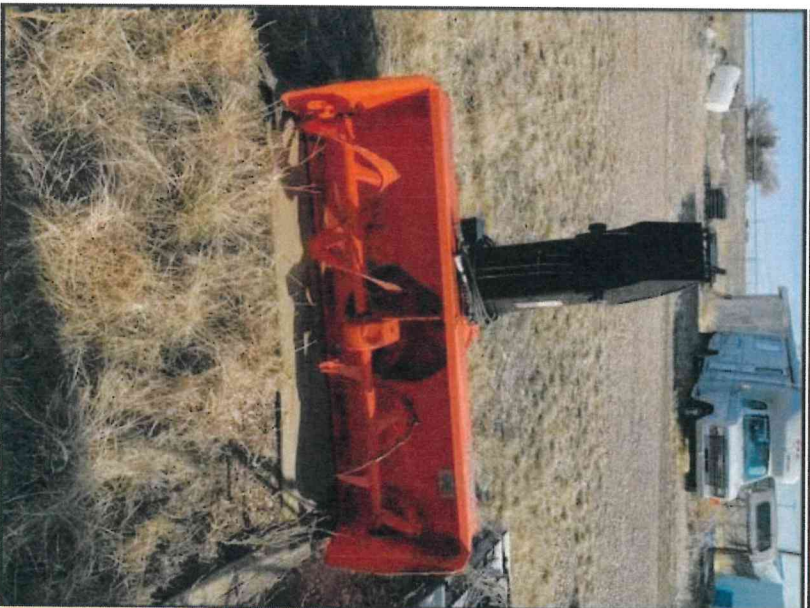
METHOD OF PAYMENT	CHECK <input checked="" type="checkbox"/> CASH <input type="checkbox"/> CREDIT <input type="checkbox"/> DEBIT <input type="checkbox"/> M.O. <input type="checkbox"/>	PAYMENT TO BE MADE BY DATE OF	
DELIVERY REQUESTED?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If NO, list date of pick-up	COST OF DELIVERY	—
DELIVERY ADDRESS		REQUESTED DATE OF DELIVERY	—

TERMS AND CONDITIONS

- ALL PAYMENTS MUST BE MADE WITHIN THE STIPULATED TIME PERIOD
- AFTER SIGNING THIS BILL OF SALE, YOU ARE LEGALLY OBLIGATED TO FOLLOW THE NECESSARY TERMS
- BUYER SHOULD ADHERE TO PREFERRED MODE OF PAYMENT

The Seller's signature below signifies that he/she is the lawful owner of the goods listed above, and the seller has the right to sell the goods as he/she chooses. After exchange of payment, the Buyer renders full rights and ownership of the goods listed above. The Seller assumes no responsibility after the transfer of ownership has taken place.

SELLER SIGNATURE	<i>Murray Miller</i>	DATE	MAR 27/23
BUYER SIGNATURE	<i>Craig</i>	DATE	MAR 27/23



Joni Swidnicki

From: Councillor Hatch
Sent: Wednesday, March 29, 2023 11:07 AM
To: Members of Council
Subject: Smoking policy

I would like council to review or adopt a smoking policy in municipal equipment , In Municipal buildings for our employees and ratepayers entering those facilities .
If this could be on the agenda at next council meeting

Get [Outlook for iOS](#)

Joni Swidnicki

From: Joni Swidnicki
Sent: Tuesday, April 4, 2023 10:03 AM
To: Coenraad Fourie; Members of Council
Subject: RE: Planning Committee, Geometric Design standards
Attachments: By-law No. 07-2018 - Organizational By-law.docx

Hi,

I have attached a copy of the Organizational By-law for members to review prior to the next Council Meeting. If a new "standing" committee is to be established, there will need to be an amendment to this by-law, and the mandate, authorities and memberships will need to be included. If the intent is for this to be an "ad hoc" committee such as the Building Committee, the by-law amendment may not be required.

For agenda purposes, I could include a recommendation that a committee be established (and that the by-law be brought forward for necessary amendments).

Joni

-----Original Message-----

From: Coenraad Fourie <councillor.fourie@oakland-wawanesa.ca>
Sent: Monday, April 3, 2023 5:57 PM
To: Members of Council <membersofcouncil@oakland-wawanesa.ca>
Cc: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: Planning Committee, Geometric Design standards

Councillors,

1. I would appreciate if Council could discuss the creation of a Planning Committee similar to other committees like Transportation, Buildings etc. If supported can we please add this to the Agenda and discuss options during the upcoming Council meeting.
2. Upon review of the Geometric Design Standards I noted that the Public Works Manager is required to make determinations and decisions for which they may not have the technical expertise which increased the risk of negatively impacting public safety. If supported, I would appreciate it Council could discuss appropriate amendments during the upcoming Council meeting.

Kind Regards
Coenraad

Sent from my iPad

Norma Will

From: Wanda McFadyen <wmcfadyen@arb-int.com>
Sent: Friday, March 31, 2023 9:59 AM
To: Norma Will
Subject: ARBI 2023 Grant Request
Attachments: Munc. of Oakland-Wawanesa.pdf; 2022 Annual Report.pdf

Good morning Joni,

On behalf of ARBI, please find attached a grant request for support for 2023 for consideration of council.

We hope that you are able to find the funds within the budget to support our work for 2023. Please do not hesitate to contact me should you have any questions or should you like us to attend a meeting at some point in the future and update Council on our work.

Best Regards,

Wanda

Wanda McFadyen
Executive Director
Assiniboine River Basin Initiative
Unit 203 - 1111 Munroe Ave.
PO Box 1113, Winnipeg Main PO
Winnipeg, MB R3C 2X4
Tel: 204-795-6672
Website: <http://assiniboinerbi.weebly.com/>
Facebook: @ARBInitiative
Twitter: @ARBI_QSA



Qu'Appelle • Souris • Assiniboine

Mayor Dave Kreklewich & Council
Municipality of Oakland-Wawanesa
Nesbitt, MB

Dear Mayor Kreklewich & Council

On behalf of the Assiniboine River Basin Initiative (ARBI), we would like to reach out in regard to seeking support for the Assiniboine River Basin Initiative.

ARBI covers the entire Assiniboine River Basin which includes the Qu'Appelle, Souris, and Assiniboine River watersheds. In the fall of 2013 ARBI was developed by grassroots basin-wide stakeholders to explore opportunities to work together and take collaborative actions across the basin. The initiative gained momentum in 2014 through a spring workshop in Virden, Manitoba, reaffirming stakeholder interest in collaborative actions and the formation of a basin-wide organization. Since that time the board and executive committee have been working hard on water related matters across the basin on behalf of basin stakeholders.

We are an incorporated international non-profit organization that operates in Manitoba, North Dakota and Saskatchewan. We are funded by state and provincial governments as well as municipal, city and counties along with commodity groups and non-profit organizations.

We would like ask for your consideration in funding/grant support to ARBI as a means to continue to allow us to do our work on behalf of stakeholders across the basin. Our request is \$250 in the form of a grant. A PDF copy of our 2022 Annual Report is attached for your review which provides you with a high level overview of our activities over the last year. We are currently working on a number of initiatives for 2023 including but not limited to: transboundary meetings and tours for municipal leaders such as yourselves, public works tours, watershed managers tours, a tile drainage workshop projects and engagement with agencies across the basin on behalf of stakeholders to name just a few.

For further information, to set a personation to council or should you have any questions or concerns, please contact Wanda McFadyen at 204-795-6672 or by email at info@arbi-int.com. On behalf of the ARBI board of directors thank you for your consideration of this request and we look forward to your involvement and support.

Sincerely,

Dr. Allan Preston
ARBI Chair

Wanda McFadyen
ARBI Executive Director

Attachment: 2022 Annual Report



Assiniboine River Basin Initiative

2022 Annual Report

Contents

Overview

Vision, Mission & Guiding Principles

Year in Review

Board Members

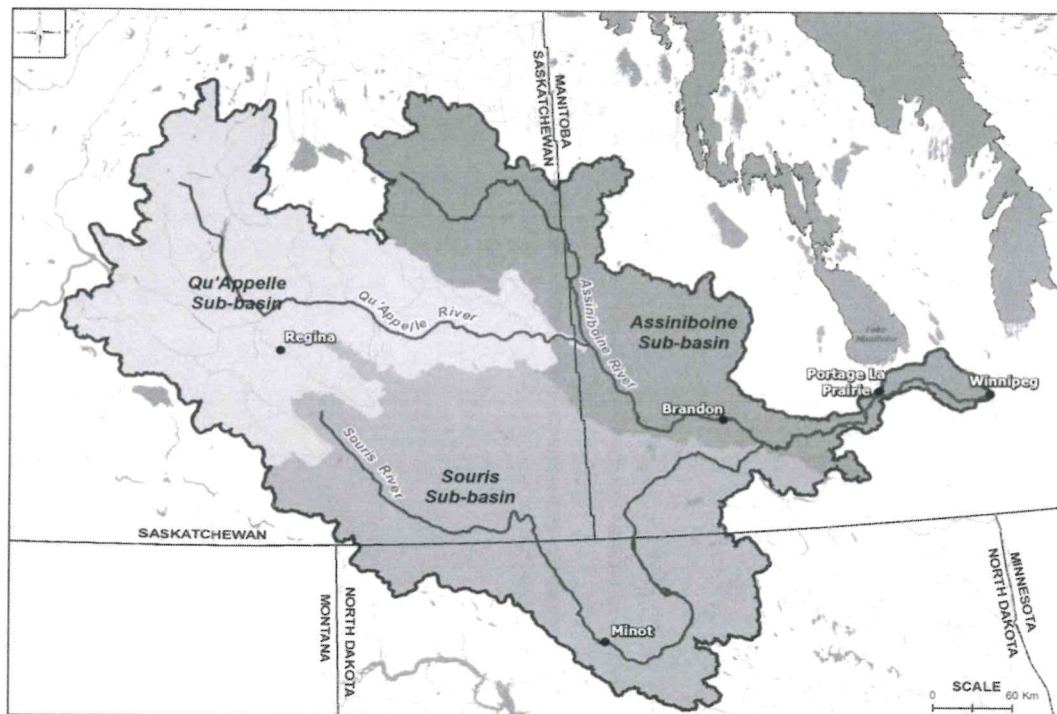


Assiniboine River Basin Initiative

'Three Rivers – One Basin'

