



**Council Meeting
February 21, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

BE IT RESOLVED that the agenda for the February 21, 2023 meeting be accepted as presented.

CONFIRMATION OF MINUTES

BE IT RESOLVED that the minutes of the January 17, 2023 regular meeting of Council be hereby approved as circulated.

FINANCE

General Account

BE IT RESOLVED that the February 14, 2023 general accounts payables, being cheque #'s 6265 to 6346 and 1-Man in the amount of \$372,375.65 be hereby approved.

BE IT RESOLVED that Direct Deposit 248, being staff payroll for the period January 9 to January 20, 2023 in the amount of \$13,094.54 be hereby approved.

BE IT RESOLVED that Direct Deposit 249, being staff payroll for the period January 23 to February 3, 2023 in the amount of \$16,708.35 be hereby approved.

BE IT RESOLVED that Direct Deposit 251, being staff payroll for the period February 6 to February 17, 2023 in the amount of \$12,627.36 be hereby approved.

BE IT RESOLVED that Direct Deposit 250, being Council indemnities for the month of January, 2023 in the amount of \$5,445.02 be hereby approved.

Utility Account

BE IT RESOLVED that the February 14, 2023 utility accounts payable, being cheque #'s 963 to 975 in the amount of \$9,278.83 be hereby approved.

Statement of Revenues and Expenditures

BE IT RESOLVED that the Statement of Revenues and Expenditures report to January 31, 2023 be received as presented.

Bank Reconciliations

BE IT RESOLVED that the bank reconciliations for the month of January, 2023 be approved as previously circulated.

DELEGATIONS

RCMP Quarterly Policing Report

BE IT RESOLVED that the presentation by Staff Sergeant Clint Wikander and Corporal Brian Woytkiw be received.

BE IT RESOLVED that the October 1 to December 31, 2022 RCMP Policing Report as previously distributed be received.

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – January 17
Association of Manitoba Municipalities – January 19
Association of Manitoba Municipalities – January 20
Association of Manitoba Municipalities – January 25
Association of Manitoba Municipalities – February 1
Association of Manitoba Municipalities – February 1
Association of Manitoba Municipalities – February 3
Association of Manitoba Municipalities – February 7
Association of Manitoba Municipalities – February 9
B & B Memorial Restoration – 2023 Services
Canadian Wildlife Services – Prairie Skink
Centre for Indigenous Environmental Resources – Southwest Priority Place
Federation of Canadian Municipalities – Communique – January 16
Federation of Canadian Municipalities – Communique – January 23
Federation of Canadian Municipalities – Communique – January 30
Federation of Canadian Municipalities – Communique – February 13
Hudson Bay Route Association – Membership

Michael Kvern – Evaluating Energy Integration in Development Plans
Manitoba Communities in Bloom – 2023 Program
Manitoba Good Roads – January 2023
MIT – Safety Fitness Criteria and Certificates Regulation Amendments
Municipal Relations – Bulletin #2023-01 – Elected Municipal Officials Education Session
Municipal Relations – Bulletin #2023-04 – The Planning Act Handbook
Prairie Mountain Health – Health Plus February 2023
Response to Rural Municipality of Cornwallis – Lake Clementi Drainage
RCMP Survey Centre – Contract Partners Survey
Southwest Regional Round Table – Meeting Invitation
SustainErgy – Community Building Monitoring & Analysis Grant
United Way Centraide Canada – Community Services Recovery Fund

BE IT RESOLVED that the above noted communications be received.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report
Councillor Jones – see written report

North Zone Report (Ward 2)

Councillor Fourie
Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report
Councillor McGregor

Head of Council's Report – see written report

Chief Administrative Officer Report – see written report

Finance Officer Report – see written report

Public Works Report – see written report

Wawanesa Public Works – see written report

Fire Chief's Report – see written report

BE IT RESOLVED that the verbal and written reports be received.

BY-LAWS

By-law No. 33-2023 – To Amend Procedure By-law No. 06-2018 with respect to Council Meeting Days

1st Reading

BE IT RESOLVED that By-law No. 33-2023, being a by-law to amend Procedure By-law No. 18-2018 with respect to Council meeting days, be read a first time.

UNFINISHED BUSINESS

Variation Application V7/22 to reduce site area, site width and front, rear and side yard setbacks in the RR 2 Rural Residential Zone at Lots 1/5, Block 5, Plan 331 in NE 35-8-19 WPM (Partridge)

BE IT RESOLVED that Variation Application No. V7/22 be tabled to a special meeting of Council to be held Monday, February 27, 2023 at 6:30 p.m.

GENERAL BUSINESS

RFNNow Proposed Fibre Path – Road 112W and 43N Path Addition – 8-8-19W

BE IT RESOLVED that the proposed fibre path for the Road 112W and 43N Path Addition outlined on the map attached to correspondence dated January 19, 2023 from RFNNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state.

RFNNow Proposed Fibre Path – Road 44N Path Addition – NE 7-8-18W

BE IT RESOLVED that the proposed fibre path for the Road 44N Path Addition outlined on the map attached to correspondence dated January 24, 2023 from RFNNow be approved subject to the fibre offset being 1m from the property line and all road crossings being directional drilled and work area restored to its former state.

Manitoba Hydro – Rural Broadband Expansion – Road 44N – SE 14-8-19W

BE IT RESOLVED that the proposed fibre optic infrastructure install within the public road allowance on the north side of Turkey Ranch Road (Road 44N) outlined in Drawing No. 1-85900-DD-68421-0206 0001 attached to correspondence dated February 1, 2023 be approved subject to the fibre offset being 3m from the property line and all road crossings being directional drilled and work area restored to its former state.

Enbridge Pipelines Inc – Temporary Equipment Crossing for Soil Remediation – NW 26-7-18 W and SE 26-7-18 W

BE IT RESOLVED that in accordance with the blanket Enbridge Access Agreement, the request from Canada West Land to allow temporary equipment crossing for soil remediation in NW 26-7-18 W and SE 26-7-18 W as outlined in the correspondence dated February 9, 2023, be approved.

Application for Tile Drainage – N 6-7-18W (NextGen Drainage Solutions o/b/o Martens)

WHEREAS information has been received from Nextgen Drainage Solutions on behalf of Kelly Martens with respect to a proposed tile drainage project located in N 6-7-18W to the road allowance of Road 107W;

AND WHEREAS no concerns have been expressed by the Public Works Manager;

THEREFORE BE IT RESOLVED that the request for tile drainage permission and consent from NextGen Drainage Solutions on behalf of Kelly Martens to supply and install tile drainage in the land parcel of N 6-7-18W to the road allowance of Road 107W be approved.

Consideration of Renaming of Wawanesa and District Arena

WHEREAS ownership of the Wawanesa and District Arena has transferred to the Municipality;

AND WHEREAS some municipalities name facilities and streets after deserving members of the community;

NOW THEREFORE BE IT RESOLVED that Council, in consultation with the Souris River Recreation Commission, consider renaming the Wawanesa and District Arena.

Abuse & Molestation Policy No. PER015

BE IT RESOLVED that Abuse & Molestation Policy No. PER015 as outline in the correspondence from the Association of Manitoba Municipalities Insurance Program dated January 23, 2023 be approved.

2023 Draft Budget

BE IT RESOLVED that the 2023 draft budget from the Administration be received;

AND FURTHER BE IT RESOLVED that a public hearing be held March 21, 2023 at 6:30 p.m. to receive representation.

Anticipated Deficit Recovery

WHEREAS the 2021 audited financial statements showed a deficit in the amount of \$205,265, which was recovered in 2022;

AND WHEREAS there is an anticipated 2022 deficit in the amount of \$250,000 due to \$210,000 in ineligible projects for gas tax funds and \$40,000 in anticipated operating fund adjustments;

NOW THEREFORE BE IT RESOLVED that the Municipality request permission from the Minister of Municipal Relations to approve the deficit recovery of \$250,000 over three years or less by mill rate.

Cell Phone Reimbursement

BE IT RESOLVED that permanent public works staff, with the exception of the Public Works Manager, be reimbursed for personal cell phone use at a rate of \$40.00/month for full time employees, and a pro-rated amount dependent on hours worked, for part time employees.

IN-CAMERA SESSION

BE IT RESOLVED that this regular meeting now adjourns to an “in-camera” meeting to discuss a personnel and financial matters as per Subsection 152(3)(b)(ii) and (iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

BE IT RESOLVED that this “in camera” meeting does now resume back to a regular meeting.

Paving Tender

BE IT RESOLVED that Administration be directed to prepare the necessary tender documents for paving of ...

Independent Contractor

BE IT RESOLVED that the two-year agreement with the Independent Contractor for the years 2023 and 2024 as previously circulated be approved.

ADJOURNMENT

BE IT RESOLVED that this meeting does now adjourn (time) to meet again on Tuesday, March 21, 2023 at 9:00 a.m. at Municipal Office in Wawanesa.

Dave Kreklewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

**Council Meeting
January 17, 2023 at 9:00 a.m.
Council Chamber, Wawanesa, MB.**

The Council of the Municipality of Oakland-Wawanesa met in the Council Chamber in Wawanesa, Manitoba on Tuesday, January 17, 2023 at 9:00 a.m. Members Present: Mike Fisher, Coenraad Fourie, Craig Hatch, Frank Jones and Bob McDonald. Deputy Head of Council McGregor presided.

Member Absent: Head of Council Kreklewich

Staff in attendance: Chief Administrative Officer Joni Swidnicki, Finance Officer Elaine McGregor, Public Works Manager Darcy Ketsman and Videographer Cheryl Fraser

The meeting was open to the public.

CALL TO ORDER – 9:00 a.m.

ADOPTION OF THE AGENDA

McDonald-Fisher

082 BE IT RESOLVED that the agenda for the January 17, 2023 meeting be accepted as presented. CARRIED.

CONFIRMATION OF MINUTES

Jones-McDonald

083 BE IT RESOLVED that the minutes of the December 20, 2022 regular meeting of Council be hereby approved as circulated. CARRIED.

Fisher-Jones

084 BE IT RESOLVED that the minutes of the January 10, 2023 special meeting of Council be hereby approved as circulated. CARRIED.

FINANCE

General Account

Fourie-Hatch

085 BE IT RESOLVED that the January 12, 2023 general accounts payables, being cheque #'s 6198 to 6204, 6206 to 6231, 6233 to 6234 and 6237 to 6264 in the amount of \$273,581.65 be hereby approved. CARRIED.

Councillors Fisher, Fourie and Deputy Head of Council McGregor declared an interest in the following and left the Chamber without discussion or debate.

Councillors Fisher, Fourie and Deputy Head of Council McGregor declared an interest in the following and left the Chamber without discussion or debate.

Councillor Hatch assumed the Chair.

McDonald-Jones

086 BE IT RESOLVED that cheque #'s 6205, 6232 and 6236 being general accounts payable to Mike Fisher, Coenraad Fourie and Guild Insurance in the amounts of \$145.00, \$1,173.32 and \$2,024.00 be hereby approved. CARRIED.

McDonald-Fisher

087 BE IT RESOLVED that Direct Deposit 245, being staff payroll for the period December 12 to December 23, 2022 in the amount of \$17,617.70 be hereby approved. CARRIED.

Hatch-Fourie

088 BE IT RESOLVED that Direct Deposit 247, being staff payroll for the period December 26, 2022 to January 6, 2023 in the amount of \$13,134.71 be hereby approved. CARRIED.

McDonald-Fisher

089 BE IT RESOLVED that Direct Deposit 244, being Council indemnities for the month of December, 2022 in the amount of \$6,021.36 be hereby approved. CARRIED.

Utility Account

Hatch-Fourie

090 BE IT RESOLVED that the January 12, 2023 utility accounts payable, being cheque #'s 954 to 962 in the amount of \$8,371.27 be hereby approved. CARRIED.

Statement of Revenues and Expenditures

McDonald-Jones

091 BE IT RESOLVED that the Statement of Revenues and Expenditures report to December 31, 2022 be received as presented. CARRIED.

Bank Reconciliations

McDonald-Jones

092 BE IT RESOLVED that the bank reconciliations for the month of December, 2022 be approved as previously circulated. CARRIED.

DELEGATIONS

None

PUBLIC HEARINGS

None

COMMUNICATIONS

Association of Manitoba Municipalities – December 21
Association of Manitoba Municipalities – December 23
Association of Manitoba Municipalities – January 3
Association of Manitoba Municipalities – January 6
Canada Heavy Equipment College – Training Opportunity
Cleanfarms – Recycling Changes
Elite Safety – Grand Valley Mutual Aid
Federation of Canadian Municipalities – Communique – December 19
Federation of Canadian Municipalities – Communique – January 9
Larry Maguire – Update from Ottawa and Invitation to Meet
Manitoba Real Estate Services Brandon – Agricultural Leases and Permits
Prairie Mountain Health – January 2023 and PMH Perks January 2023
Public Utilities Board – Vol. 1
RM of Cornwallis – re Lake Clementi Drainage

Hatch-Fourie

093 BE IT RESOLVED that the above noted communications be received. CARRIED.

Fourie-Jones

094 BE IT RESOLVED that the Administration be directed to send a letter to the RM of Cornwallis asking for further information and suggesting the involvement of all affected property owners/stakeholders to discuss options for solutions. CARRIED.

COMMITTEE REPORTS

South Zone Report (Ward 3)

Councillor Fisher – see written report

Councillor Jones – nothing to report

North Zone Report (Ward 2)

Councillor Fourie reported that he had attended various meetings in December and early January and had received concerns related to washboards causing the wing on the grader to bounce.

Councillor Hatch – see written report

Wawanesa Zone Report (Ward 1)

Councillor McDonald – see written report

Councillor McGregor – see written report

Head of Council's Report – see written report

Chief Administrative Officer Report

The Chief Administrative Officer added to her report to advise that a new Public Works Manager had been hired and would commence work on January 23, 2023.

Finance Officer Report – see written report

Public Works Report

The Public Works Manager added to his written report to note that it had been an honour to work with the Municipality.

Wawanesa Public Works – see written report

Fire Chief's Report – see written report

Jones-McDonald

095 BE IT RESOLVED that the verbal and written reports be received. CARRIED.

Personnel and Policy Committee Report

McDonald-Jones

096 BE IT RESOLVED that the report of the Personnel and Policy Committee from its meeting held January 10, 2023 be received and recommendations to Council be considered under General Business. CARRIED.

BY-LAWS

None

UNFINISHED BUSINESS

None

GENERAL BUSINESS

Building Sustainable Communities Grant

McDonald-Hatch

- 097 BE IT RESOLVED that Administration be directed to make application through the Building Sustainable Communities Grant for \$20,000 funding for a feasibility study for water line replacement or relining. CARRIED.

Performance Reviews

Fisher-Fourie

- 098 BE IT RESOLVED that the salary increases for non-union staff, excluding the CAO, be approved in accordance with the Non-Union Pay Administration Policy. CARRIED.

Council Indemnities for 2023

Fourie-Hatch

- 099 BE IT RESOLVED that in accordance with Indemnity By-law No. 05-2018, as amended, Council indemnities for 2023 be increased by 2% rather than the higher CPI index amount. CARRIED.