Introduction:

The Assiniboine River Basin (ARB) encompasses the Qu'Appelle, Souris and Assiniboine River watersheds. It crosses over two Canadian provinces – Saskatchewan and Manitoba - and one US state-North Dakota. At its end point, the Assiniboine River basin joins the Red River in Winnipeg, as well as having waters diverted through the Portage Diversion into Lake Manitoba, with the final outflow of both being Lake Winnipeg. The basin is approximately 162,000 sq. kms and home to just over 1.5 million people.



History:

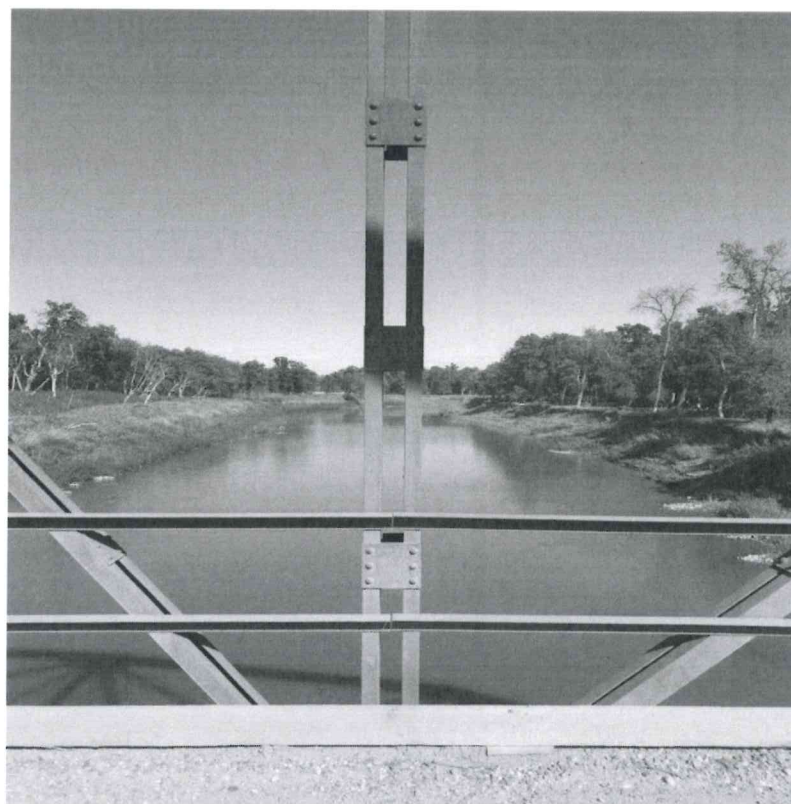
In 2008 the Province of Manitoba commissioned a study on the ARB through the Red River Basin Commission. The Steering Committee that was set at that time reported there was consensus to work together in a collective and collaborative manner on issues of common concern. However, for a number of reasons the initiative did not move forward.

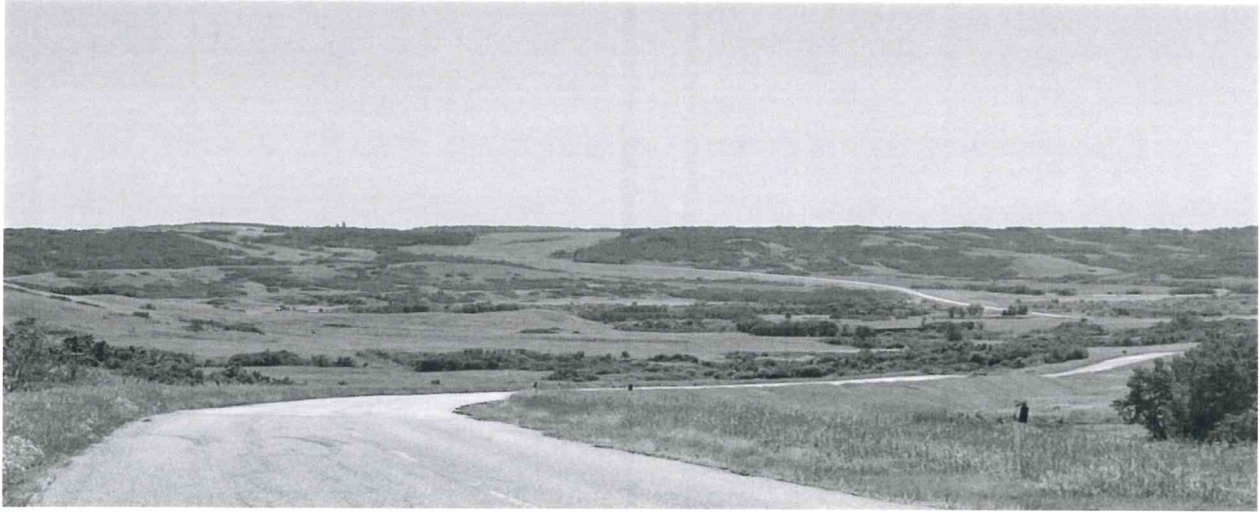
In late 2013, under the guidance of the Prairie Improvement Network, a basin-wide water management approach began again. The goal – to facilitate and support a coordinated approach to water related issues in the basin. The original Steering Committee with representation from all three jurisdictions (ND, SK, MB) was reengaged. A multi-stakeholder workshop to revisit a basin approach and gather consensus from a broader base of stakeholders on next steps was held in March 2014 in Virden. The consensus from those in attendance was to move forward in the development of an organization that would not only transcend

provincial and state boundaries, but engage stakeholders from all levels of governments, non-profit organizations, commodity groups, the business community and citizens at large. The building process began with many miles travelled, many meetings, and a large tent open to everyone to approach and become engaged. The 1st annual conference was hosted in Regina mid-November 2014. There was broad political participation from municipal, provincial, state and federal governments, non-profit organizations, commodity groups, business representatives and citizens at large. The Planning Committee became the first Assiniboine River Basin Initiative (ARBI) Board and the Interim Executive continued as the ARBI Executive.

The Board was tasked with mandate to develop the organization, establish a base funding structure and secure funding begin the development of basin wide plan based on attendees feedback and begin researching potential projects that would benefit all citizens. They were also tasked with hosting an annual conference where stakeholders could gather for not only of presentations and updates on key issues and concerns on a larger and local scale, but to also allow for basin wide networking and ensure that the direction going forward is in fact meeting the needs of the stakeholders.

Since that time, ARBI has grown and developed and continues to work towards meeting the needs of the stakeholders as we strive to continue to expand and grow delivery of information, network development, project and research relevant to the basin as well as work and partner with numerous stakeholders for the betterment of who call the basin home.





Vision Statement:

A resilient Assiniboine River Basin, where stakeholders work together to achieve basin-wide comprehensive integrated watershed actions that will benefit current and future generations.

Mission Statement:

To create a resilient Assiniboine River Basin, where all residents can adapt to change and achieve environmental, social and economic sustainability through collaborative actions across the Basin.

Guiding Principles:

To seek equitable and fair solutions for all stakeholder constituencies across the entire basin.

To balance current needs with future generational needs.

To realize that change is ongoing and adaptation is necessary.

To work across jurisdictional boundaries (Manitoba, North Dakota and Saskatchewan; and Canada and the United States) to develop basin wide strategies on natural resources for the good of the basin.

To work collaboratively as partners with all stakeholders (government, non-government, business, organizations, etc.) in Saskatchewan, North Dakota and Manitoba in the Assiniboine River Basin.

To respect, acknowledge, and take actions that recognize and complement the statutory and regulatory responsibilities of the federal, provincial, state, local and trans-boundary organizations.

2022 – A Year in Review

The following report provides a high-level synopsis of activities/projects that Assiniboine River Basin Initiative (ARBI) undertook in 2022. COVID19 meant like everyone else, ARBI had to adapt and change how we delivered events and projects and how we interacted and participated in meetings and events. By the spring/early summer we were able to move back into the new normal. We would like to express our thanks to all our partners and those that participated in events hosted virtual for adapting and changing with us and moving forward in our new normal of meetings and events over the course of the year.