Disposition of Municipal Records

McDonald-Fourie

- 100 WHEREAS The Municipal Act legislates the retention and disposal of municipal records;

AND WHEREAS the file system for the Municipality has been established based on those requirements;

NOW THEREFORE BE IT RESOLVED that municipal records having surpassed their required retention period be disposed of in the manner outlined in Regulation 53/97. CARRIED.

Emergency Plan

Jones-Fourie

- 101 BE IT RESOLVED that in accordance with Section 8(1)(d) of The Emergency Measures Act, the Emergency Plan for the Municipality of Oakland-Wawanesa for 2023 be adopted. CARRIED.

ADJOURNMENT

McDonald-Fourie

102 BE IT RESOLVED that this meeting does now adjourn (9:27 a.m.) to meet again on Tuesday, February 21, 2023 at 9:00 a.m. at Municipal Office in Wawanesa. CARRIED.

Brett McGregor, Deputy Head of Council

Joni Swidnicki, Chief Administrative Officer

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Municipality of Oakland-Wawanesa
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL BANK ACCOUNT					
Computer Cheques:					
6265	1/19/2023	Air Liquide Canada Inc. 29445020	shop supply	194.06	194.06
6266	1/19/2023	Bell MTS 01172023	204 824-2602	59.86	59.86
6267	1/19/2023	Bluestar Construction Ltd 10364	Gravel Crushing	32,418.75	32,418.75
6268	1/19/2023	Brandon Bearing Ltd. 01077827	Blower	613.43	613.43
6269	1/19/2023	Brandon Sun BSI154	PW Manager Ad	356.40	356.40
6270	1/19/2023	Brandt 4379685	grader blades/hardware	2,086.23	2,086.23
6271	1/19/2023	GNB Doors of Brandon 2385	Wawa shop door svce.	1,686.84	1,686.84
6272	1/19/2023	Gold Business Solutions 55m1333135	photocopier charges	121.07	121.07
6273	1/19/2023	Heritage Co-Op (1997) Ltd. 01182023 01182023	Fuel & Supplies Fuel & Supplies	825.56 10,865.34	11,690.90
6274	1/19/2023	Man Association Of Fire Chiefs 2023-070 2023-069	2023 MAFC Membership 2023 MAFC Membership	178.50 178.50	357.00
6275	1/19/2023	Manitoba Good Roads Assoc. 23-061	Manitoba Good Roads Assoc.	200.00	200.00
6276	1/19/2023	Mazergroup Brandon P10627 WO1911	Hyd. Oil wiper motor repair	207.87 2,552.75	2,760.62
6277	1/19/2023	McCandless Tramley 01182023	Legal fees	380.80	380.80
6278	1/19/2023	MMAA 2264	Training	825.00	825.00
6279	1/19/2023	MWM Environmental 59725 59726 59727 59728 59724 59723	Recycling Carroll Recycling Nesbitt Recycling Wawa Post Office Recycling Green Acres Colony Waste & Recycling Waste & Recycling	178.92 178.92 178.92 178.92 4,425.70 2,274.56	7,415.94
6280	1/19/2023	Princess Auto 2175631	shop supplies	128.76	128.76
6281	1/19/2023	Souris River Recreation Comm.			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		22841	Cda Comm. Rev. Fund	70,429.00	70,429.00
6282	1/19/2023	Tufts Machining 471-0601	Molboard extension fix	636.92	636.92
6283	1/19/2023	World of Water 56452	Office supplies (water)	50.85	50.85
6284	1/19/2023	XPLORE INC. 46200534	Internet	128.79	128.79
6285	1/26/2023	BellMTS 01262023	Acct. 40486199	28.00	28.00
6286	1/26/2023	Brandon Home Hardware Bldg Cen 579068 579067	bathroom supplies for shop supplies	12.30 94.54	106.84
6287	1/26/2023	Christie's Office Plus 124142-00	photocopier paper	212.47	212.47
6288	1/26/2023	G & R Electric 21020	Heater replacement	663.83	663.83
6289	1/26/2023	Goldenview Farms 348	Loader Blade	8,610.00	8,610.00
6290	1/26/2023	Grand Valley Mutual Aid 2023-4	2023 Memebership dues	100.00	100.00
6291	1/26/2023	Ninette Welding 2964	weld cracked wing	442.40	442.40
6292	1/26/2023	Wendy Petersen 01242023 01242023	Animal Control Emergency Plan Prep.	333.72 240.00	573.72
6293	1/26/2023	The UPS Store 54871	shredding	97.99	97.99
6294	1/26/2023	Westman Communications Group 01252023	Internet	134.35	134.35
6295	1/26/2023	Zenith Paving Ltd. 031164	sand/salt	2,255.40	2,255.40
6296	1/26/2023	Petty Cash 01262023 01262023	Petty cash Petty cash	106.39 54.01	160.40
6297	2/02/2023	Brandt 03 4380622	filter and bolts	718.91	718.91
6298	2/02/2023	Stewart Grandison 01312023	cell phone/case/cord	151.14	151.14
6299	2/02/2023	Manitoba Hydro 01302023 01302023 01302023 01302023 01302023	315 Main St. 319 Main St. 120 Commercial St. 106 Fourth St. NE 2-8-18 Treesbank Well	187.89 1,115.40 295.46 522.39 30.88	

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		01312023	hydro SE 11-8-19	101.84	
		01312023	hydro Nesbitt shop	647.58	
		02012023	Nesbitt Outdoor lighting	145.13	
		02012023	Wawa Outdoor lighting	1,084.89	
		02012023	Carroll Outdoor lighting	138.80	4,270.26
6300	2/02/2023	PrairieMobile Communications			
		BRMANIN6414	motorola battery/charger	353.04	353.04
6301	2/02/2023	Princess Auto			
		2198172	Benchtop storage Wawa shop	55.98	55.98
6302	2/02/2023	RBC Royal Bank			
		01302023	CAO Visa	1,113.00	
		02012023	Visa P/W	2,426.20	3,539.20
6303	2/02/2023	Souris & Glenwood Vet Clinic			
		01302023	1st Half 2023 Municipal Grant	456.96	456.96
6304	2/02/2023	Voided by the print process			
6305	2/02/2023	TAXervice			
		2396363	Roll # 10220	397.95	
		2396365	Roll # 37700	456.75	
		2396367	Roll # 38250	397.95	
		2396369	Roll # 61013	477.75	
		2396371	Roll # 88200	456.75	
		2396373	Roll # 200200	477.75	
		2396364	Roll #37600	456.75	
		2396366	Roll # 37800	397.95	
		2396368	Roll # 50900	477.75	
		2396370	Roll # 80950	477.75	
		2396372	Roll # 97650	477.75	
		2396374	Roll # 207200	456.75	
		2396375	Roll # 208300	456.75	
		2396376	Roll # 219950	397.95	6,264.30
6306	2/02/2023	Toromont Cat			
		ps630833668	Return parts	174.13-	
		ps630833923	third function	400.69	
		ps630833922	Third function	1,053.32	1,279.88
6307	2/02/2023	Westman Communications Group			
		01312023	Internet/phone	96.45	96.45
6308	2/02/2023	Canadian Linen & Uniform			
		5503019432	mat	89.08	89.08
6309	2/02/2023	Christie's Office Plus			
		125351-00	4 - USB 128 GB Stor'n'go	125.40	125.40
6310	2/02/2023	Interlock Mechanical Ltd.			
		9505-2	Payment for SRR	1,909.08	
		9683	Payment for SRR	3,409.79	5,318.87
6311	2/02/2023	Webber Printing			
		80358	P/W business cards	119.84	
		80399	P/W Name plate	46.28	166.12

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6312	2/07/2023	Berg Industrial Service Inc			
		2842	Job Number 12723	41,619.33	
		2843	Job Number 12676	8,792.00	
		2900	RFP # P22-014.01	40,034.77	90,446.10
6313	2/07/2023	CWB NATIONAL LEASING			
		18566023	MTS National Leasing	132.16	
		18573273	MTS National Leasing	132.16	264.32
6314	2/07/2023	Kelty Business Solutions			
		CW-8164	New Computer/Webcam	2,244.12	
		CW-8238	31.5 LED Monitor/carrying case	1,567.78	
		CW-8282	managed IT service	1,200.31	5,012.21
6315	2/07/2023	Petty Cash			
		02062023	Petty cash	188.30	188.30
6316	2/07/2023	Tourism Westman			
		SI-283	2023 SW MB Visitor's Guide	576.45	576.45
6317	2/09/2023	Spoiled During Printing			
6318	2/09/2023	Spoiled During Printing			
6319	2/09/2023	Spoiled During Printing			
6320	2/09/2023	Spoiled During Printing			
6321	2/09/2023	Spoiled During Printing			
6322	2/09/2023	Spoiled During Printing			
6323	2/09/2023	Spoiled During Printing			
6324	2/09/2023	Spoiled During Printing			
6325	2/09/2023	Spoiled During Printing			
6326	2/09/2023	ABC Fire Safety Equipment Ltd.			
		1000247503	Turnout Gear	11,235.43	11,235.43
6327	2/09/2023	City of Brandon			
		140775	Retainer Fee 1st Quarter	4,089.75	4,089.75
6328	2/09/2023	Quadient Canada Ltd.			
		02082023	Postage for Acct. 2863555	2,500.00	2,500.00
6329	2/09/2023	DIONCO SALES AND SERVICE LTD			
		24113	Grader blades	1,500.72	
		24114	blade/ 3/4" bolt holes	2,195.05	3,695.77
6330	2/09/2023	GNB Doors of Brandon			
		2414	Overhead door repair	3,180.13	3,180.13
6331	2/09/2023	Heritage Co-Op (1997) Ltd.			
		02072023	Fuel	207.27	
		02072023	Fuel & Supplies	12,440.13	12,647.40
6332	2/09/2023	Minnewawa Cemetery Committee			
		02072023	Donation from McNish Family	500.00	500.00
6333	2/09/2023	RBC Royal Bank			
		02092023	PW Visa	504.96	504.96

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6334	2/09/2023	Souris River Recreation Comm. 02072024	G.Scott in mem. of Ruth McLean	25.00	25.00
6335	2/09/2023	G & R Electric 21103 21114	Overhead Door Lits in Shed Beside Fire Hall	1,424.87 949.94	2,374.81
6336	2/09/2023	International Union Jan 2023	Union - Jan 2023	222.22	222.22
6337	2/09/2023	Investia Financial Jan 2023	RRSP #N337111749	504.06	504.06
6338	2/09/2023	MEBP Jan 2023	Jan 2023 Remittance	5,021.62	5,021.62
6339	2/09/2023	Receiver General Jan 2023	Jan 2023 Remittance	14,489.52	14,489.52
6340	2/13/2023	RAM Engineering Inc. 22-0026-6	Phase 4 completion	12,209.40	12,209.40
6341	2/13/2023	SMART Electric 33217	Compressor Skid #9068	17,704.70	17,704.70
6342	2/14/2023	Bell Mobility INC 02092023	RTK Survey Data	11.54	11.54
6343	2/14/2023	Canadian First Aid 39789	AED	165.90	165.90
6344	2/14/2023	Gullett, Dennis 02122023	MOW Fire supplies	1,737.50	1,737.50
6345	2/14/2023	MWM Environmental 60923 60922 60927 60926 60925 60924	Wawa WTS/Recycling Oakland WTS/Recycling Green Acres Colony Recycle Wawa Post Office Recycle Nesbitt Recycling Carroll Recycle	4,143.71 3,237.78 156.58 156.58 156.58 156.58	8,007.81
6346	2/14/2023	Trans-Care Rescue Ltd 1111	Command Helmet Light x 3	562.30	562.30
Other: 1-Man	2/06/2023	Munisoft 2022/23-03857	2023 Software Maintenance	5,686.24	5,686.24
				Total for AP:	372,375.65

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 JAN 19
RUN TIME: 08:56:26

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 JAN 19

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER:	0248			
FILE CREATION DATE:	2023 JAN 19			
DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 JAN 20	2023 JAN 20	2023 JAN 19	11	13,094.54CR
VALID TRANS FOR	055547		11	13,094.54CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		11	13,094.54CR

Staff Payroll
January 9-20, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 FEB 02
RUN TIME: 09:33:54

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 FEB 02

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0249

FILE CREATION DATE: 2023 FEB 02

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 FEB 03	2023 FEB 03	2023 FEB 02	12	16,708.35CR
VALID TRANS FOR	055547		12	16,708.35CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		12	16,708.35CR

Staff Payroll Jan 23 to Feb 3, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 FEB 16
RUN TIME: 08:15:53

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 FEB 16

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0251

FILE CREATION DATE: 2023 FEB 16

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 FEB 17	2023 FEB 17	2023 FEB 16	11	12,627.36CR
VALID TRANS FOR	055547		11	12,627.36CR
REJECTED TRANS FOR	055547		0	0.00CR
T-ERROR TRANS FOR	055547		0	0.00CR
GRAND TOTAL FOR	055547		11	12,627.36CR

staff payroll Feb 6-17, 2023

ROYAL BANK
REPORT NO.: 0106-00000 0555470000
RUN DATE: 2023 FEB 08
RUN TIME: 07:47:24

PAYMENT DISTRIBUTION SERVICE
FILE INPUT PAYMENT CONFIRMATION REPORT

PAGE: 1
BUSINESS DATE: 2023 FEB 08

MUNICIPALITY OF OAKLAND-WAWANE 055547-0000 PDS CAD INST/BRANCH: 0003 ACCOUNT NO. 1001585

FILE CREATION NUMBER: 0250

FILE CREATION DATE: 2023 FEB 08

DUE DATE	VALUE DATE	SELECT DATE	NUMBER OF PAYMENTS	TOTAL AMOUNT
2023 JAN 31	2023 FEB 08	2023 FEB 08	6	5,445.02CR
VALID TRANS FOR 055547			6	5,445.02CR
REJECTED TRANS FOR 055547			0	0.00CR
T-ERROR TRANS FOR 055547			0	0.00CR
GRAND TOTAL FOR 055547			6	5,445.02CR

January Indemnities

Report Date
2/14/2023 12:01 PM

Municipality of Oakland-Wawanesa
List of Accounts for Approval
As of 2/14/2023
Batch: 2023-00017 to 2023-00056

Page 9

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: UT - UT-ACCOUNTS PAY					
Computer Cheques:					
963	1/13/2023	Wilton, Drew 14	mileage 6trips 2022	333.90	333.90
964	1/23/2023	Minister of Finance Water Plant U03	Water plant Upgrading	1,557.95	1,557.95
965	1/25/2023	Cleartech Industries Inc. INV1054027	Sodium Hypochlorite	1,047.31	1,047.31
966	1/25/2023	Wilton, Drew Jan 2023	Jan 2023	3,914.68	3,914.68
967	1/25/2023	Wolseley Canada Inc. 7675794	supplies	60.06	60.06
968	2/09/2023	ALS Labratory Group W845334	Water Samples	37.80	37.80
969	2/09/2023	Bell MTS 4010 Jan 2023	dialer alerts	34.72	34.72
970	2/09/2023	Gardewine North 5516825161-00 5517388769-00	cleartech freight cleartech freight	468.44 78.36	546.80
971	2/09/2023	Harold's Electric Service Oct 21/22	Pump Repair	200.25	200.25
972	2/09/2023	Heritage Co-Op (1997) Ltd. 71668355	Utlity expense	14.55	14.55
973	2/09/2023	Lucy's Flowers & Gifts Feb 4, 2023	Nov/Dec Freight 2022	73.50	73.50
974	2/09/2023	Manitoba Hydro 6744702 Jan/23 6522379 Jan/23 6543450 Jan/23	Lot 0 BI 2 PI 95 Pole 4B Water St. 301 Park St.	187.74 209.14 985.43	1,382.31
975	2/09/2023	Minister of Finance Cert Renewal/23	R. Drew Wilton Renewal/23	75.00	75.00
Total for UT:					9,278.83