Conference;

Each year since our inception ARBI has hosted an annual conference that rotates across the basin. This event presents a combination of keynote speakers, panel presenters and working sessions which engage all attendees in the discussion. The conference also allows ARBI the opportunity to update on our activities and allows those in attendance to network and learn more about each other. Our 2020 conference was hosted in Minot and little did we know that would be our last time to come together face-to-face.

As COVID19 carried on and with some loosening of restrictions but uncertainty around them, the Conference Committee made the decision to continue on a virtual platform in 2022. This event ran over the mornings on March 3rd & 4th with keynotes from: Robert Sandford, Climate Security at the United Nations University Institute for Water, Environment and Health; Dr. Colin Whitfield, University of Saskatchewan and Shaun Vickers, Biologist – Ecological Sciences Division, USDA Climate Hub Liaison and Dr. David Sauchyn, University of Regina as well as updates from ARBI as well as our state and provincial representatives.

Outreach;

Outreach is one of our largest undertakings. However, 2022 like 2021 saw the approach to outreach take a different direction with the combination of in-person and virtual events becoming the new normal. We continue to represent stakeholders by attending, speaking and participating in various virtual events as well as in-person over the course of 2022.

ARBI spent 200 plus days at meetings, conferences, workshops, and other events on virtual platforms or in-person. These ranged from Canadian Water Agency discussions to meetings such as the Water Council of Canada to North Dakota Department of Water Resources, Saskatchewan Water Council meetings, Global Water Futures, Prairie Water Advisory Committee, Shellmouth Dam Liaison Committee, Manitoba Water Strategy, Manitoba Association of Watershed conference, Keystone Agriculture Producers Advisory Council meetings and many, many more. We coordinated, attended, met, presented and represented ARBI interests to politicians, local communities and stakeholders, conferences, annual meetings, project meetings and a host of other events and meetings both in and outside of the basin. We met with the Ministers of Environment & Climate as well as Transportation and Infrastructure in Manitoba, informal meetings with the Director of North Dakota Department of Water Resources along with numerous MLA's and MP's in Canada and representatives in North Dakota.

ARBI participated on the International Souris River Plan of Study both on the Public Advisory Group and the First Nations/Tribes & Métis Committee. And as the International Souris River Board reconfigures its board structure we have been invited to participate on the Public Advisory Committee. We are also engaged on the East Souris Retention Project in Manitoba. We chair the Prairie Water Advisory Committee developed by Global Water Futures, as well as sit as an observer on the Shellmouth Dam Liaison Committee.



ARBI typically hosts *'Between 8 & 83'* and *"Along the 49th"* Elected Officials Forums each spring. These events bring together elected officials from North Dakota, Saskatchewan and Manitoba to hear the most up-to-date information on water management from the provincial and state agencies that work on these various files and other areas of concern in regard to water. Unfortunately COVID19 postponed these events in person so we reorganized into a virtual presentation with the assistance of our state and provincial partners and we are pleased to say we are looking forward to in-person events in 2023.

ARBI in cooperation with the Assiniboine Watershed Stewardship Association hosted a field tour in early August in the Esterhazy/Bangor area along with our first in-person board meeting since February of 2020. We were also able to return to Water Day at the North Dakota State Fair in July. This event is a great way to educate the general public on the basin geography as well as water related issues. We were able to attend the North Dakota Water Users Conference in Bismarck in early December with a booth as well as reconnect with numerous North Dakota stakeholders and contacts. And in early 2023, we were in attendance at Manitoba Ag Days. This event sees over 30,000 go through the venue over the three days

and with a prime location, we were able to network and engage with the public, politicians and others over the course of the event garnering excellent exposure.

Transboundary water concerns continue to be at the forefront of issues and discussions and 2022 certainly presented challenges in how these were discussed. It is our opinion as per our Guiding Principles and Key Strategies that ongoing communication and information sharing is key to addressing stakeholders concerns, and a role that we are committed to continue with as we move forward.

Projects:

ARBI has been engaged both internally and externally on a number of projects that will benefit all citizens in the basin. The following touches on some of that work.

In partnership with Saskatchewan Ducks Unlimited Canada, Upper and Lower Souris Watershed organizations, Lower Qu'Appelle Watershed and Assiniboine Watershed. The group has worked to restore 200 acres of wetlands and 400 acres of upland in cooperation with participating producers.

This partnership also worked with First nations in Saskatchewan on the restoration of wetlands under their management. Over 60 acres of wetland was restored on First Nations community over the year that the program was delivered. These two projects were funded through the Lake Winnipeg Basin Program, Environment and Climate Change Canada (ECCC) and wrapped up in March 2022.

We continue to engage with other Lake Winnipeg Basin Watersheds and have facilitated joint manager's meetings as a way to connect and share as to what each is doing in their respective watershed.

We have completed a wastewater standards resource paper for the basin. While each jurisdiction has operating guidelines in regard to the process and release of effluent, it has not been documented into one single document for the benefit of basin stakeholders, including the operators. The goal of the project was to capture this information into one report for the benefit of the citizens of the basin as well as to act as a resource document to the communities in the basin.

We are working in partnership with Climate West and partners in building the climate resilience of IWMPs. This project aims to build climate resilience at the watershed level by developing a user-friendly guide supported by tailored tools to integrate climate change adaptation into the IWMP Process for Watershed Districts in Manitoba. Its application will ensure that new and revised IWMPs respond to potential climate change impacts, ensuring that investments made today build resilience into the future.

We are an active partner in the "Bridging the Water Adaptation Gap: a Comparative Inter- and Transdisciplinary Perspective of Regional Risks and Vulnerabilities in Drylands in Canada and Latin America". This five year (2022-2027) international research project will be investigating how vulnerable regions may develop sustainable adaptation strategies to address water issues exacerbated by climate change. Regions have been selected in Canada, Chile, Argentina, and Uruguay for similarities in their reliance on agriculture, and their unique vulnerabilities to water shortages (scarcity, drought) and water-related natural hazards (excess water, severe storms, catastrophic flooding). The proposed research is led by University of Regina working with an established international research team experienced in past collaborations. This project will integrate perspectives of diverse stakeholders to create new ways of working together to adapt to climate change water stressors. Strategies will be sought for best practices of sustainable adaptation to reduce risk of climate change on water resources, and to reduce risks associated with drought, severe storms, and floods, for the benefit of individuals, groups, communities, agriculture and other sectors, and the natural environment.



Governance: As per the inaugural conference of 2014, ARBI is comprised of 51 directors from across the basin (17 from each jurisdiction). The board is committed to meeting on a regular basis. The last face-to-face meeting was in February 2020 immediately following the conference in Minot. With the presence of COVID19 meetings shifted to conference calls and virtual platforms. A regular meeting schedule was in effect to meet virtual in 2022 and in August we were able to host our first in-person meeting since February of 2020. These meetings were augmented by presentation of items of interest/concern over the year as a means to ensure the board is aware of pertinent issues of concern across the basin.

Social Media and Mainstream Media:

ARBI continues to develop our social media presence through regular postings on our Facebook page: @ARBIInitiative, Twitter - @ARBI-QSA and on our website: assiniboinerbi.weebly.com We would encourage you to visit these sights on a regular basis to remain informed of our activity, upcoming events and issues relating to water that may be of interest.

Over the course of the year, we also responded to several media inquiries across the basin on a variety of issues and concerns.

While 2022 presented new and unique challenges as we all moved forward adapting, changing and it was nevertheless a busy year for ARBI and we look forward to continued engagement and opportunities as we move into 2023.

Assiniboine River Basin Initiative Board of Directors

The following individuals formed the board of ARBI in 2022. The board members represent a cross section of organizations/groups from all three jurisdictions of the basin; thereby, ensuring that the voices of many from across the basin are heard and represented.

Executive Committee:

Dr. Allan Preston, Chair Member at Large for Manitoba Hamiota, MB	Dan Jonasson City of Minot Minot, ND
Ryan Canart Manitoba Association of Watersheds Miniota, MB	Jesse Nielsen Assiniboine Watershed Stewardship Association Yorkton, SK
Curtis Hullick Manitoba Habitat Heritage Corporation Brandon, MB	David Pattyson, Vice-Chair Upper Souris Watershed Association Estevan, SK
Patrick Fridgen, Vice-Chair ND Water Resource Board Bismarck, ND	

Board:

Alfred Epp Manitoba Beef Producers Deloraine, MB	Maureen Cousins Manitoba Beef Producers Winnipeg, MB
Robert Bahm AG Soil Science Minot, ND	Barry Cullen City of Brandon Brandon, MB
Ken Beaudin RM of Cartier Elie, MB	Alice Davis Lower Qu'Appelle Watershed Esterhazy, SK
Kam Blight Municipality of Portage Portage la Prairie, MB	Charles Deschamps Ducks Unlimited Canada Wadena, SK
Tom Bodine ND Dept. of Agriculture Bismarck, ND	John Fjeldahl Ward County Minot, ND
Clint Blyth Director at Large – Saskatchewan Fleming, SK	Dave Glatt ND Dept. of Health Bismarck, ND
Stan Cochrane RM of Sifton Oak Lake, MB	Doug Goehring ND Department of Ag Bismarck, ND