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND REVENUES AND EXPENDITURES
For the Period Ending January 31, 2023

	<u>Actual</u>
REVENUES	
Other Revenues	26,421.70
TOTAL REVENUES:	<u>26,421.70</u>
 EXPENDITURES	
Basic Expenditures	
510-000-000 - General Gov't Services	26,720.72
520-000-000 - Protective Services	2,832.72
530-100-000 - Transportation Services	70,008.66
540-100-000 - Environmental Health Services	2,038.13
570-100-000 - Economic Development Services	100.00
580-100-000 - Recreation & Culture	1,500.00
590-990-000 - TF-Transfers & Surplus Appr	46,546.42
Total Basic Expenditures:	<u>149,746.65</u>
 TOTAL EXPENDITURES:	<u>149,746.65</u>
 NET OPERATING SURPLUS/(DEFICIT)	<u><u>(123,324.95)</u></u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - REVENUES & TRANSFERS
For the Period Ending January 31, 2023

	<u>Actual</u>
OTHER REVENUES	
Licenses, Permits & Fines	
450-100-120 - Development Permits	200.00
450-100-130 - Key Charges	25.00
450-100-145 - Aggregate Transport Fees	10,072.61
Protective Services	
440-100-125 - Donations to Fire Department	250.00
440-100-126 - Donations to Emergency Medical Response	700.00
450-100-168 - Fire Department Agreements	1,120.00
Environmental	
450-100-158 - Waste Disposal - Tire Recycling	111.50
450-100-163 - Recycling Contracts - Green Acres	1,805.44
Sales & Rentals	
420-100-185 - Tax Certificate Revenue	100.00
420-100-190 - Sales of Goods (Maps, Pins)	2.25
420-100-200 - Rentals/Lease	1,200.00
420-100-210 - Mobile Home Rentals	1,600.00
Interest & Penalties	
410-100-120 - Tax and Redemption Penalties	3,495.40
460-100-102 - Investment Income	3,492.89
Other Income	
490-100-100 - Sundry - Miscellaneous Revenue	746.61
Grants & Donations	
440-100-115 - Charitable Donations/Grants Received	1,500.00
TOTAL OTHER REVENUES & TRANSFERS:	<u>26,421.70</u>

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending January 31, 2023

	<u>Actual</u>
EXPENDITURES	
GENERAL GOVERNMENT SERVICES	
General Administrative	
510-100-108 - GG - CAO	6,865.40
510-100-109 - GG - Finance Officer	5,517.76
510-100-113 - GG - Admin. Salaries	2,965.09
510-100-114 - GG - Admin Assistant	3,242.63
510-100-222 - GG - Clerk & Staff Training & Education	825.00
510-110-120 - GG - Admin & Employee Benefits	2,552.11
510-200-201 - GG - Mileage - Office	7.48
510-200-235 - GG - Tax Sale Costs	(6,016.00)
510-200-260 - GG - Photocopier Charges	115.66
510-200-366 - GG - Computers and Software	1,146.72
510-200-370 - GG - Newspaper Advertising	339.42
510-300-202 - GG - Phone & Internet	304.89
510-400-200 - GG - Office Supplies	568.59
Total General Administrative:	18,434.75
Other General Government	
510-400-330 - GG - Damage Claims & Liability Insurance	7,463.42
510-400-350 - GG - Membership Fees	257.75
510-900-910 - GG - Health Care Spending Account	368.30
510-900-930 - GG - Bank Charges & Interest	196.50
Total Other General Government:	8,285.97
TOTAL GENERAL GOVERNMENT SERVICES:	26,720.72
PROTECTIVE SERVICES	
Fire	
520-300-102 - PS - Renumeration, Drills, Fires	440.00
520-300-108 - PS - Insurance	1,645.09
520-300-110 - PS - Fire - Utilities	173.91
Total Fire:	2,259.00
Emergency Measures	
520-200-130 - PS - Emergency Measures Organization	240.00
Total Emergency Measures:	240.00
Other Protection	
520-200-260 - PS - Animal & Pest Control	333.72
Total Other Protection:	333.72
TOTAL PROTECTIVE SERVICES:	2,832.72
TRANSPORTATION SERVICES	
Public Works Employees & Benefits	
530-100-110 - TS - PW Foreman Wages	5,667.04
530-100-111 - TS - PW Operators Wages	4,672.69
530-100-112 - TS - PW Operators Wages	3,678.06
530-100-113 - TS - PW Shared Position	4,000.80
530-100-116 - TS - Equip Operators Allowances	55.40

MUNICIPALITY OF OAKLAND-WAWANESA
GENERAL OPERATING FUND - EXPENDITURES
For the Period Ending January 31, 2023

	<u>Actual</u>
530-110-120 - TS - Employee Benefits	3,100.12
530-200-116 - TS - Equipment Insur & Registration	6,174.78
530-400-115 - TS - Equip Repairs & Maint - Misc	422.65
530-400-116 - TS - Work Shop & Yard Operations	3,205.95
530-400-118 - TS - Equip. Repairs NH Loader - W	2,637.39
530-400-121 - TS - Equip. Repairs - Graders	3,364.78
530-400-131 - TS - Road Main. Gravel Crushing	30,875.00
530-400-133 - TS - Road Mtce - Wawanesa Sand & Salt	2,154.00
Total Public Works Employees & Benefits:	70,008.66
 TOTAL TRANSPORTATION SERVICES:	 70,008.66
 ENVIRONMENTAL HEALTH SERVICES	
Environmental Health Services	
540-100-110 - EH - WTS - Wages - W	1,020.16
540-110-120 - EH - Receiver General - CPP/EI - W	53.63
540-200-100 - EH - WTS - Staff - O	1,436.16
540-200-110 - EH - WTS - Municipal Waste Management	258.98
540-200-130 - EH - Municipal Wells - Treesbank	108.34
540-200-135 - EH - Municipal Wells - Hayfield	(839.14)
Total Environmental Health Services:	2,038.13
 TOTAL ENVIRON HEALTH SERVICES:	 2,038.13
 ECONOMIC DEVELOPMENT SERVICES	
570-500-185 - EC - Staff Appreciation	100.00
TOTAL ECONOMIC DEVELOPMENT SERVICES:	100.00
 RECREATION & CULTURAL SERVICES	
580-500-175 - R&C - Charitable Donations/Grants	1,500.00
TOTAL RECREATION & CULTURAL SERVICES:	1,500.00
 FISCAL SERVICES	
Transfer to Capital	
590-990-987 - TF-Transfer to Capital - Building	13,346.42
590-990-991 - TF - Transfer to Capital - PW	33,200.00
Total Transfer to Capital:	46,546.42
 TOTAL FISCAL SERVICES:	 46,546.42
 TOTAL EXPENDITURES:	 149,746.65

Joni Swidnicki

From: Wikander, Clint <Clint.Wikander@rcmp-grc.gc.ca>
Sent: Monday, February 6, 2023 2:23 PM
To: Joni Swidnicki
Subject: RE: Council Meeting - February 21 at 9:00 a.m.

9 works.
I'll see you then.

From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: February 6, 2023 2:21 PM
To: Wikander, Clint <Clint.Wikander@rcmp-grc.gc.ca>
Subject: RE: Council Meeting - February 21 at 9:00 a.m.

Hi,

If you want to attend as a delegation, being here at 9:00 would be better.

Joni

From: Wikander, Clint <Clint.Wikander@rcmp-grc.gc.ca>
Sent: Monday, February 6, 2023 2:14 PM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: RE: Council Meeting - February 21 at 9:00 a.m.

I've marked it on my calendar for 0930.
Let me know if anything changes or you want me to speak to anything specific.
See you then!
C

From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: February 6, 2023 11:34 AM
To: Wikander, Clint <Clint.Wikander@rcmp-grc.gc.ca>
Subject: Council Meeting - February 21 at 9:00 a.m.

Hello again,

You can let me know once you check your schedule if you are available for our February Council meeting.

Joni Swidnicki, CMMA (Hons)
Chief Administrative Officer
Municipality of Oakland-Wawanesa
106 Fourth Street, Box 278, Wawanesa, MB R0K 2G0
Office telephone: 204-824-2666
Email: CAO@oakland-wawanesa.ca
Web: www.oakland-wawanesa.ca



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COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE February 21, 2023

SUBMITTED BY Councillor Fisher

I would like to report as follows:

- I attended the January Council meeting
- I attended a Special Budget Meeting
- I reviewed the Bank Reconciliation's
- I reviewed Public Works updates
- I reviewed emails from Staff/Head of Council/Councillor's
- I attended the fare well lunch for the Public Works Forman
- I attended the AGM and budget meeting for the Southwest Horizon School Division in Hartney
- I attended the Municipal Relations Training in Brandon

Councillor Fisher

COMMITTEE REPORT FOR Ward 3 (name of committee)

COUNCIL MEETING DATE February 21, 2023

SUBMITTED BY Councillor Frank Jones

I would like to report the following:

I would like to report the following:

Responded to emails and text messages and phone calls from ratepayers about road conditions and graders.

I've attended all budget meetings and I attended my first Souris Vet Board meeting and learned how everything is operated.

Currently I am still learning the policies and procedures of our Municipality yet if you have any questions, please feel free to contact me.

COMMITTEE REPORT FOR Ward 2 (name of committee)

COUNCIL MEETING DATE February 21, 2023

SUBMITTED BY Councillor Hatch

I would like to report the following:

Attended January council meeting

Reviewed all council emails

Sat in on personnel committee interviews for public works manager

Attended January budget meeting

COMMITTEE REPORT FOR Ward 1 (name of committee)

COUNCIL MEETING DATE February 21, 2023

SUBMITTED BY Councillor McDonald

I would like to report as follows:

- I attended the January Council meeting
- I attended a Special Budget Meeting
- I attended Glenboro Municipal Office to sign papers/cheque's and go over things with our Handi Van Secretary Treasurer
- I attended Valley Lodge throughout the month and met with the Secretary Treasurer to sign papers and cheques and address questions and concerns
- I reviewed the Bank Reconciliation's
- I reviewed Public Works updates
- I reviewed emails from Staff/Head of Council/Councillor's
- I attended the fare well lunch for the Public Works Forman
- I attended the AGM and budget meeting for the Southwest Horizon School Division in Hartney
- I attended the Municipal Relations Training in Brandon

Anything else I will bring up at Meeting.

Councillor Ward 1

Bob McDonald

COMMITTEE REPORT FOR HEAD OF COUNCIL

COUNCIL MEETING DATE February 21, 2023

SUBMITTED BY Dave Kreklewich

I would like to report the following:

- **Attended the Municipal office on various occasions to review matters with the CAO as well as reviewing invoices and signing cheques.**
- **Received and reviewed emails from ratepayers and Councillors.**
- **I chaired the budget meeting on January 25.**
- **I attended the southwest caucus meeting in Virden on February 3. Prairie Mountain Health attended the meeting to update us on the challenges within the health region and the plans they have going forward.**
- **I attended the Lake Clemente area, on February 5, to review the lot under discussion on a variance application.**
- **I attended the Southwest Horizons annual meeting and budget review on February 8 in Hartney.**
- **I attended a luncheon meeting in Brandon on February 13 to review the health region concerns with the Manitoba Healthcare Professionals.**

CHIEF ADMINISTRATIVE OFFICER'S REPORT – February 2023

Provincial Conference Calls

The conference calls are continuing, with more emphasis on departmental updates. A new feature is being added to these calls for CAO's to share advice, tools etc. on specific topic matters.

Property Matters

The only property matter currently ongoing is Council's decision on a variation application that was tabled from the December, 2022 meeting.

Meetings with Members of Council

Discussions continue with members of Council either in person, over the phone, or by email.

Animal Control Issues

Nothing new to report on animal control.

Training and Meetings

I participated in a webinar hosted by Matthewson & Co. entitled "The Argument for Fair Municipal Wages".

Public Works Manager Position

Stewart Grandison was selected as Public Works Manager and commenced work on January 23. Stewart bring years of experience in municipal public works including asset management, water and wastewater systems and landfills.

Council Code of Conduct Training

Just a reminder that all members of Council, new or returning, are required to complete the Council Code of Conduct Training by April 26. The link for the training portal is www.manitobamunicipallearning.ca

There are two councillors who must complete this training before the April deadline.

J. Swidnicki
Chief Administrative Officer

FINANCE OFFICER'S REPORT – February 2023

- The Tax Sale process continues. One more ratepayer has entered into a payment agreement and arrears payments were made on five properties. The information for the remaining 14 properties was sent to TAXservice.to begin the process. Pre-Notice letters along with Notices of Intent were sent for the 14 properties. Since the notices have gone out 4 more arrears payments have been made, enough to keep them out of Tax Sale for another year. We currently have 10 potential tax sale properties. If arrears payments are not made by February 24, 2023, TAXservice will continue with the next step in the process.
- Spent about 16 hours in January on year end work and preparing for the audit for the Souris River Rec, dropped off hard copies and electronic copies of information at Sensus office in Brandon on February 2nd, so they can begin audit work earlier, with the intention to finish up when they are on-site for the year end Municipal audit.
- We issued In-Kind Charitable receipts for two donations of vehicles to be used and destroyed by the OWFD for training purposes.
- Completed the final report for the SRR Riverbend project federal grant that we received through PrairiesCan.
- Annual PST Return was filed for the Souris River Rec.
- Completed the report for the grant received from the province for the One Time Road Rehabilitation in 2022
- Semi-annual Waste Reduction & Recycling Support (WRARS) report for July to December 2022 was completed and submitted. 42,640 kg of material was collected from the Municipal recycling bins during this time period.
- Completed and submitted the 2022 annual Municipal Asset Management Status report. Completion of this report is a requirement to receive Gas Tax funding.
- The fourth quarter Multi Material Stewardship Manitoba (MMSM) recycling rebate in the amount of \$6,062.10 was received (2021 \$5,015.66).
- Worked with Stewart on submitting the DFA claims, more work is required.
- I updated our Tax Program so that it is now up to date as of the end of January 2023 with LTO/Transfer of Land and other information from the MMO site.
- Work on the preliminary budget and draft Financial Plan for 2023 continues, and updating changes and information for last year. Also, spent a lot of time doing by-law

maintenance and verifying amounts for the special levies. There was a lot of changes due to the assessment changes on all properties this year.

- Year end work continues.
- I contacted RBC about getting a Visa card for Stewart. Paperwork was completed, the card should be here by the end of the week. Darcy's Visa card has been paid out and cancelled.
- I will be attending a two and a half day training session, February 15 to 17 – Finance & Administration Boot Camp. Topics will include budgeting, assessment & taxes, yearend, strategic planning, helping Council make good decisions, procurement, professional ethics, and a PUB presentation.