Joe Goodwill
Oak Lake Aquifer Committee
Souris, MB

George Graham
Keystone Agriculture Producers
Winnipeg, MB

Clif Issendorf
Bottineau County Water Resource
Bottineau, ND

James Krahm
RM of Cartier
Elie, MB

Christian Popp
Manitoba Infrastructure
Winnipeg, MB

Deborah LaVallie
Turtle Mtn. Band of Chippewa Indians
Belcourt, ND

Mark Lee
MB Environment & Climate
Winnipeg, MB

Cliff Lowenberger
SK Conservation & Development Assoc.
Langenberg, SK

Christa Monette
Turtle Mtn. Band of Chippewa Indians
Belcourt, ND

Ken Mulligan
RM of Rosser
Rosser, MB

Deanne Nichols
Sask. Assoc. Of Rural Municipalities
Regina, SK

Delmer Nott
RM of St. Francois Xavier
St. François Xavier, MB
Andrew Peters
RM of Cartier
Elie, MB

Galen Peterson
Bottineau County Water Resource
Maxbass, ND

John Pietsch
Ward County
Minot, ND

Duane Pool
ND State Water Resource Dept.
Bismarck, ND

Kenny Rogers
Director at Large – North Dakota
Maxbass, ND

Michael Shenderevich
MB Association of Watersheds
Roblin, MB

Ted Snure
Director at Large - Manitoba
Brandon, MB

Tony Szumigalski
MB Agriculture
Winnipeg, MB

Matt Van Steelandt
MB Forage & Grassland Assoc.
Melita, MB

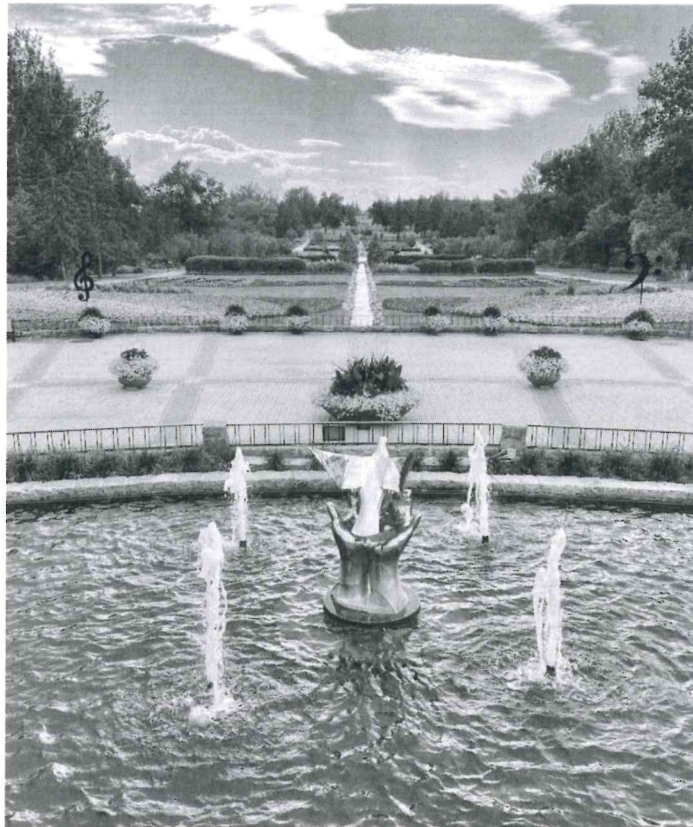
Harold Stewart II
City of Minot
Minot, ND

Andrea Travnicek
ND State Water Resource Dept.
Bismarck, ND

David Weiss
RM 181 - Langenburg
Langenburg, SK

Cam Wiebe
Agricultural Producers Assoc. of SK
Calder, SK

Tina Williams
Town of Virden
Virden,



Assiniboine River Basin Initiative

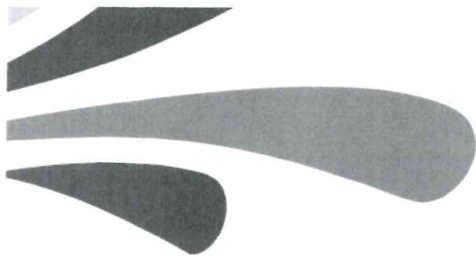
PO Box 1113 Winnipeg Main PO

Winnipeg, MB R3C 2X4

P: 204-795-6672

E: info@arb-int.com

FB: @ARBInitiative



Resolution 2023 03 0024

Moved by: Lane Wanless

Seconded by: Randy Henuset

“Whereas the Medical First Response (MFR) program is an essential part of emergency medicine in rural Manitoba, fully funded by Municipalities and operating successfully for more than 25 years;

And Whereas the Province of Manitoba established the College of Paramedics in legislation, providing the College with the ability to amend the training requirements for Emergency Medical Responders (EMR), including those volunteering in MFR programs;

And Whereas the College of Paramedics increased the required training time for an EMR from 120 hours to 312 hours without any consultation with Municipalities or the existing MFR programs running successfully throughout the province;

And Whereas the increased training time has made it virtually impossible for MFR programs to attract new volunteers, thus ensuring that no EMR courses offered have enough students to proceed, so even willing volunteers cannot be trained;

And Whereas, MFR volunteers play an important role in providing patient care while waiting up to 60 minutes or more for an ambulance to arrive, performing delegated acts including administration of specific medications, checking vital signs and blood sugar, providing oxygen and regular communication with the paramedic team through the Medical Transportation Coordination Centre (MTCC);

And Whereas Shared Health has proposed that Municipalities choose between a Fire First Response program dispatched through 9-1-1, with a greatly reduced scope of delegated tasks, and no support from an EMR trained dispatcher or a Medical First Response program dispatched through MTCC, requiring compliance with all regulations set by the College of Paramedics, including the increased training time and additional licensing and insurance costs;

Now therefore be it resolved that the proposed model for Fire First Response be amended to include dispatch by the Medical Transportation Coordination Centre, ensure Municipally-funded First Response services do not require affiliation with the College of Paramedics and allow additional designated acts to be included in the scope of practice for these services.”

Carried.

Certified a true & correct copy of a resolution passed
by the Council of the Rural Municipality of Pipestone
at a recent council meeting.

Michelle Halls, CMMA
Chief Administrative Officer

OUR ROAD TO SUSTAINABILITY

NOV 3, 2020- news release announcing that the mb government is making ammendments to existing legislation and regulations that would allow for the creation of the college of paramedics. This will establish paramedicine as a self-regulating health profession under the regulated health professions act. The college will have the authority to be the regulatory body for paramedicine in mb.

Dr. John wade, chair of the transitional council of the college of paramedics of mb quoted “we will protect the public interest by regulating the practice of paramedicine in mb in accordance with the regulated health professions act, the practice of paramedicine regulation and the college of paramedics of mb general regulation, while respecting our values of leadership, collaboration, accountability, transparency and integrity”.

OCT, 2021- received some information that the college is working on changes to the emergency medical responder (emr) training requirements and that they may triple the hours required to be certified.

NOV, 2021- glenn reiimer & nick young were invited to a meeting with the college of paramedics on nov 8, 2021 after expressing concerns to the college about the proposed changes to the emr course. We met with leah saunders & trish bergal from the college and tried to convince them that these proposals would be the end of medical first response agencies in rural mb because it would not be sustainable for volunteer based agencies based on the time commitment and cost involved.

NOV, 2021- after our meeting with the college, glenn drafted a letter that explains the implications if the proposal goes ahead. This letter was distributed to other mfrs, caos and mlas & minister of municipal affairs.

NOV, 2021- a resolution was passed by amm against the proposed changes from the college and to lobby the mb government to stop these changes.

NOV, 2021- ctv and other media outlets were used to spread the word and inform the public of the colleges proposals and how this would impact our services.

NOV-DEC, 2021- many resolutions from municipalities were sent to provincial ministers apposing the proposed changes to the emr course and the registration fees set by the college.

Mb association of fire chiefs also sent a letter of support.

DEC, 2021- AN ON-LINE PETITION WAS DEVELOPED BY OUR MFR GROUP. THE WORDING IS AS FOLLOWS:

The College of Paramedics of Manitoba seeks to increase the current Emergency Medical Responder training course from 120 hours to 360 hours, effectively tripling the commitment required from individuals. This is unreasonable and untenable if

fire departments are to successfully recruit and retain “volunteer” Emergency Medical Responders within rural municipalities. We, the undersigned, believe that the current training course of 120 hours serves our communities well. We vehemently oppose the increase in training hours to 360 and agree that the current training course of 120 hours must remain in place if we are to continue to sustain local first responders and save lives in rural municipalities.

JAN, 2022- THE PETITIONS WERE COLLECTED AND SENT INTO AMM.

MAR, 2022- RECEIVED WORD FROM ELITE SAFETY THAT A NEW EMR COURSE HAS BEEN APPROVED BY THE COLLEGE. IT WILL BE A 312 HOUR COURSE. THIS IS THE REQUIREMENTS AND SCHEDULE:

Admission Requirements

As per the College of Paramedics of Manitoba:

- Minimum 18 years of age
- Basic Life Support level CPR/First Aid current within 12 months
- Updated Immunizations (Hep B, MMR, Pertussis, Polio, Tetanus, Diphtheria, Varicella, Influenza)
- Tuberculin skin test
- Criminal Record, Adult Abuse Registry & Child Abuse Registry checks within 12 months, checks that are not clear are subject to review and consultation with the College of Paramedics of Manitoba regarding suitability for registration
- Completion of the Paramedic Fitness Assessment conducted at Elite Safety Services Inc. (within 90 days of program commencement)
- Valid Driver’s Licence; Class 5

Emergency Medical Responder Program Schedule

Section 1 35 hours
(Lesson 1 – Lesson 6) (Didactic:20; Skills:15)

Section 2 40 hours
(Lesson 7 – Lesson 11) (Didactic:16; Skills:28)

Section 3 47 hours
(Lesson 12 – Lesson 17) (Didactic:23; Skills:24)

Section 4 30 hours
(Lesson 18 – Lesson 21) (Didactic:12; Skills:18)

Section 5 37 hours
(Lesson 22 – Lesson 26) (Didactic:16; Skills:21)

Section 6 9 hours
(Lesson 27 – Lesson 28) (Didactic:4; Skills:5)

Scenario's (Integrated) 98 hours

Clinical Requirement
(Patient Engagement & Career Investigation) 8 hours

Final Evaluation 4 hours
(Written:3; Practical:1)

Total Program Time: 312 hours

AUG 15, 2022- a letter from deputy health minister karen herd was sent to mafc stating that they are setting up a working group to discuss medical first response services and are looking for representatives from amm, shared health, mafc, ofc & college of paramedics.

AUG 18, 2022- our mfr group had a zoom meeting to discuss who would represent us and what we want to include in our agenda to present to the working group.

SEP 02, 2022- a zoom meeting was scheduled by minister herd for sep 12 & sep 26. Attending this meeting will be the working group reps. That were selected.

SEP 04, 2022- glenn set up a zoom meeting with our mfr working group reps to discuss the items we will be presenting at the meeting on sep 26.

SEP 12, 2022- the first working group meeting took place. Our concerns were delivered. Shared health talked of an advanced first aid medical service. We were not in agreement that this was a good alternative. Where to go from here was discussed.

SEP 12, 2022- a list of skills that our group wants to retain was sent to helen clark, shared health.

SEP 19, 2022- a zoom meeting with our mfr group to discuss ideas and what we want to deliver to the working group meeting on sep 26.

SEP 26, 2022- working group meeting. Discussion on keeping the status quo, what level of service municipalities want and looking into life saving interventions without being regulated.

OCT 20, 2022- zoom meeting with mfr group to discuss our itinerary for the working group meeting oct 28.

OCT 28, 2022- working group meeting. Discussion to meet with amm, caos, mfr reps to discuss level of service. Shared health to put together a proposal package for the next meeting.

NOV 17, 2022- amm sent out the proposal package put together by shared health that will be presented at the working group meeting nov 28. The package basically included three options.

1. Medical first response with the new training requirements
2. First response with advanced fa. Very limited skills. No affiliation with the college. No fees. No provincial license, just registration and compliance. Dispatched through 911, not mtcc.
3. No service.

NOV 23, 2022- meeting with mfr working group to discuss the latest proposal from shared health. Concerns with the proposal regarding not being dispatched by mtcc, no details on the advanced fa course, need to retain our current skills as emrs.

NOV 28, 2022- working group meeting along with caos and other municipal reps. Discussed the proposal and options of delivering medical services to rural mb.

DEC 22, 2022- mfr group meeting. Discussed how we can have delegated acts added to the first response program and who decides what's a delegated act and what isn't. Look to get support letters from ems & stars.

FEB 14, 2023- an mfr rep. Met with mb association of healthcare professionals (mahcp) along with western caucus group. Mahcp is in support of our cause.

FEB 27, 2023- invitation from ron oberlin, mb health to attend a one-day municipal mfr planning workshop in portage on april 25. Their goal is for municipal governments to make informed decisions related to the delivery of medical first response or fire first response programs in their communities. Objectives will include:

1. in-person forum that facilitates dialogue, discussion and networking
2. Providing clarity on legislative and regulatory requirements
3. Providing info. On the variety of first aid training options
4. Providing education on the variety of emergency medical responder training options

Invitations were extended to a maximum of four reps. From each municipality that is currently represented on the working group, as well as the municipalities that are currently delivering medical first response.

MAR 03, 2023- after asking kevin tordiffe and ron oberlin if anything new will be discussed or proposed at the workshop in portage, brent wynnyk, mb health replied and stated that there is no option to return to the previous state and the legislation and regulation surrounding these changes remain the law and must be adhered to. Furthermore, they will not be discussing any other delivery model options.

MAR 16, 2023- mfr group meeting. Discussed that after several attempts, we continue to try and contact a medical director to get an explanation on why delegated acts can't be performed by trained first responders. A social media campaign will be worked on to inform the public and have them voice their opinion to their mlas and ministers.

MAR 20, 2023- email sent to kevin tordiffe & ron oberlin with concerns if mtcc does not dispatch fire first response calls. Several reasons were given to them why mtcc needs to continue dispatching all medical calls.

Mar 27, 2023

HOW DID WE GET TO WHERE WE ARE

- The College of Paramedics of Manitoba (CPMB) decided to make changes to the Emergency Medical Responder (EMR) course which now sees the required training hours go from 120 to 312. These changes were made and approved by the College without any feasibility study or consultation with Medical First Response (MFR) agencies or the Municipalities that fully fund these MFR agencies.
- Once hearing of this news, MFR representatives tried to reason with the College and to get them to understand what the negative impact these changes would make in regards to sustaining our services, but it all fell over deaf ears and they went ahead and continued on their path without considering any of our concerns.
- Many resolutions from Municipalities that were apposed of these changes were sent to Provincial Ministers. Association of MB Municipalities (AMM) also passed a resolution to lobby the MB Government against these changes. Completed petitions were sent to AMM. The media also published stories of what was transpiring and how it would effect MFR services.
- Deputy Health Minister, Karen Herd, set up a working group comprised of Shared Health, MB Health, AMM, Office of the Fire Commissioner (OFC), Manitoba Association of Fire Chiefs (MAFC), CPMB, and MFR reps. to try and come up with a satisfactory and reasonable solution that would meet everyone's needs.
- Shared Health came up with a proposal that did not include any involvement by MFR representatives. This proposal outlined three choices for Municipalities to adopt.
 1. Remain as Medical First Response
 2. Provide a Fire First Response service
 3. Provide no service at all.See attached the proposal presentation and details.
- The MFR group was not satisfied with the proposal for the following main reasons:
 1. Remaining as a MFR agency would not be sustainable for most in the province because the new training requirements for EMRs makes it close to impossible to recruit new students. MFRs are volunteer based so the EMRs that make up this service have other full time jobs and/or are raising families and cannot commit to the almost tripling of hours required to be trained as an EMR.
 2. Fire First Response would not work without the affiliation and dispatching of MTCC. The skills that have been outlined with this service is not sufficient. We need to be able to continue performing delegated acts or skills such as ASA, Acetaminophen, Salbutamol, Nitroglycerin, Glucometry, Oximetry & a full set of Vitals including blood pressure.

- Shared Health has decided to hold a one-day Municipal Medical First Response planning workshop on April 25. Their objectives are to inform Municipal Governments by providing in-person forums, clarify legislative and regulatory requirements, provide information on first-aid and medical first response training options. They will not be presenting any other proposals or inviting any more ideas at this event.