Elaine McGregor
Finance Officer

Public Works Report

February 14, 2023

- Water Treatment Plant
Plant has no issues at this time
No water leaks have been reported .
- Nothing serious at Sewer lift station
New chip added at lift for MTS/Bell
- The Graders have been out and have done some plowing and ridging
- The town employee has kept up the town and only compliments .
- Wawanesa shop has the overhead door looked at and adjusted and 6 remotes added for the overhead .
- The Craig 12ft push blade is here .

Wawanesa Public works Report

Feb 15, 2023

- 28,000 gallon daily average for water
- water plant has no issues
- filter plant is working well
- the water levels in the wells are ok
- we have had some small household leaks this month that involved turning off their shutoffs
- there have been 2 new services turned on this month as well
- sewer lift station is running good
- we upgrade the sim card in the lift station computer for call outs
- looking into getting sewage lift station cleaned
- we have also been sanding and salting corners, streets and the odd sidewalk this month with all the melting going on

Oakland-Wawanesa Fire Dept Mounthly Report 2023

Jan

Call#	Date	Time	Function/Event/Practise	Location	Personnel	Equipment
23-01	2023-01-09	13:28:00	Medical/ Gas leak	south Cypress	8	4
	2023-01-10	19:00:00	Equipment checks	Fire hall	7	
	2023-01-12	19:00:00	Fire training (Rink)	Fire hall		

Feb

23-02	2023-02-01	09:47:00	Medical assist	Wawanesa	1	1
	2023-02-01	13:30:00	MFR Meeting	Fire hall	1	
	2023-02-06	19:00:00	Training	Fire hall	1	
	2023-02-08	08:00:00	Mutual Aid Meeting	Brandon	1	
	2023-02-13	19:00:00	Equipment checks	Fire hall	6	

MUNICIPALITY OF OAKLAND-WAWANESA

BY-LAW NO. 33-2023

Being a by-law to amend Procedure By-law No. 06-18.

WHEREAS Section 149(1) of The Municipal Act provides that a council must establish by by-law rules of procedure and review the by-law at least once during the term of office.

AND WHEREAS it has been determined that an amendment to the Procedure By-law is required

THEREFORE BE IT RESOLVED that the council of the Municipality of Oakland-Wawanesa, in open meeting assembled, enacts as follows:

1. That Subsection 3.3 be amended by deleting therefrom the word: "Tuesday" and replacing therefor the word: "Friday".

DONE AND PASSED as a by-law of the Municipality of Oakland-Wawanesa this day of 2023.

Dave Krelewich, Head of Council

Joni Swidnicki, Chief Administrative Officer

Read a first time this day of 2023.

Read a second time this day of 2023.

Read a third time this day of 2023.

Joni Swidnicki

From: Whitney Bertholet <whitneybertholet@rfnow.net>
Sent: Thursday, January 19, 2023 7:53 AM
To: Joni Swidnicki
Subject: Path Addition
Attachments: 01.19.23 Oakland Wawa Approval.pdf

Good Morning,

Please see proposed path addition for the RM of Oakland Wawanesa, please let me know if there are any concerns with the proposed fiber path.

Thank You,

Whitney Bertholet
Safety Officer/Permits Liason
RFNow Inc
Phone: 204-522-0845
Email: whitneybertholet@rfnow.net



Rd 112 W +
43 N

- No issues providing all road crossings are directional drilled and work areas are cleaned up.
- Fiber offset 1m from property line.

RM of Oakland Wawnesa

RFNow Path Addition
01.19.23



Tying into existing fiber at Oakland Colony farms, continuing south on West side of Road 112W, continuing east across Rd 112 along the south side of road 43N to service customer

Joni Swidnicki

From: Whitney Bertholet <whitneybertholet@rfnow.net>
Sent: Tuesday, January 24, 2023 8:45 AM
To: Joni Swidnicki
Subject: Path Addition for Approval
Attachments: 01.24.23 RM.pdf

Good Morning,

Please see proposed path addition for approval, let me know if you have any questions or concerns.

Thank You,

Whitney Bertholet
Safety Officer/Permits Liason
RFNow Inc
Phone: 204-522-0845
Email: whitneybertholet@rfnow.net



Rd 44N

A handwritten signature in blue ink, appearing to be "WB", written over a horizontal line.

- No issues providing all road crossings are directional drilled and work areas are cleaned up
- Fiber Offset 1m from property line

RFNOW Planning and Permitting





February 1, 2023

Kevin Dobson
Technical Assistant
Manitoba Hydro
211 Commerce Drive
Winnipeg, MB R3P 1A3

Rural Municipality Oakland-Wawanesa
106 Fourth Street, Box 278
Wawanesa, MB
R0K 2G0

RE: Manitoba Hydro Rural Broadband Expansion (RBE) – Brandon Hydro South

Rd 44N

To Whom It May Concern,

Manitoba Hydro wishes to install fibre optic infrastructure in your jurisdiction to support the provincially mandated Rural Broadband Expansion project. The installation is meant to interface future connections with Xplore Inc in public corridors, shown in the attached drawing:

❖ 1-85900-DD-68421-0206 0001

The installation of 1.5" HDPE conduit, 24-strand fibre optic cable and utility vaults to be installed within public road allowance on the north side of Turkey Ranch Road. The new underground cable installation totals 175m and will be buried at 1.5m min. depth below grade. Vaults to be installed flush-to-grade include (1) Channell 30"x48"x36" handhole and (1) Channell 24"x36"x36" handhole.

MH is requesting permission for the **proposed 5m** within the road allowance in your jurisdiction.

Please refer to the attached drawing for vault locations and details describing the installation.

Thank you and your support will be highly appreciated.

Sincerely,
Kevin Dobson

HYDRO MUST STAY
WITHIN 3 METERS OF
PROPERTY

Norma Will

From: Dobson, Kevin <kevdobson@hydro.mb.ca>
Sent: Wednesday, February 1, 2023 3:48 PM
To: Norma Will
Subject: MH Rural Broadband Expansion (RBE) – Brandon Hydro South
Attachments: Cover - RBE Hydro Brandon South.pdf; 1-85900-DD-68421-0206 0001_PDF.pdf

Manitoba Hydro wishes to install fibre optic infrastructure in your jurisdiction to support the provincially mandated Rural Broadband Expansion project.

Please see the attached permit application for your review/approval.

The installation is meant to interface future connections with Xplore Inc in public corridors, shown in the attached drawing:

- 1-85900-DD-68421-0206 0001

If you have any questions or concerns, do not hesitate to call me at (204) 480-5585.

Thank you,
Kevin Dobson

Kevin Dobson

Technical Assistant

Facilities Fibre & Optical Transport

Telecommunications Department

Manitoba Hydro

211 Commerce Drive, Winnipeg MB R3P 1A3

T: (204) 480-5585 | E: kevdobson@hydro.mb.ca



February 1, 2023

Kevin Dobson
Technical Assistant
Manitoba Hydro
211 Commerce Drive
Winnipeg, MB R3P 1A3

Rural Municipality Oakland-Wawanesa
106 Fourth Street, Box 278
Wawanesa, MB
R0K 2G0

RE: Manitoba Hydro Rural Broadband Expansion (RBE) – Brandon Hydro South

Rd 44N

To Whom It May Concern,

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MH is requesting permission for the proposed 5m within the road allowance in your jurisdiction.

Please refer to the attached drawing for vault locations and details describing the installation.

Thank you and your support will be highly appreciated.

Sincerely,
Kevin Dobson

SE-14-8-19-W



SW-13-8-19-W

NOTE 7
BC-050
(EXISTING) VAULT

(EXISTING) VAULT

DETAIL

N LIMIT TURKEY RANCH RD

TURKEY RANCH RD

S LIMIT TURKEY RANCH RD

BRANDON HYDRO SOUTH
MEET ME VAULT
ADDITION

LEGEND

- MH FIBRE OPTIC CABLE (NEW)
- MH FIBRE OPTIC CABLE (EXISTING)
- X3 FIBRE OPTIC CABLE (NEW)
- GAS LINE
- CENTRE LINE
- MANITOBA HYDRO R.O.W.
- PROPERTY LINE
- PAVED ROAD, HIGHWAY, DRIVEWAY, PARKING, RUNWAY
- VAULT (EXISTING)
- VAULT (NEW)
- POLE
- MARKER BALLS
- PTH — PROVINCIAL TRUNK HIGHWAY

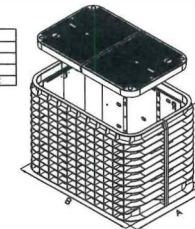
LOCATION & DIMENSIONS ARE FOR REFERENCE ONLY AND IN NO WAY SHOULD THEY BE USED AS EXACT MEASUREMENTS. VISUAL VERIFICATION IS THE ONLY WAY TO DETERMINE EXACT LOCATION & DIMENSIONS. THE CONTRACTOR IS RESPONSIBLE TO TAKE ALL NECESSARY STEPS TO DETERMINE THE ACTUAL LOCATION OF ALL BURIED OBSTRUCTIONS AND SHALL CONTACT THE APPROPRIATE AUTHORITIES AND OBTAIN ALL NECESSARY AUTHORIZATIONS PRIOR TO INSTALLING CONDUIT.

COMMUNICATIONS
CONSTRUCTION
DRAWING
NOT FOR MAINTENANCE

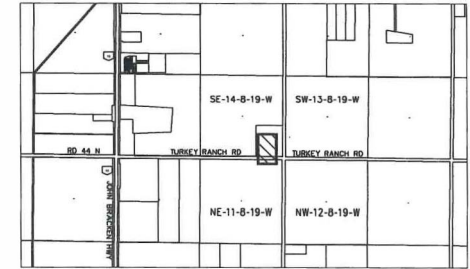
CONTACT YOUR LOCAL BEFORE YOU DO MANITOBA
HYDRO. PLEASE ADVISE US PRIOR TO
CONSTRUCTION FOR LOCATION OF EXISTING
WATER, WASTEWATER, LAND DRAINAGE
UTILITIES AND MANITOBA HYDRO UTILITIES

TIER 22	VERTICAL	DESIGN LOAD	100 kN	22,500 lbs
		TEST LOAD	150 kN	33,750 lbs
	LATERAL	DESIGN LOAD	38 kPa	800 lbs/sq ft
		TEST LOAD	57 kPa	1,200 lbs/sq ft

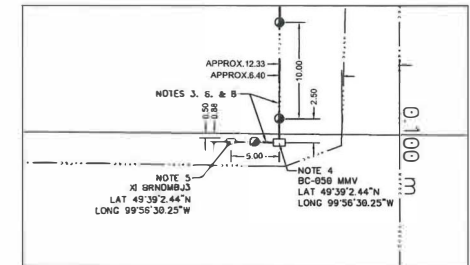
CHANNEL VAULT SPECIFICATIONS			
	A (inches)	B (inches)	C (inches)
CHANNEL 3048	30	48	36
CHANNEL 2436	24	36	36



DRAWING No.	DESCRIPTION
	REFERENCE DRAWINGS



KEY MAP
INDICATES AREA COVERED
BY THIS SHEET




DETAIL



NOTES

- INFORMATION VIEWED ON THIS DRAWING SHALL BE CONSIDERED AS REPRESENTATIVE ONLY. INFORMATION ON THIS DRAWING WAS COMPILED FROM MANITOBA'S HYDRO EGIS DATA BASE.
- INDICATION OF BUILDING SIZE AND LOCATION IS FOR REPRESENTATION PURPOSES ONLY.
- INSTALL ONE (1) 1.5" ORANGE HOPE CONDUIT AT MINIMUM DEPTH OF 1.5M UNLESS OTHERWISE SPECIFIED REGARDLESS OF INSTALLATION METHOD USED SUCH AS DIRECTIONAL DRILLING, OPEN TRENCHING OR PLOWING.
- INSTALL 38"x48"x36" FLUSH-TO-GRADE VAULT. INSTALLATION DETAILS ON DRAWING 1-85900-DD-68420-0206 8881
 - LEAVE 35m COIL OF 24F FACING BC-050.
 - LEAVE 35m COIL OF 24F FACING X3 BRN06BJ3.
- INSTALL 24"x36"x36" FLUSH-TO-GRADE VAULT. INSTALLATION DETAILS ON DRAWING 1-85900-DD-68420-0207 0001
 - LEAVE 35m COIL OF 24F FACING BC-050 MMV.
- PULL IN 1-24F.
- LEAVE 35m COIL OF 1-24F OR MATCH LENGTH OF EXISTING CABLING INSIDE VAULT.
- RADIO-DETECTABLE MARKER BALLS WILL BE INSTALLED IN EVERY 10M INTERVALS DIRECTLY ABOVE THE NEW HOPE CONDUIT AT DEPTH OF 300-450MM BELOW FINAL GRADE. WHERE THERE IS A CHANGE IN ROUTE DIRECTION, THREE MARKER BALLS WILL BE PLACED 2 METERS APART WITH THE CENTER BALL AT THE CORNER.
- ALL DIMENSIONS ARE IN METERS UNLESS NOTED.

NO		NWR4404227: ISSUED FOR CONSTRUCTION			END	RM
REV.	DATE	DESCRIPTION			BY	CKD. APP.
		DRAWN: F. N. DIZON	CHECKED: R. MAGALANG	SCALE: 1:750M		
		DESIGNED: R. MAGALANG	DATE: 2023 01 03			
		TELECOMMUNICATIONS - SYSTEM DRAWING				
AUTHORIZATION FOR CURRENT REVISION		BRANDON HYDRO SOUTH MH BC-050 MMV FIBRE ROUTE				
		DRAWING NUMBER			SHEET	REVISION
		1-85900-DD-68421-0206			0001	00

Joni Swidnicki

From: Dobson, Kevin <kevdobson@hydro.mb.ca>
Sent: Tuesday, February 7, 2023 11:39 AM
To: Joni Swidnicki
Subject: RE: MH Rural Broadband Expansion (RBE) – Brandon Hydro South

Great, thank you

Kevin Dobson

Technical Assistant

Facilities Fibre & Optical Transport

Telecommunications Department

Manitoba Hydro

211 Commerce Drive, Winnipeg MB R3P 1A3

T: (204) 480-5585 | E: kevdobson@hydro.mb.ca

From: Joni Swidnicki <cao@oakland-wawanesa.ca>
Sent: February 7, 2023 11:38 AM
To: Dobson, Kevin <kevdobson@hydro.mb.ca>
Subject: RE: MH Rural Broadband Expansion (RBE) – Brandon Hydro South

Thanks Kevin. I will be in touch after the meeting on the 21st.

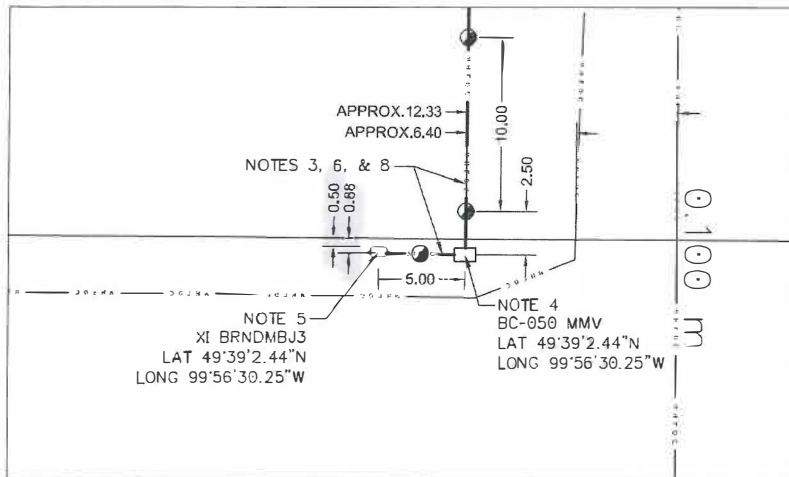
Joni

From: Dobson, Kevin <kevdobson@hydro.mb.ca>
Sent: Tuesday, February 7, 2023 11:33 AM
To: Joni Swidnicki <cao@oakland-wawanesa.ca>
Subject: RE: MH Rural Broadband Expansion (RBE) – Brandon Hydro South

Hi Joni,

That is ok in this case. We are placing the infrastructure inside the RM property at 0.5-1.0 meters from PL.