THINGS YOU NEED TO KNOW

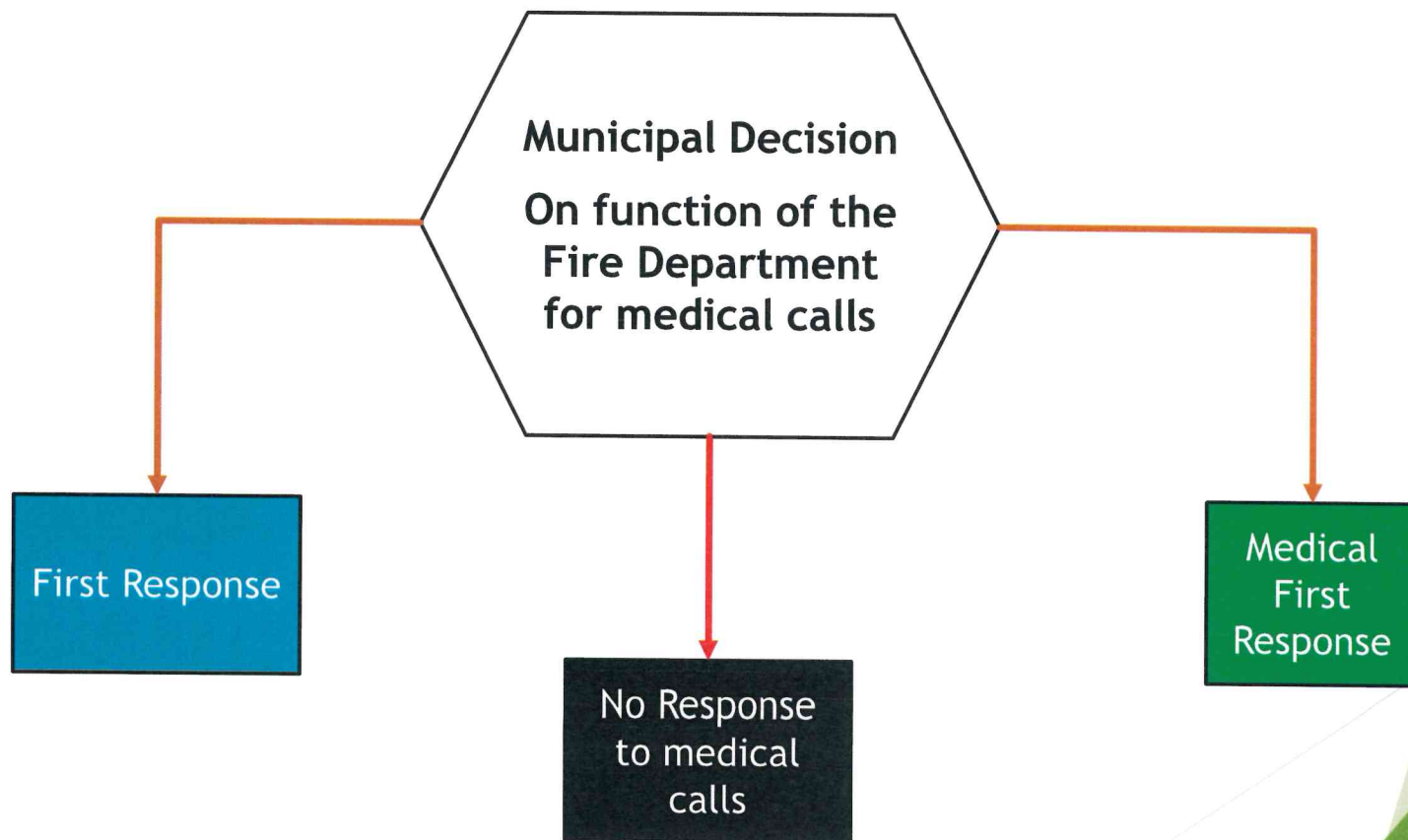
- The 2012 Emergency Medical Services review found many areas of concern with all levels of service, including MFR. Go to the following link to view the entire report.
<https://www.gov.mb.ca/health/documents/ems.pdf>
- EMS (ambulance) services continue to get worse in rural MB in regards to response times which makes MFR services even more important then ever before.
- The new EMR training requirements implemented by the College of Paramedics will force MFRs to discontinue their services and either adopt a lower level of service or not provide the service at all.
- The current proposed Fire First Response service would not allow us to carry or administer Aspirin, Tylenol, Salbutamol (inhalers) and Nitroglycerine. Meanwhile, any member of the public can get these over the counter, excluding Salbutamol. We would also not be able to check a patient's blood sugar level or blood oxygen level. These are simple procedures that trained personnel can perform and when they are done early enough, can drastically change a patient's outcome . It makes no sense to take these away from First Responders and we have not gotten an explanation as to why this has been done. Attached is an explanation of the delegated acts that an EMR may perform.
- The public in which MFR agencies are present sees our services as crucial in rural MB and support our cause.
- All MFR agencies are funded by local taxpayers through the municipal tax base. There is no cost to the province.
- Municipalities can't afford to pay yearly fees of \$695 per EMR or to train new EMRs at a cost of over \$10,000 per EMR.
- Those few that are looking at becoming an EMR, cannot get enrolled with any of the educators because there is not enough enrollment so the courses keep getting canceled. This means, even if wanted to become a volunteer or full time EMR, you can't get trained.
- When dispatched alongside EMS, MFRs play a important roll in pre-hospital care by closing that gap in the response and providing professional medical care within our jurisdictions. We can be with a patient up to 30 minutes prior to EMS arriving.
- MFRs take pride in the service they can provide to their local residents and those that visit our communities. They are knowledgeable of the area and know what is expected from the public. They are also committed to helping others by dedicating volunteer time and sacrificing time away from their families.
- MFRs didn't ask for change. Everything was working well the way it was. We have now been forced to fight for our survival and to be able to provide a high level of emergency medical care in our communities.
- We will not back down until we are satisfied with the level of service we can provide.

- We have the support of the public, Municipalities, AMM, EMS, MLAs and other organizations. Besides the College of Paramedics, there is no one that we know of, that is in support of what the College has done.

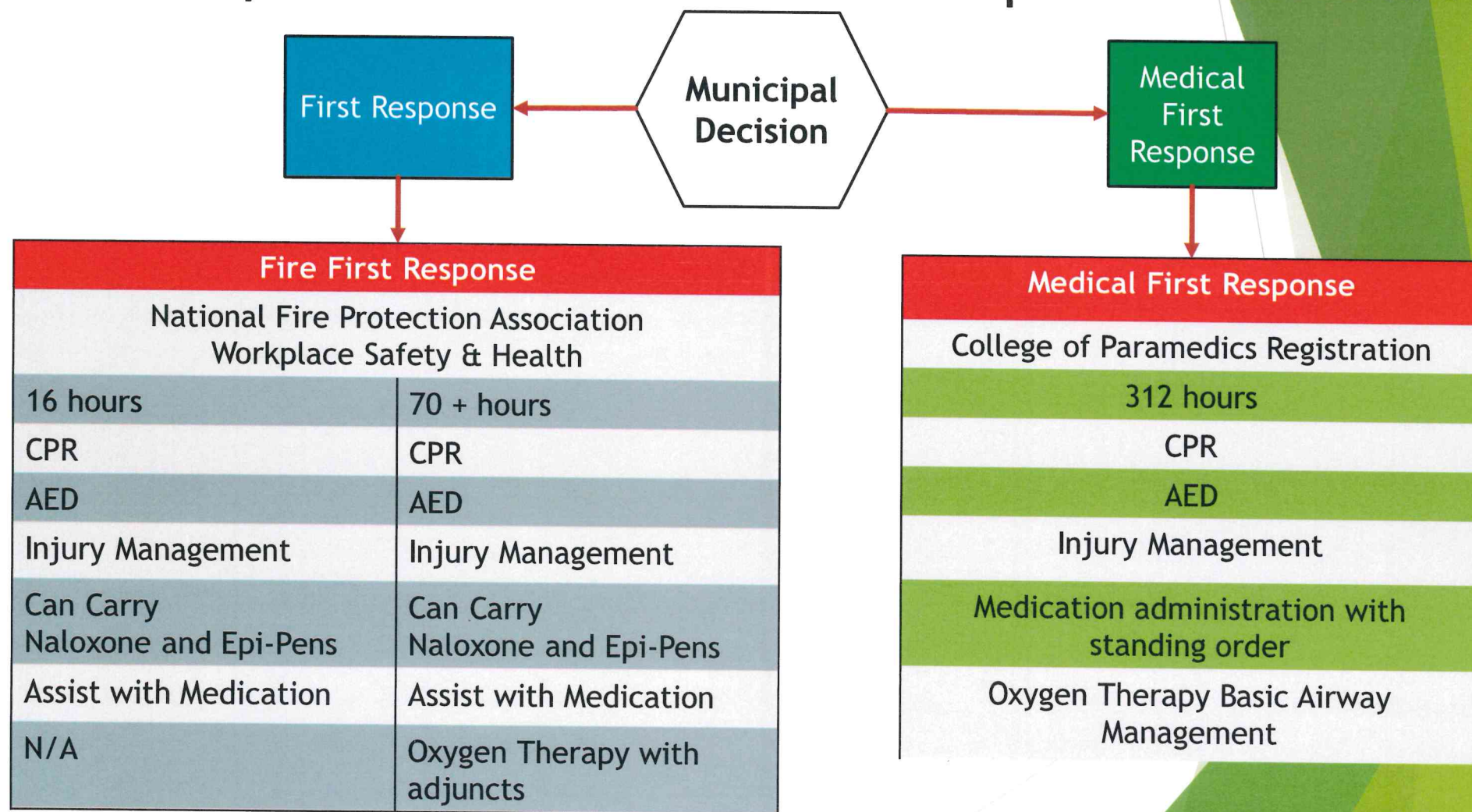
WHERE DO WE GO FROM HERE

- Our current MFR group is willing to adopt a Fire First Response based system that was proposed by Shared Health in Nov, 2022. Saying that, the model of the proposed Fire First Response has to change. We are asking for two very important aspects to be added to make this an efficient and acceptable level of service.
 1. Continue to be dispatched by MTCC for these reasons:
 - A- To limit any delays in being paged out (within 45 seconds of EMS being paged)
 - B- Having direct communication with MTCC dispatchers who are EMRs to relay critical information back and forth.
 - C- Having the ability for MTCC dispatchers to get us and the incoming EMS personnel to communicate via radio to be able to rely updated patient reports, location details, additional resources required, ETA, etc.
 - D- If we are not affiliated with MTCC, there is no way for them to know which Fire Departments provide Fire First Response services. They would have no way of knowing when to have a Fire Dept. paged out.
 2. Allow additional skills to the service, even if it requires changes in legislation and regulations. These skills include carrying and administering ASA, Acetaminophen, Salbutamol & Nitroglycerine. Also, to be able to check a patient's blood sugar level, blood oxygen level and full set of vitals, including blood pressure.
- We need to sit down with the personal who have the ability to make these changes and can explain, in their opinion, why this can or cannot be done.