The 5meters portion you described is how large the proposed area is. The entire RM build will be contained inside your 3m recommendation from PL.



DETAIL

Hope this helps – Let me know if I’m understanding this correctly.

Kevin Dobson

Technical Assistant

Facilities Fibre & Optical Transport

Telecommunications Department

Manitoba Hydro

211 Commerce Drive, Winnipeg MB R3P 1A3

T: (204) 480-5585 | E: kevndobson@hydro.mb.ca

From: Joni Swidnicki <cao@oakland-wawanesa.ca>

Sent: February 7, 2023 11:08 AM

To: Dobson, Kevin <kevndobson@hydro.mb.ca>

Subject: RE: MH Rural Broadband Expansion (RBE) – Brandon Hydro South

Hi Kevin,

I am just preparing the recommendation to put to Council at our meeting on February 21. Our Public Works Manager is recommending approval subject to Hydro staying within 3m of the property line. Will that cause you any concern? I note your report indicates 5m.

Joni

From: Dobson, Kevin <kevndobson@hydro.mb.ca>

Sent: Thursday, February 2, 2023 8:48 AM

To: Norma Will <adminassist@oakland-wawanesa.ca>

Cc: Joni Swidnicki <cao@oakland-wawanesa.ca>

Subject: RE: MH Rural Broadband Expansion (RBE) – Brandon Hydro South

Great, thanks for the quick response!

Have a good day Norma.

Kevin Dobson

Technical Assistant

CANADA WEST LAND

5774 10 Street NE
Calgary, Alberta T2E 8W7
P: 403.250.7240 F: 403.291.0251
www.canadawestland.com

February 9, 2023

VIA EMAIL: adminassist1@oakland-wawanesa.ca

CWL File Number: EBO-012429-661.1

FC File Number: FC1100-1153

MUNICIPALITY OF OAKLAND-WAWANESA

106 – 4th Street, P.O. Box 278
Wawanesa, Manitoba T0K 2G0

ATTENTION: Public Works Department

**RE: ENBRIDGE PIPELINES INC.
SOIL REMEDIATION AT MP 661.1
THIRD PARTY REQUEST: TEMPORARY EQUIPMENT CROSSING**

On behalf of our client Enbridge Pipelines Inc., we hereby request your consent for the proposed Soil Remediation at MP 661.1 as identified on the attached crossing request schedule, and on the attached plan(s).

Kindly note the following:

- Proposed will operate under the jurisdiction of the **Canada Energy Regulator (CER)**.
- Construction of proposed project is scheduled to commence **May 1, 2023** and will span over a period of **1 year**. Therefore, it would be greatly appreciated if you would issue your agreement(s) to cover the entire term in order to avoid agreement expirations and the need for additional paperwork
- Please ensure clauses defining mirror liability and indemnity for both Grantor and Grantee are contained within the agreement
- Equipment List is attached for your reference
- Scope of Work is attached for your reference
- The Enbridge Field Representative is:

**Brendon Vanthuyne, ROW Maintenance Coordinator,
Prairie Region
Phone: 306-550-5209
Email: brendon.vanthuyne@enbridge.com**

If you have no objections to this request, kindly
issue your agreement(s)/consent(s) in the name of:

**ENBRIDGE PIPELINES INC.
330, 10180 – 101 Street
Edmonton AB T5J 3S4**

**Attention: Sadie Hinck
Phone: 780-392-4448
Email: LPprojectscrossings@enbridge.com**

Please forward your agreement(s)/consent(s) to the undersigned at your earliest convenience. Should you require any additional information to expedite this agreement, please do not hesitate to contact me.

Sincerely,
**CANADA WEST LAND SERVICES LTD.
on behalf of ENBRIDGE PIPELINES INC.**



Caitlin McPhee
Senior Land Analyst
Enclosure(s)



5774 10 Street NE
Calgary, Alberta T2E 8W7
P: 403.250.7240 F: 403.291.0251
www.canadawestland.com

CROSSING REQUEST SCHEDULE

ENBRIDGE PIPELINES INC.
SOIL REMEDIATION AT MP 661.1

MUNICIPALITY OF OAKLAND-WAWANESA

Crossing ID #	Legal Description	Disposition #	Application Type	Drawing #
TEC-7-1	NW 26-07-18 WPM & SE 26-07-18 WPM	TEMPORARY APPROACHES (TO BE BUILT)	CONSTRUCT TEMPORARY APPROACHES	22-3671-01-X1, 22-3671-02-X1

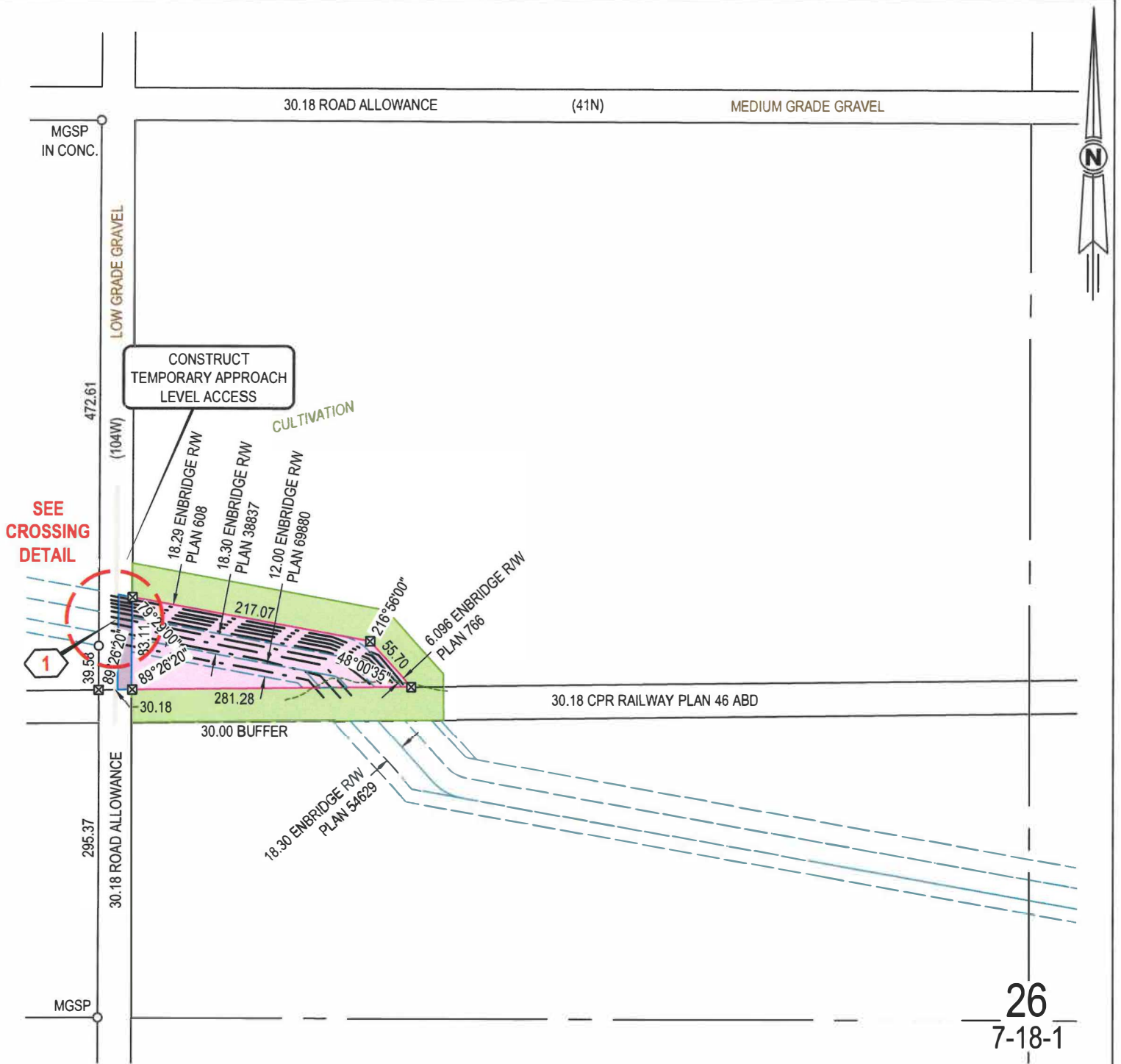
Temporary Approach

Between

NW 1/4 Sec 26 Twp 7 Rge 18WPM

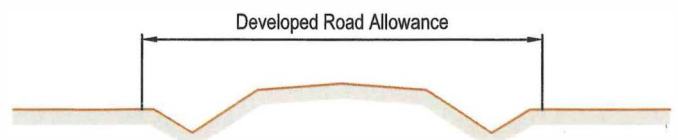
NE 1/4 Sec 27 Twp 7 Rge 18WPM

Municipality of Oakland-Wawanesa



APPROVAL

CROSSING DETAIL - NOT TO SCALE



Temporary Approach

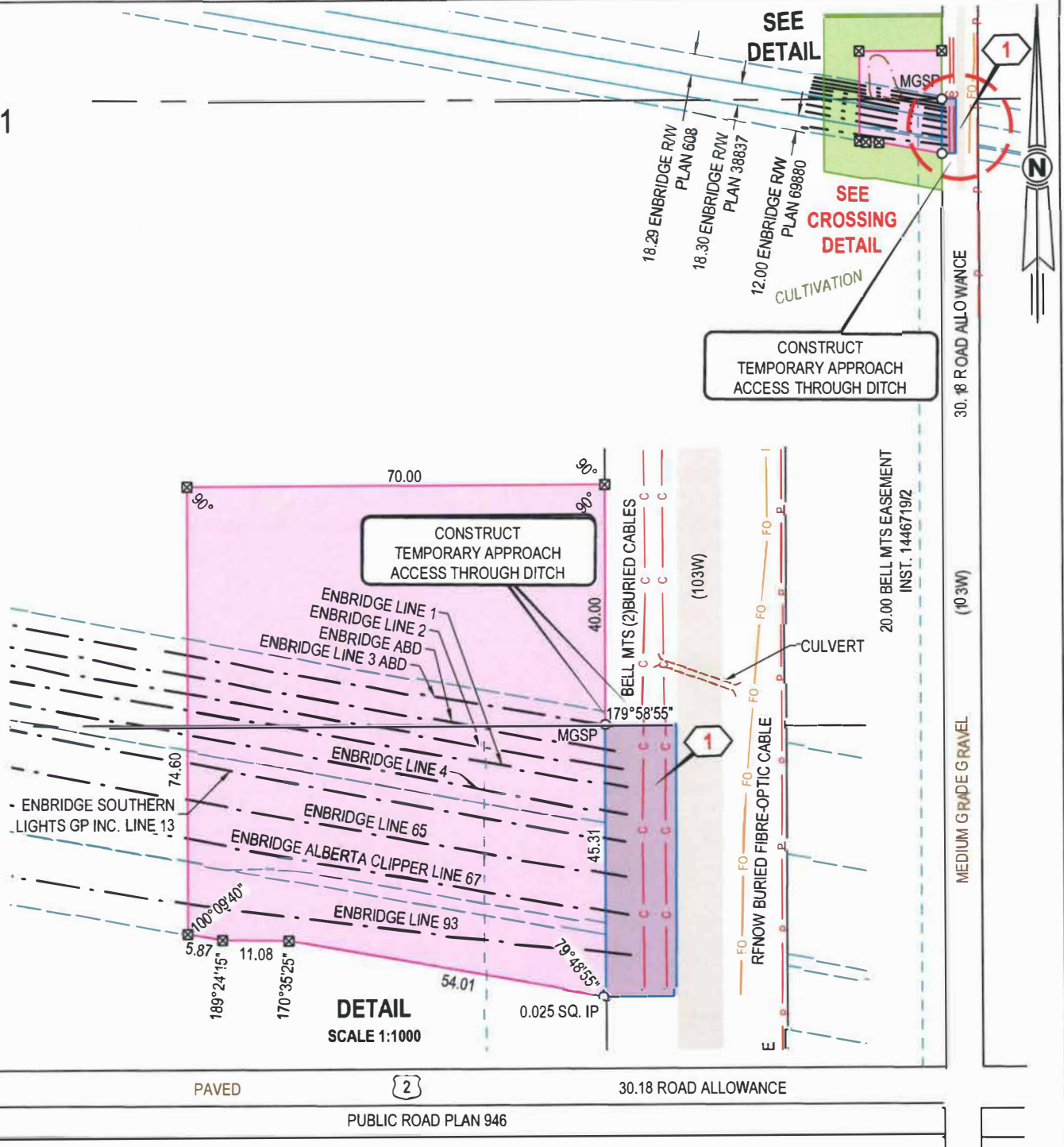
Between

SE 1/4 Sec 26 Twp 7 Rge 18WPM

SW 1/4 Sec 25 Twp 7 Rge 18WPM

Municipality of Oakland-Wawanesa

26
7-18-1

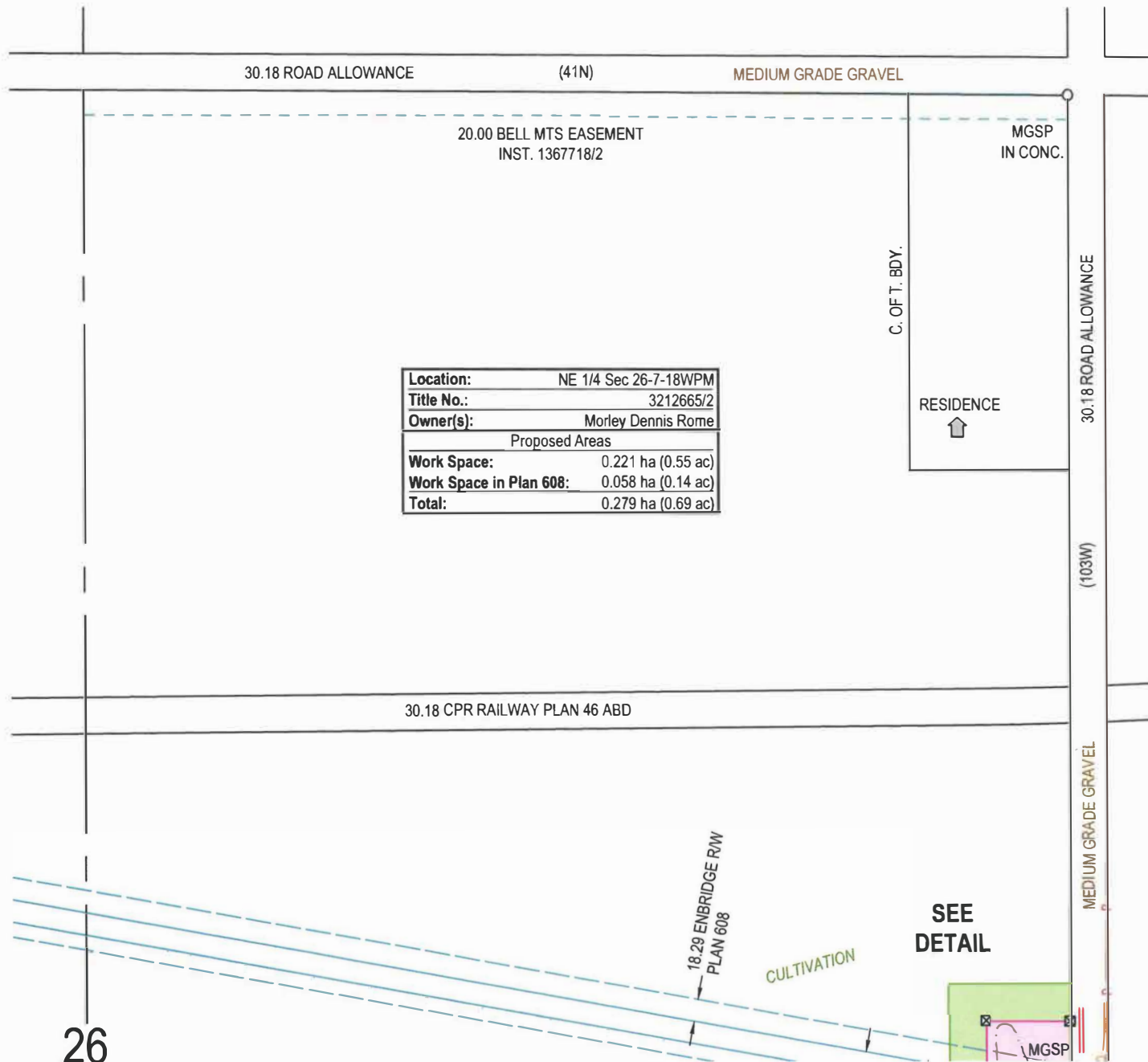


APPROVAL

CROSSING DETAIL - NOT TO SCALE

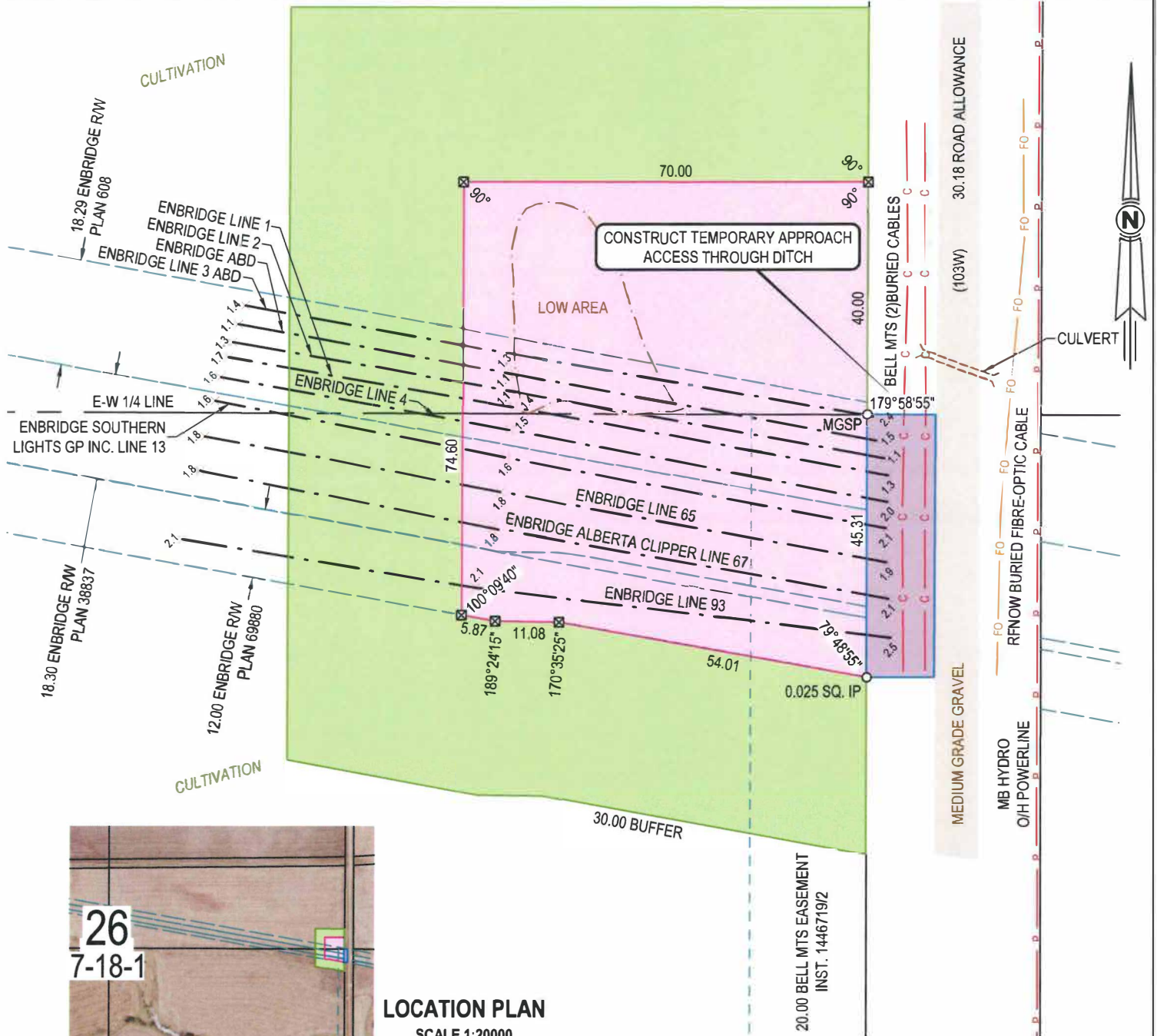
Developed Road Allowance





Temporary Approach Right of Way Remediation

In
SE 1/4 Sec 26 Twp 7 Rge 18WPM
Municipality of Oakland-Wawanesa



LOCATION PLAN
SCALE 1:20000

APPROVAL

LEGEND

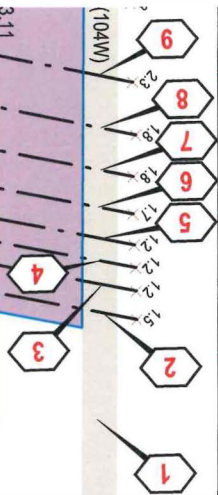
Temporary Access

Temporary Easement Access

472.61

LOW GRADE GRAVEL

(104M)



3.11

79°29'00"

5494718.6 N } NAD83
440363.3 E } ZONE 14

18.30 ENBRIDGE RW
PLAN 38837

12.00 ENBRIDGE RW
PLAN 69880

ENBRIDGE SOUTHERN
LIGHTS GP INC. LINE 13

217.07

18.29 ENBRIDGE RW
PLAN 608

CULTIVATION

30.00 BUFFER

ENBRIDGE LINE 3 ABD

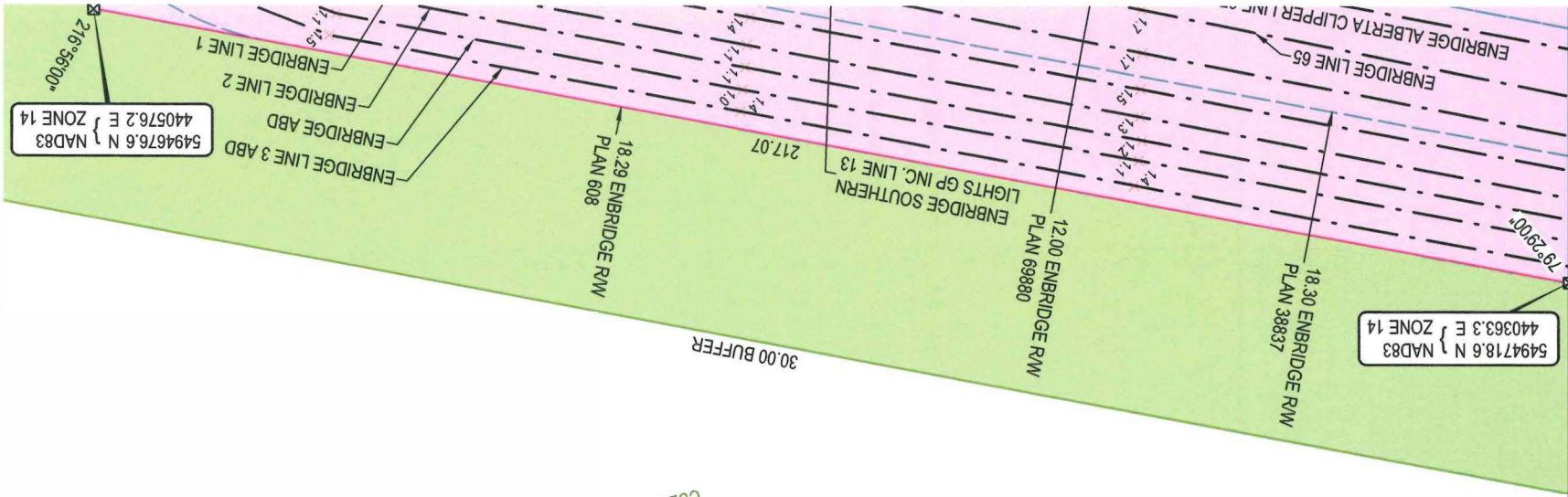
ENBRIDGE ABD

ENBRIDGE LINE 2

ENBRIDGE LINE 1

5494676.6 N } NAD83
440576.2 E } ZONE 14

216°56'00"



Equipment Specification and Data Sheet(s)



In order to properly conduct an analysis on the requested crossing the following general information and appropriate data sheets are required to be completed.

Steps:

1. Complete the *Applicant – Information and Details* document for each crossing application
2. Add and complete the *Data Sheet – Equipment or Vehicle with Tires* for EACH piece of equipment
3. Add and complete the *Data Sheet – Equipment with Tracks* for EACH piece of equipment
4. Return fully completed general information and data sheets and any other pertinent information

Applicant Information

Applicant Name:	Enbridge Pipelines Inc.
Applicant Contact Person Name:	Brendon Vanthuynne
Email:	brendon.vanthuynne@enbridge.com
Phone Number:	(306) 550-5209
Applicant Reference/File Number:	MP 661.1

Details

Description and Purpose of Crossing:			
Landowner is concerned with crop production in two locations on North part of quarter section due to past integrity digs. Plan is to bring in new tested top soil and mix with current soil to see if production increases.			
Location Indicator (legal land description, PIN, etc.)			
North Half of 26-7-18-W1			
GPS Coordinates (Latitude & Longitude Decimal Degree):			
Lat: 49.60172 Long: -99.82539 and Lat: 49.59864 Long: -99.80331			
Duration:	Temporary <input checked="" type="checkbox"/>		Permanent <input type="checkbox"/>
Start Date:	1-Apr-2023	End Date:	30-Nov-2023
Equipment or Vehicle with Tires:	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Datasheet:
Equipment with Tracks:	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Datasheet:

Data Sheet – Equipment or Vehicle with Tires

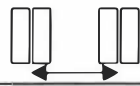
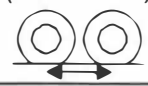


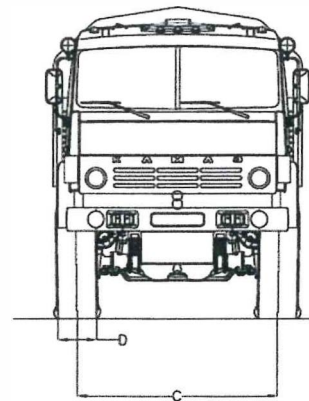
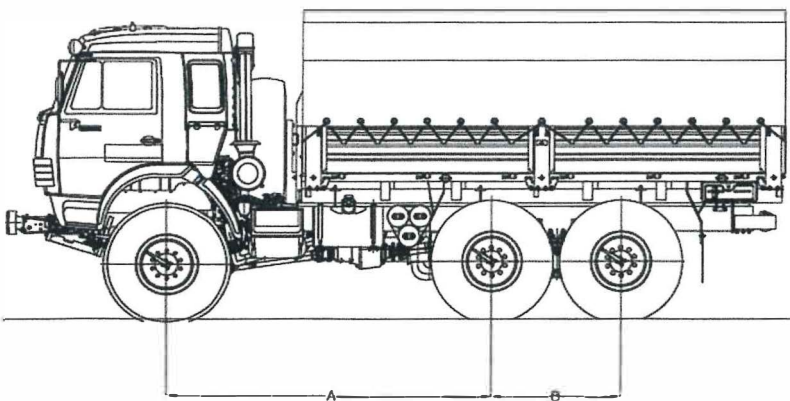
Complete this data sheet for **EACH** piece of equipment or vehicle with tires.

EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:	GMC					
Model:	3500HD					
Equipment Description:	Crew Truck					
Fully Loaded Gross Vehicle Weight:	11,350				LBS	
Road legal without overweight permit?	Yes <input checked="" type="radio"/>				No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below) 	Centerline Distance to Previous Axle (refer to A below) (refer to B below) 
Units	LBS		IN	PSI	IN	IN
Steering	5,675	2	9	100	72	
2 nd	5,675	2	9	100	72	168
3 rd						
4 th						
5 th						
6 th						
7 th						



Data Sheet – Equipment or Vehicle with Tires

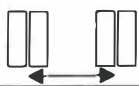
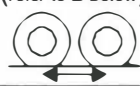


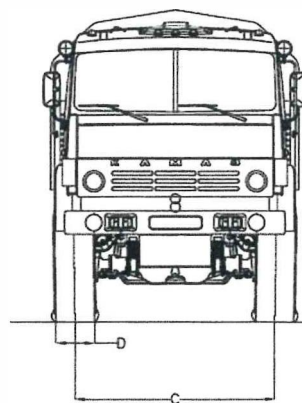
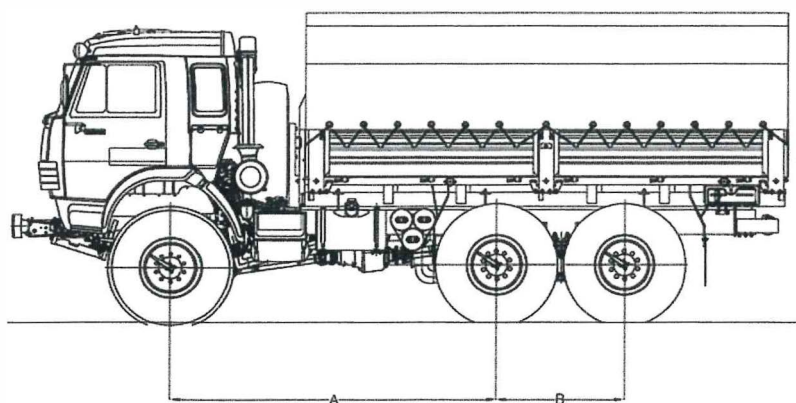
Complete this data sheet for **EACH** piece of equipment or vehicle with tires.

EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		Ford				
Model:		5500 Picker				
Equipment Description:		Maintenance Truck				
Fully Loaded Gross Vehicle Weight:		9,815			KG	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below) 	Centerline Distance to Previous Axle (refer to A below) (refer to B below) 
Units	KG		IN	PSI	IN	IN
Steering	3,145	2	8	100	72	
2 nd	6,670	4	8	100	72	168
3 rd						
4 th						
5 th						
6 th						
7 th						



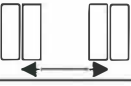
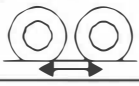
Data Sheet – Equipment or Vehicle with Tires

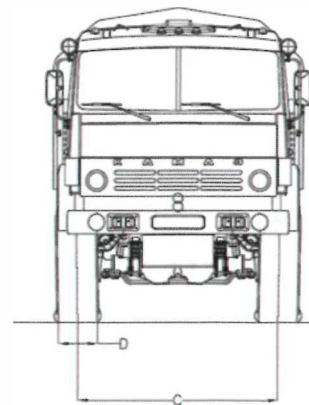
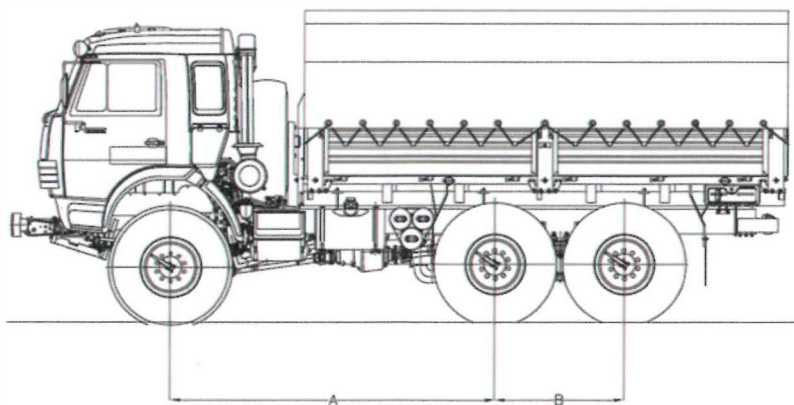


Complete this data sheet for **EACH** piece of equipment or vehicle with tires.
EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		International 9900				
Model:		International				
Equipment Description:		Semi Low Bed				
Fully Loaded Gross Vehicle Weight:		41,500			KG	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below) 	Centerline Distance to Previous Axle (refer to A below) (refer to B below) 
Units	KG		IN	PSI	IN	IN
Steering	6,500	2	12	100	84	
2 nd	7,000	4	9	100	72	168
3 rd	7,000	4	9	100	72	60
4 th	7,000	4	9	100	72	432
5 th	7,000	4	9	100	72	60
6 th	7,000	4	9	100	72	60
7 th						



Data Sheet – Equipment or Vehicle with Tires


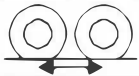


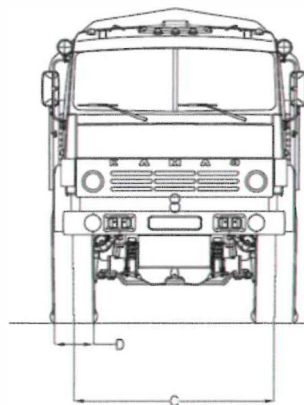
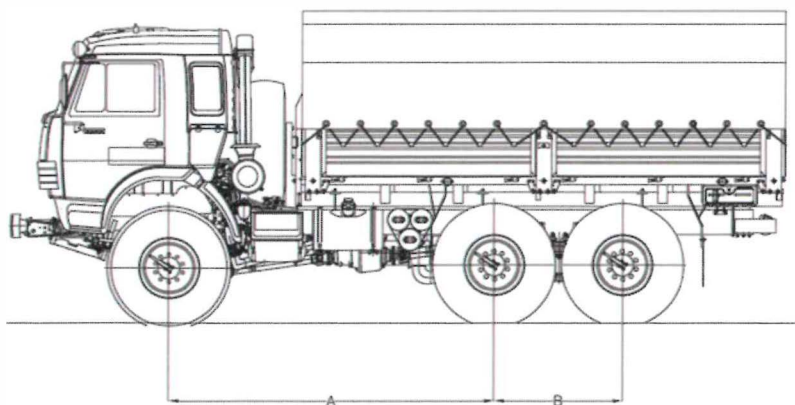
Complete this data sheet for **EACH** piece of equipment or vehicle with tires.

EXCLUSION: pick up trucks of one ton or less

Equipment or Vehicle with Tires

INDICATE UNITS

Manufacturer:		Kenworth T800 Dump Truck				
Model:		Kenworth T800				
Equipment Description:		Dump Truck				
Fully Loaded Gross Vehicle Weight:		50,705			LBS	
Road legal without overweight permit?		Yes <input checked="" type="radio"/>			No <input type="radio"/>	
Axle	Maximum Loaded Weight PER Axle	Number of Tires PER Axle	Tire Width (refer to D below)	Tire Pressure	Distance between Tire Set Centerlines (refer to C below) 	Centerline Distance to Previous Axle (refer to A below) (refer to B below) 
Units	LBS		IN	PSI	IN	IN
Steering	13,227	2	12	100	84	
2 nd	18,739	4	9	100	74	144
3 rd	18,739	4	9	100	74	54
4 th						
5 th						
6 th						
7 th						



Data Sheet – Equipment with Tracks

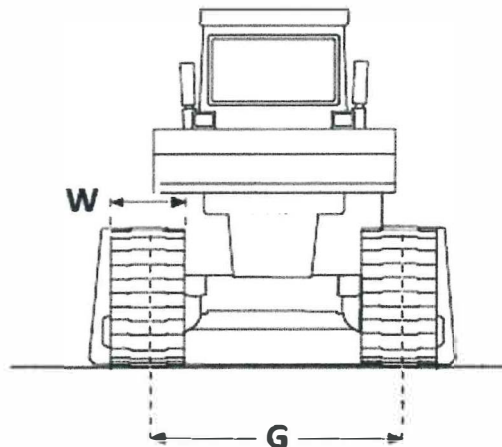
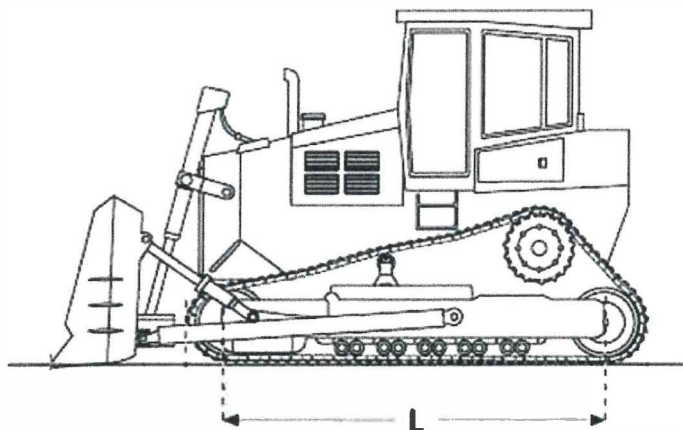


Complete this data sheet for each piece of equipment with tracks.

Equipment with Tracks

INDICATE UNITS

Manufacturer:	Kubota		
Model:	SVL 95		
Equipment Description:	Skid Steer		
Fully Loaded Gross Vehicle Weight:	11,580	LBS	
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	IN	IN	IN
Track	18	66	59



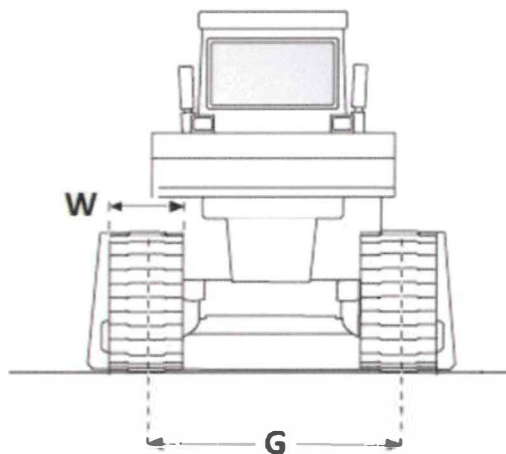
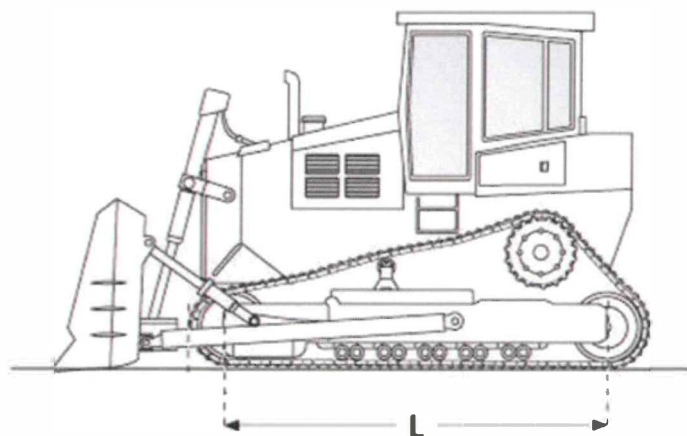
Data Sheet – Equipment with Tracks

Complete this data sheet for each piece of equipment with tracks.

Equipment with Tracks

INDICATE UNITS

Manufacturer:	Kubota		
Model:	KX057-4		
Equipment Description:	Mini Hoe		
Fully Loaded Gross Vehicle Weight:	12,345	LBS	
	Track Shoe Width (refer to W below)	Track Length on Ground (refer to L below)	Track Gauge (on centre) (refer to G below)
Units	IN	IN	IN
Track	16	84	62



MP 661.1 – TRACT 4140 - SCOPE OF WORK FOR SOIL REMEDIATION

ISSUE: LEGACY INTEGRITY DIGS HAVE LEFT SOIL CONDITIONS THAT RESULT IN POOR PRODUCTION.

SCOPE OF WORK:

- BRING IN TESTED TOP SOIL UPON LANDOWNER WISHES AND ADMIX WITH CURRENT SOIL TO TRY AND IMPROVE PRODUCTION

Stewart Grandison

From: Pam Sheffield <pam@nextgendrainage.com>
Sent: Wednesday, February 8, 2023 5:25 PM
To: Cheryl Fraser; Stewart Grandison
Cc: Mylen Dunbar; Jeffranie Etulle
Subject: Tile Drainage Application - Kelly Martens - Land Parcel N-6-7-18W1 (Municipality of Oakland-Wawanesa)
Attachments: Kelly Martens.docx; Martens N6-7-18-W1 v2 SAT.pdf

Re: Tile Drainage Application for Kelly Martens - Land Parcel N6-7-18 W1 Oakland-Wawanesa Municipality

To: Joni Swidnicki/CAO
Public Works Foreman

Good Afternoon,

I am applying for a Tile Drainage Project for your review on behalf of Kelly Martens.

NextGen Drainage Solutions is proposing to supply and install tile drainage in the land parcel of N-6-7-18W1 in Oakland-Wawanesa Municipality.

Please review as we are requesting permission and consent to allow the Tile Drainage outlet to flow into the municipal Road allowance in Rd 107W.

Refer to the attachments included for a summary of the Project and the tile design/sketch.

If you have any questions or require further information feel free to contact Mylen Dunbar (204-483-0594) or myself.


Please reply that you have received this email.

Sincerely,

Pam Sheffield
NextGen Drainage Solutions

From: Lyn Sheffield <lynssheffield@msn.com>
Sent: Wednesday, February 8, 2023 4:20 PM
To: Pam Sheffield <pam@nextgendrainage.com>
Subject:

I DO NOT
SEE ISSUES
WITH THE PLAN
SUBMITTED



February 8, 2023

To Joni Swidnicki/CAO

Box 28

Nesbitt, Mb

R0K1P0

E: adminassist1@oakland-wawanesa.ca

E: pw@oakland-wawanesa.ca

Re: Kelly Martens

Application for Tile Drainage

A. Tile Drainage Installation –
Land Parcel -N6-7-18W1

Oakland Wawanesa Municipality

B. Application information:

1. Provincial Tile Drainage Licence- we are not able to proceed with this application until we have all required approvals completed. Once all approvals are received, we will submit the provincial application. On receipt of Provincial approval, we will forward to Municipality.
2. Tile Drainage Project Manager/Lead Designer:
 - Brett Sheffield
Next Generation Drainage Solutions
Box 12 Pilot Mound, Mb R0G1P0
Office: (204)825-2754 Cell: (204)2451441
Email: brett@nextgendrainage.com
3. Tile Drainage Installer:
 - Brett Sheffield – contact information as in #2
4. Maps as per attachment with design and location of outlets.

Next Generation Drainage Solutions

Tel -Off: (204)825-2754
Cell: (204)245-1441

Box 12
Pilot Mound, Mb R0G1P0

Email:
brett@nextgendrainage.com

February 8,
2023

5. Survey and scope of work as per attachment

- ¼ inch drainage co-efficient
- Minimum slope .1 %
- 57 estimated maximum tiled acres
- 12-inch maximum outlet size
- 387.8 GPM maximum flow rate
- Cary Variable Pump (VFD) Lift Station with control structure
- Outlet tile discharge water will flow into Municipal Road Allowance Rd 107W.

Please review as we require Municipality of Oakland Wawanesa approval and consent to allow the tile discharge water to flow into the municipal road allowance Rd 107W.

Attachments include summary of information for tile installation project request and tile installation designs.

Please do not hesitate to call if you require further information, have any questions or concerns.

Sincerely

Pam Sheffield

NextGen Drainage Solutions

T : 204-245-0172 E : pam@nextgendrainage.com



Martens N6-7-18-W1

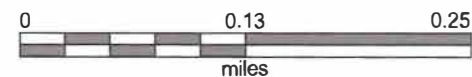
Client: Martens N6-7-18-W1
 LLD: N6-7-18-W1
 RM: Oakland Wawanesa
 Acres: 57a
 Spacing: 50'
 DC: 1/4"

Outlet type(s): Lift Station
 Outlet loc(s): East
 Max. est. flow rate(s): 387.8GPM

Ctrl structure on gravity otl
 Non-perforated headers.
 Laterals: average depth 3.0'

Version: V2
 Date: 2022-11-03
 LiDAR year: 2014
 Designer: R Singh

04in	45190.06 ft
06in	828.12 ft
08in	1200.86 ft
12in	2055.04 ft



Joni Swidnicki

From: Manitoba Municipal Insurance Program <municipalinfo@westernfgis.ca>
Sent: Monday, January 23, 2023 12:49 PM
To: Joni Swidnicki
Subject: AMM General Insurance Program - Memo - January 23, 2023 - ACTION REQUIRED
Attachments: AMM Abuse Policy - 2023 - to sign.PDF



INSURANCE PROGRAM

COMMERCIAL INSURANCE

January 23, 2023

Dear Member,

Re: Association of Manitoba Municipalities General Insurance Program – Abuse Policy

Risk Management continues to be a pillar to the success of the AMM General Insurance Program, as we work collectively to keep insurance premiums away from the traditional marketplace and return surpluses back to program participants.

A key component within Risk Management in order to combat against the rising frequency and severity of liability claims across Canada, is to ensure that proper policies are in place to protect the general public and municipalities if cases of abuse are reported within their respective communities.