First Response and Medical First Response Flowchart



First Response and Medical First Response Flowchart



So we are all on the same page...

First Response

- ▶ No registration or fees with CPMB, no personal insurance
- ▶ No licensing process with MB Health, just registration and compliance
- ▶ Introductory level matches minimum NFPA guidelines, allow all certified Firefighters to contribute

Medical First Response

- ▶ As long as 1 member on a call is a registered member of CPMB the service can provide these services.
- ▶ Registration with CPMB and personal insurance required
- ▶ Participation in continue professional development
- ▶ Access to healthcare related skills

Rural Manitoba MFR departments have asked that the following delegated tasks continue to be provided:

ASA - Aspirin.

This drug is given to a person who is experiencing a heart attack. It works as an anti-platelet, preventing a clot from forming at the point of a blockage of an artery feeding the heart. If given early, this can prevent further cardiac damage and even prevent the patient from going into cardiac arrest.

Acetaminophen (Tylenol)

When transport time of a patient is delayed, this drug can be given to relieve pain. In infants, a febrile seizure (a seizure brought on by a high fever) is treated with this drug. Providing this drug early in treatment relieves both the symptoms of the infant and the anxiety of parents.

Salbutamol - (Ventolin)

This drug is used to relieve symptoms of asthma and also many people in respiratory distress. It acts as a bronchodilator (opens the breathing tube that is swelling shut). This drug works quickly and if given early, will allow for easier breathing and a reduction in the symptoms of asthma. We attended a call last year where a 10 year old patient was experiencing difficulty in breathing due to an allergic reaction. Parents administered ventolin that had expired in 2018, resulting in no beneficial effects. We administered our Salbutamol and symptoms were relieved immediately.

Epinephrine - (EpiPen)

An anaphylactic reaction to an allergen (bee sting, wasp sting, peanuts, shellfish, etc) can be reversed with the injection of epinephrine using an epipen. Anaphylaxis is a life-threatening condition, and early access to epinephrine can be life saving.

Naloxone

Cessation of breathing due to an opioid overdose can be reversed using naloxone.

Nitroglycerine

This drug is used for a patient exhibiting signs and symptoms of angina (a condition that presents as a heart attack which is reversible. It is brought on by a lack of blood being supplied to the heart muscle) or a myocardial infarction (heart attack). Both of these situations can be the result of cardiac arteries being clogged with plaque and the heart is unable to receive an adequate supply of blood. Nitroglycerine is a vasodilator (it expands the diameter of the vessel)

and allows more blood to be delivered to the heart muscle. Early access to nitroglycerine can reduce the chance of a patient experiencing permanent heart muscle damage and even death.

Glucometry and oral glucose

When an unconscious patient is encountered, the reasons for their unconsciousness are often unknown. A diabetic patient who has become hypoglycemic (low blood sugar levels) will lose consciousness. Being able to obtain a blood sugar level through glucometry (poking the finger to obtain a drop of blood which is then analyzed by a glucometer) will determine if the unconscious state is due to low blood sugar or another cause. If the cause is hypoglycemia, we can administer oral glucose, thus raising the blood sugar level and restoring consciousness. Even if a patient is conscious but exhibiting an altered mental state, a glucometry reading can determine if the cause is due to low blood sugar or something else. Again, this state is reversible by administering glucose. The earlier this condition is reversed, the less damage is done to the patient.

Oxygen delivery and Pulse Oximetry

A blood oxygen percentage is obtained through the use of a pulse oximeter. A clip is attached to the patient's finger and a reading of the level of oxygen in their blood is given. Pulse rate is also displayed. If the reading indicated a low blood oxygen percentage, oxygen may be required.

Depending on patient condition, if oxygen is required, several modes of delivery are used. Nasal cannula (nasal prongs) are used when a low amount of oxygen is required. Non-rebreathe masks are used when a higher percentage of oxygen is required to be given to a breathing patient. A Bag-valve-mask is used to deliver oxygen to a non breathing patient. An IGel device is inserted in the breathing tube and allows for a more efficient delivery of oxygen to a patient who is undergoing CPR.

Early access of oxygen to a patient in need is essential through whatever mode is appropriate.

Vital Statistics

Upon ambulance paramedics arriving at the scene of an incident, EMRs would ideally like to pass on a full set of vitals. This provides paramedics a baseline which is used to determine what course of treatment is appropriate and if that treatment is effective or not. Accessing vital statistics early is very important.

A full set of vitals includes:

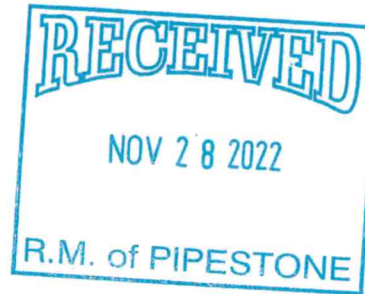
- 1- LOC (level of consciousness)
- 2- Pupil response (by use of a penlight, pupil response can be assessed)
- 3- Breathing - rate, rhythm and quality of breathing
- 4- Pulse - rate, rhythm and quality of pulse

- 5- Skin - colour, moisture, warmth, circulation
- 6- Neurological and Circulatory Status - hand grip and foot strength tests. Circulation to the hands and feet.
- 7- Temperature - body temperature is obtained with a ear channel thermometer
- 8- Blood pressure - A systolic and diastolic reading is obtained using a blood pressure cuff and a stethoscope

Dispatch:

Currently MFR departments are dispatched through MTCC (Medical Transportation Coordination Centre). Dispatchers are trained at the EMR level and we receive pages that are prioritized, 1 through 5. EMRs are dispatched to priority 1, 2 and 3 calls. They are prioritized depending upon the severity of symptoms, 1 meaning the most serious calls and 3s being less serious. Having prioritized page information given by trained dispatchers prepares attending EMRs appropriately. If paging were done through Brandon 911, we fear that the quality of the paging information will suffer and response times may increase.

October 28, 2022



Legal/Corporate Services

Room 1902A, 155 Carlton Street
Winnipeg, MB R3C 3H8

Christina Von Schindler

P: 204-926-7049

F: 204-926-7007

cvonschindler@sharedhealthmb.ca

Legal Assistant:

Helen Jowett

P: 204-926-7074

hjowett@sharedhealthmb.ca

VIA MAIL

Michelle Halls
R.M. of Pipestone
Box 99
Reston MB R0M 1X0

Dear Ms. Halls:

Re: Your request for access to information under Part 2 of
The Freedom of Information and Protection of Privacy Act:
(Our File No. SH2022-076-514736)

On September 13, 2022, Shared Health received your request for access to the following records:

SH2022-076-514736

"Regarding emergency response times in Manitoba, please provide Information on Ambulance Response times by station. We understand that it may be an average response time."

I am pleased to inform you that your request for access to these records has been granted in full.

As you requested a copy of these records, and as they can reasonably be reproduced, in accordance with clause 14(1)(a) of *The Freedom of Information and Protection of Privacy Act* a copy of the records is enclosed.

If you have any questions regarding this letter, please contact me in writing at the Room 1902A, 155 Carlton Street, Winnipeg MB R3C 3H8 or by telephone at (204) 926-7049.

Sincerely,



for Christina Von Schindler
FIPPA Access & Privacy Coordinator

CVS/tdr

Encl.

Response Compliance by EMS Station Catchment Area

Response times are calculated from the moment a 911 phone call is picked up at the emergency medical services (EMS) dispatch centre until the first ground ambulance arrives at the incident scene.

These response compliance reports measure the response time of an ambulance, in minutes, to an incident location within a specific catchment area.

The reports include only rural and northern stations dispatched by an EMS dispatch centre. Below is an explanation of a sample report:

	Maximum Response Time (Minutes)				Total Calls
	50 th percentile		90 th percentile		
	Priority 1-3	Priority 1-5	Priority 1-3	Priority 1-5	
1	3	5	7	9	11
Region	15.00	16.00	24.00	25.00	1032
2	4	6	8	10	12
Location	7.00	8.00	22.00	23.00	178

Box 1 identifies the region

Box 2 indicates the location or catchment area within the region

Box 3 indicates that 50% of the time an ambulance reaches the incident scene within that region, within 15.00 minutes or less, for priority 1, 2 and 3 calls (emergent).

Box 4 indicates that 50% of the time an ambulance reaches the incident scene within that catchment area, within 7.00 minutes or less, for priority 1, 2 and 3 calls (emergent).

Box 5 indicates that 50% of the time an ambulance reaches the incident scene within that region, within 16.00 minutes or less, including priority 4 and 5 calls (emergent + non-emergent).

Box 6 indicates that 50% of the time an ambulance reaches the incident scene within that catchment area, within 8.00 minutes or less, including priority 4 and 5 calls (emergent + non-emergent).

Box 7 indicates that 90% of the time an ambulances reaches the incident scene within that region, within 24.00 minutes or less, for priority 1, 2 and 3 calls (emergent).

Box 8 indicates that 90% of the time an ambulance reaches the incident scene within that catchment area, within 22.00 minutes or less, for priority 1, 2 and 3 calls (emergent).

Box 9 indicates that 90% of the time an ambulance reaches the incident scene within that region, within 25.00 minutes or less, including priority 4 and 5 calls (emergent + non-emergent).

Box 10 indicates that 90% of the time an ambulance reaches the incident scene within that catchment area, within 23.00 minutes or less, including priority 4 and 5 calls (emergent + non-emergent).

Box 11 indicates the number of calls, during the specified time period, associated with that Region.

Box 12 indicates the number of calls, during the specified time period, associated with that catchment area.

Response Compliance by EMS Station Catchment Area

	Maximum Response Time				Total Calls
	50th Percentile		90th Percentile		
	Priority 1 - 3	Priority 1 - 5	Priority 1 - 3	Priority 1 - 5	
Prairie Mountain Health	13.05	12.53	43.40	44.68	1384
AS01-Russell	10.33	9.18	30.42	30.42	17
AS02-Birtle	40.12	38.42	47.80	47.80	31
AS03-Rossburn	27.58	27.83	46.32	49.70	68
AS04-Hamiota	33.13	25.22	36.12	36.12	8
AS05-Shoal Lake	22.80	20.57	47.68	45.45	13
AS06-Rivers	9.02	9.17	25.02	25.02	16
AS07-Minnedosa	14.33	11.37	31.27	31.27	25
AS08-Erickson	22.90	24.52	40.22	40.22	53
AS09-Neepawa	11.28	11.08	17.27	25.18	29
AS10-Carberry	12.27	18.02	35.48	35.48	20
AS11-Treherne	20.87	21.75	38.77	37.23	22
AS12-Glenboro	16.28	11.00	34.67	34.67	7
AS13-Baldur	25.05	25.05	33.15	43.57	8
AS14-Cartwright	No Data	7.98	No Data	21.48	2
AS15-Killarney	10.30	9.27	35.32	35.32	28
AS16-Wawanesa	No Data	20.60	No Data	26.48	2
AS17-Boissevain	14.00	11.53	25.90	31.97	18
AS18-Souris	25.52	21.28	38.32	43.65	17
AS19-Deloraine	9.73	32.30	32.30	47.57	6
AS20-Hartney	No Data	No Data	No Data	No Data	No Data
AS21-Oak Lake	29.17	29.17	37.87	36.98	44
AS22-Virden	7.40	7.28	14.73	21.37	24
AS23-Melita	25.93	25.90	37.18	30.17	11
AS24-Reston	22.68	25.37	34.45	34.45	17
AS25-Elkhorn	20.92	22.12	31.18	44.22	6
Brandon	7.33	7.50	14.63	14.28	425
Shilo	34.30	34.30	35.42	35.42	3
PK01-Dauphin	9.18	9.18	17.05	24.58	118
PK03-Grandview	20.47	21.02	43.20	39.27	23
PK04-Roblin	15.48	10.85	46.25	44.88	29
PK05-Swan River	10.38	8.60	30.30	28.67	66
PK06-Waterhen	58.13	59.62	89.28	91.30	54
PK07-Winnipegosis	44.47	44.47	65.35	65.35	48
PK08-Ste Rose	33.75	33.88	46.45	46.63	64
PK09-Gilbert Plains	16.68	16.68	29.80	25.73	11
PK10-McCreary	49.70	41.02	65.63	65.63	6
PK11-Mafeking	37.75	38.37	79.13	81.48	45



	Maximum Response Time				Total Calls
	50th Percentile		90th Percentile		
	Priority 1 - 3	Priority 1 - 5	Priority 1 - 3	Priority 1 - 5	
Southern Health Santé Sud	12.70	12.98	30.53	31.97	1149
CE01-Boundary Trails	9.65	10.30	15.58	19.70	124
CE02-Manitou	15.63	16.35	18.55	28.15	6
CE03-Rock Lake	15.83	15.83	23.18	23.98	8
CE04-Lorne	25.72	15.27	34.03	32.30	12
CE05-Mountain	33.45	33.45	43.10	43.10	5
CE06-MacGregor	13.35	25.32	33.67	50.07	18
CE07-Gladstone	No Data	No Data	No Data	No Data	No Data
CE08-Kinosota Trail	12.63	13.38	55.23	60.10	150
CE09-Portage	10.15	10.32	30.68	29.93	223
CE10-Cartier	19.07	19.07	27.43	30.15	12
CE11-MacDonald	16.38	17.13	25.67	31.97	62
CE12-Morris	21.10	21.95	33.85	38.35	59
CE14-Altona	11.18	11.00	29.78	33.85	48
CE15-Carman	9.13	9.13	26.83	30.97	45
SE01-Ste Anne	16.55	16.55	27.83	31.52	44
SE02-Steinbach	7.62	7.88	16.55	18.68	156
SE03-St Pierre-Jolys	14.02	15.58	32.25	32.02	53
SE04-Vita	19.47	19.92	30.72	50.47	17
SE05-Falcon Lake	16.35	18.12	30.07	32.38	20
SE09-Ile des Chenes	15.70	15.87	24.55	26.43	74
Interlake Eastern RHA	16.38	17.20	51.00	51.67	1235
IL01-Stonewall	9.80	11.05	25.60	23.22	71
IL02-Teulon	10.82	15.90	34.35	34.35	10
IL03-Lundar	17.58	21.20	58.78	58.78	30
IL04-Ashern	23.23	14.30	69.63	49.80	44
IL05-Gypsumville	53.43	54.28	92.05	101.37	123
IL06-Arborg	28.72	23.65	40.15	44.93	20
IL07-Gimli	11.55	12.83	31.53	36.40	94
IL08-Selkirk	10.78	11.02	28.40	28.18	235
IL09-Riverton	24.17	25.40	40.88	54.95	12
IL10-Fisher	16.28	16.53	26.57	28.68	113
IL11-St Paul	14.08	14.98	23.82	25.03	110
IL19-St Laurent	25.53	25.53	40.47	39.73	12
NE01-Beausejour	15.03	11.43	27.55	28.53	65
NE02-Lac du Bonnet	22.90	23.52	33.10	42.50	36
NE03-Pinawa	15.45	16.17	23.17	37.87	18
NE05-Springfield	17.02	18.85	29.25	30.17	49
NE06-Whitemouth	39.27	34.63	57.43	64.53	24
NE07-Bissett	57.83	58.93	74.33	86.95	21



	Maximum Response Time				Total Calls
	50th Percentile		90th Percentile		
	Priority 1 - 3	Priority 1 - 5	Priority 1 - 3	Priority 1 - 5	
NE08-Pine Falls	19.47	19.17	50.72	50.72	148
Northern RHA	8.38	8.70	25.30	27.78	1096
BU01-Cross Lake *	No Data	No Data	No Data	No Data	No Data
BU02-Michelle Memorial *	No Data	No Data	No Data	No Data	No Data
BU03-Gillam	7.13	7.13	14.75	19.00	33
BU04-Leaf Rapids	13.37	13.27	80.13	17.00	23
BU05-Lynn Lake	8.77	9.90	67.95	39.38	29
BU06-Norway House	19.53	20.73	37.28	44.22	198
BU07-Thompson	5.75	5.82	10.92	11.50	353
BU08-Wabowden	14.03	16.42	64.9	101.08	7
BU09-Nelson House	12.17	12.42	20.13	21.15	97
NO01-The Pas	7.27	7.57	15.03	16.62	243
NO02-Grand Rapids	10.87	9.55	17.52	15.45	24
NO03-Chemawawin	11.22	10.58	17.73	17.73	15
NO04-Cranberry Portage	30.45	20.53	37.55	38.20	18
NO05-Snow Lake	14.73	13.65	41.27	41.27	6
NO06-Flin Flon	7.20	7.72	11.45	13.22	50
Winnipeg RHA	7.00	6.02	28.18	28.18	9
CH01-Churchill	7.00	6.02	28.18	28.18	9

* Not dispatched by MTCC

Joni Swidnicki

From: Dennis Rome <mdrome@live.ca>
Sent: Sunday, April 2, 2023 1:13 PM
To: Joni Swidnicki
Subject: IT Support

After having John Robinson (A local Resident) supply IT Support for many years, 2 years ago the CAO awarded the contract to a Brandon company.

What is the annual cost of using IKelty vs John Robinson for IT Support? How exactly are the services provided by IKelty better than those provided by John Robinson?

Joni Swidnicki

From: Dennis Rome <mdrome@live.ca>
Sent: Friday, March 3, 2023 5:42 PM
To: Joni Swidnicki
Subject: RE: IT

There appears to be a trend where Administration does not support local business.

On Mar 3, 2023 1:08 p.m., Joni Swidnicki <cao@oakland-wawanesa.ca> wrote:

Hello,

For cyber security purposes, Council made the decision to utilize an IT company that could provide 24 hour monitoring, software updating, security and help desk features.

Joni

From: Dennis Rome <mdrome@live.ca>
Sent: Friday, March 3, 2023 9:22 AM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: IT

Is it right that the RM no longer uses local Resident John Robinson to provide IT Services, but rather uses a Brandon company at considerably higher cost?