As outlined during the AMM Convention this past year, the adoption of Abuse & Molestation policies to help protect municipalities against potential statements of claim, and further aiding to create a zero tolerance environment for abuse within communities is an important step to help protect municipalities and their communities against potential losses.

Any alleged instances of the abuse of children, youth, or vulnerable populations while under the care, custody and control of others must be reported to the proper authorities and documented properly.

While all municipalities already would have employed Harassment policies in place as required by Manitoba Workplace Health & Safety as found within ***“The Workplace Safety & Health Amendment Act (Harassment in the workplace)”***; Abuse and Molestation fall separately outside of the standard legal definition of Harassment, and should therefore also be defined within those same well-established policies.

Ensuring these policies are in place is a priority for insurance partners under the AMM General Insurance Program to help protect against this growing concern across all industries and regions in Canada. Herein attached is a sample of an ***“Abuse & Molestation Policy”*** overview which can be adopted and tailored, if not already in place.

Confirmation and signature of the attached policy is requested back to our office's attention by **February 23rd, 2023**. Failure to implement, along with signed copy of the attached form returned to our office, could affect coverage in the event of a loss.

We appreciate your prompt attention to this matter.

Should you have any questions, please do not hesitate to contact us directly at 1-800-265-0314.

Western Financial Group (Network) Inc.
per:

The AMM Insurance Program Team

This email is being sent by Western Financial Group (Network) Inc., operating as Western Financial Group Insurance Solutions, 201 - 600 Empress Street, Winnipeg, Manitoba R3G 0R5. (204) 943-0331. Please [click here](#) to unsubscribe from receiving commercial electronic messages from us in the future. Please note that you will continue to receive non-commercial electronic messages, such as statements, policy information, renewal reminders and other similar factual electronic messages from us.

Municipality of Oakland-Wawanesa

Policy & Procedure Manual

Policy

PER015

Reference: Personnel	Classification: Policy
Subject: Abuse & Molestation policy	Pages: 1 of 4
Authority: Council	Effective Date: February 21, 2023
Approved: February 21, 2023	

TITLE: Abuse & Molestation Policy

1. MUNICIPAL COMMITMENT/PURPOSE:

The Municipality is committed to an environment free from abuse. The purpose of this Policy is to stress the importance of that commitment by educating individuals about abuse, outlining how the Municipality will work to prevent abuse, and how abuse or suspected abuse can be reported and addressed by the Municipality.

2. ZERO TOLERANCE STATEMENT:

The Municipality has zero tolerance for any type of abuse. Individuals are required to report instances of abuse or suspected abuse to The Association of Manitoba Municipalities, and Western Financial Group (hereunder referred to as The Program Administrator) to be immediately addressed under the terms of the applicable policy.

3. DEFINITION OF ABUSE:

The following description of “Child”, “Youth” and “Vulnerable Population” and any other defined terms that are at the discretion of the Municipality include, but are not limited to:

Child is defined as anyone under the age of majority. Manitoba: 18- years-old.

Youth is defined as the period between childhood and legal age of majority.

Vulnerable Population is defined as populations that include: racial and ethnic minorities, children, the elderly, socioeconomically disadvantaged people, and those people with physical or mental health conditions.

The forms of abuse referred to in this policy are defined so that all individuals bound by this policy have a clear understanding of the behaviours that will not be tolerated.

Physical Abuse is defined as, but not limited to any intentional act, causing injury or trauma to another person. It can take the form of slapping, hitting, punching, shaking, pulling, throwing, kicking, biting, choking, strangling or the abusive use of restraints.

Sexual Abuse is defined as, but not limited to any unwanted touching, fondling, observations for sexual gratification, any penetration or attempted penetration with a penis, digital or object of the vagina or anus, verbal or written propositions or innuendos, exhibitionism, or exploitation for profit including pornography.

Emotional Abuse is defined as, but not limited to a chronic attack on an individual's self-esteem. It can take the form of name calling, bullying, threatening, ridiculing, berating, intimidating, isolating, hazing, habitual scapegoat, blaming.

Verbal Abuse is defined as, but not limited to, humiliating remarks, name calling, swearing at, taunting, teasing, continual put downs. The use of harsh words, abuse of trust, embarrassing people in public and threatening in the form of words.

Psychological Abuse is defined as, but not limited to, communication of an abusive nature, sarcasm, exploitive behaviour, intimidation, manipulation and insensitivity to race, sexual preference or family dynamics.

Cultural Identity/Spiritual Abuse is defined as abuse targeting a victim's particular cultural or spiritual identity to inflict suffering or as a means of control.

Neglect is defined as, but not limited to any behaviour that leads to a failure to provide services which are necessary such as withdrawing basic necessities as forms of punishment, failing to assess and respond to changes in health status and refusing or withdrawing physical or emotional support. Neglect may include the failure to provide sufficient supervision, nourishment, or medical care, or the failure to fulfill other needs for which the victim cannot provide themselves.

Harassment is defined as, but not limited to, any unwanted physical or verbal conduct that demeans, humiliates, or embarrasses a person, including gender-based harassment. It can be a single incident or several incidents over time. It includes threats, intimidation, display of racism, sexism, unnecessary physical contact, suggestive remarks or gestures, offensive pictures or jokes. Harassment will be considered to have taken place if a reasonable person ought to have known that the behaviour was unwelcome.

4. GOVERNING LEGISLATION:

This policy references the applicable legislation that gives grounds to the entity's abuse policy. Examples of legislation include:

- Child and Family Services Act, CCSM c C80
- The Community Child Care Standards Act, CCSM c C158
- The Human Rights Code, CCSM c H175
- Criminal Code of Canada, RSC 1985, c C-46
- The Regulated Health Professions Act, CCSM c R117
- The entity must refer to its governing legislation

5. ABUSE REPORTING PROCEDURES:

Reports of abuse that are shared confidentiality with an individual by a Child, Youth or a member of any Vulnerable Population requires the individual to report the incident to parents/guardians, The Municipality, The Association of Manitoba Municipalities, or the Program Administrator. Individuals must respond to such reports in a non-judgemental, supportive and comforting manner, but must also explain that the report may need to be escalated to the property authority, which may include the Child, Youth or member of the Vulnerable Population's parent/guardian, or in cases of an ongoing threat of abuse, the police.

In addition, any disclosure (disclosed or observed) of abuse must be reported to CFS if the incident involves a "Child" or "Youth". Any report of abuse may need to be reported directly to the police if the individual is in danger.

6. SCREENING:

The Municipality will regularly monitor those Individuals who have access to, or interact with Children, Youth and/or a member of the Vulnerable Population. This will include adherence to the Municipality's hiring protocols for Vulnerable Populations and include:

- Criminal record check
- Vulnerable persons and child abuse registry check

Screening is to take place upon initial employment, and every two years thereafter.

7. INVESTIGATIVE & DISCIPLINARY PROCEDURES:

Disclosure of abuse (disclosed or observed) will undergo an investigation that will determine applicable disciplinary action. The details of the investigation will be kept on record with the municipality and will be disclosed as necessary to parties to the investigation. Details of the investigation will include:

- The role of the alleged assailant within the organization
- Action taken as a result of the disclosure (i.e.: Suspended with/without pay, terminated, moved to another position)
- Action required by individuals within the Municipality
- Resolution of the complaint- counselling, disciplinary action
- Appeal process (if applicable)
- Identification of false allegations
- Documentation procedures

This all must be made available for any civil or criminal proceedings.

8. MEDIA REPRESENTATIVE:

The Municipality will appoint a “media representative” to respond to any and all inquiries from any media outlet (Television, Radio, Newspapers, Social Media) and all staff are to refer any media personnel to the “media representative” for response.

9. TRAINING

The Municipality will provide training to all staff that includes safety and handling of “Child”, “Youth” and “Vulnerable Population” as defined above.

I acknowledge that I have received, read, and understand the abuse policy and/or have had it explained to me. I understand, the liability of the Municipality could extend to me in my role as a Municipal representative.

*I understand that it is my responsibility as _____
(Role within Municipality)*

to adhere to all processes and responsibilities contained in this policy, and agree to report any incidents of abuse (disclosed or observed) as set forth in this policy.

Name

Signature of CAO or Person representing the Entity

Date

Additional resources to be reviewed for information on Abuse in Manitoba:

Manitoba Child and Family Services
Provincial Advisory Committee on Child Abuse
Manitoba network for the Prevention of Abuse of Older Adults
Manitoba Abuse Registries <https://www.gov.mb.ca/fs/abuserregistries.html>

THE FINANCIAL PLAN

Municipality of Oakland-Wawanesa

For the Year 2023

		ATTACHED	NOT APPLICABLE
Page 1	General Operating Fund - Budgeted Revenue and Expenditure	<input type="text"/>	<input type="text"/>
Page 2	General Operating Fund - Budgeted Other Revenue and Transfers	<input type="text"/>	<input type="text"/>
Page 3	General Operating Fund - Budgeted Expenditure	<input type="text"/>	<input type="text"/>
Page 4	General Operating Fund - Budgeted Expenditure	<input type="text"/>	<input type="text"/>
Page 5	General Operating Fund - Budgeted Expenditure	<input type="text"/>	<input type="text"/>
Page 6	Utility Operating Fund - Budgeted Revenue and Expenditure		
	Utility of _____	<input type="text"/>	<input type="text"/>
	Utility of _____	<input type="text"/>	<input type="text"/>
	Utility of _____	<input type="text"/>	<input type="text"/>
Page 7	Local Urban District - Budgeted Revenue and Expenditure		
	L.U.D. of _____	<input type="text"/>	<input type="text"/>
	L.U.D. of _____	<input type="text"/>	<input type="text"/>
	L.U.D. of _____	<input type="text"/>	<input type="text"/>
Page 8	Calculation of Tax Levies	<input type="text"/>	<input type="text"/>
Page 9	Sundry Revenue and Expenditure Analysis	<input type="text"/>	<input type="text"/>
Page 10	Rural Area and General Municipal Requirements	<input type="text"/>	<input type="text"/>
Page 11	General Operating Fund - Debenture Debt Charges	<input type="text"/>	<input type="text"/>
Page 12	Utility Operating Fund - Debenture Debt Charges	<input type="text"/>	<input type="text"/>
Page 13	Capital Budget (Current Year)	<input type="text"/>	<input type="text"/>
Page 14	Capital Expenditure Program (Subsequent Five Years)	<input type="text"/>	<input type="text"/>

**GENERAL OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE**

Municipality of Oakland-Wawanesa

For the Year 2023

REVENUE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Total Tax Levy - Page 8	4,286,953.02		2,161,103.25	
Total Grants in Lieu of Taxes - Page 8	44,599.85		21,632.09	
Sub-total	4,331,552.87	0.00	2,182,735.34	0.00
School Requisitions (deduct) - Page 8	2,245,193.00		0.00	
Municipal Taxes and Grants in Lieu of Taxes	2,086,359.87	2,086,359.87	2,182,735.34	0.00
Other Revenue - Page 2	607,213.16	1,618,111.79	437,120.58	0.00
Transfers from Accumulated Surplus & Reserves - Page 2	1,511,390.00	1,641,812.95	345,200.00	0.00
Total Municipal Revenue	4,204,963.03	5,346,284.61	2,965,055.92	0.00

EXPENDITURE

General Government Services	566,585.66	583,933.50	591,079.54	
Protective Services	121,945.60	104,845.18	166,717.92	
Transportation Services	916,293.60	1,247,739.30	745,188.00	
Environmental Health Services	128,950.00	132,565.68	134,375.00	
Public Health and Welfare Services	26,100.00	26,053.41	26,100.00	
Environmental Development Services	4,300.00	7,377.59	6,000.00	
Economic Development Services	37,433.37	40,856.66	52,451.44	
Recreation and Cultural Services	109,275.00	651,860.94	111,305.00	
Fiscal Services	1,624,023.86	1,680,645.43	581,513.61	
Transfers - Deficit Recovery - Page 9		0.00	150,000.00	
- To Reserves - Page 5	667,084.00	1,040,696.50	400,049.00	
Total Basic Expenditure	4,201,991.09	5,516,574.19	2,964,779.51	0.00
Allowance For Tax Assets - Page 8	2,971.94		97.38	
Total Municipal Expenditure	4,204,963.03	5,516,574.19	2,964,876.89	0.00
Net Operating Surplus (Deficit)	0.00	(170,289.58)	179.03	0.00

Departmental Use Only	Adopted by Resolution of Council
	_____ (Head of Council)
	_____ (Chief Administrative Officer)
	20__

**GENERAL OPERATING FUND
BUDGETED OTHER REVENUE AND TRANSFERS**

Municipality of Oakland-Wawanesa

For the Year 2023

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Other Revenue					
Taxes Added		35,000.00	40,438.96	40,000.00	
Tax Penalties		18,000.00	17,261.05	18,000.00	
Licenses	- Animal				
	- Business				
	- Other <u>Lottery</u>	100.00	213.50	150.00	
Permits	- Building	10,000.00	6,360.00	7,000.00	
	- Other <u>Approaches</u>	500.00	100.00	300.00	
Fines			250.00	300.00	
Sales of Service	- General Government	4,100.00	3,400.00	4,000.00	
	- Protective	21,976.01	63,847.51	16,276.50	
	- Transportation	211,550.00	226,340.34	5,000.00	
	- Environmental Health	50,764.00	51,347.55	52,055.44	
	- Public Health and Welfare				
	- Environmental Development				
	- Economic Development				
	- Recreation and Culture				
	- Other _____	2,500.00	13,242.27	2,500.00	
		900.00	697.25	800.00	
Sales of Goods					
Rentals				1,200.00	
Trailer Park Rentals					
Trailer Park Fees / Grazing Leases		8,363.69	8,363.69	10,305.24	
Concessions and Franchises					
Returns from Investments		6,500.00	18,542.43	11,200.00	
Development and Dedication Fees					
Unconditional Grants - Municipal Operating		134,175.46	163,777.86	143,000.00	
	- Other _____				
	- Other _____				
Conditional Grants	- Emergency Mitigation			14,881.00	
	- Federal - Gas Tax	95,084.00	95,084.00	99,218.00	
(Page 9)	- Provincial Government DFA Receiv		159,284.81	0.00	
	- Municipal Government				
	- Other ___ SRR Portion Shared Sta	7,200.00	7,200.00	10,434.40	
	- Other ___ SRR Office	500.00	500.00	500.00	
Other Income	<u>Insurance Proceeds</u>	0.00	181,685.92	0.00	
	<u>Ice Plant Renos - Prepayment</u>		9,033.85		
	<u>Donations to Fire Dept</u>		9,244.32		
	<u>Charitable Donations</u>		541,896.48		
Total Other Revenue - Page 1		607,213.16	1,618,111.79	437,120.58	0.00
Transfers From					
	- Accumulated Surplus	75,000.00	75,000.00		
	- Reserves (Page 13)	1,436,390.00	1,566,812.95	345,200.00	
Total Transfers - Page 1		1,511,390.00	1,641,812.95	345,200.00	0.00
TOTAL OTHER REVENUE AND TRANSFERS - PAGE 8		2,118,603.16	3,259,924.74	782,320.58	0.00

BUDGETED EXPENDITURE

Municipality of Oakland-Wawanesa

For the Year 2023

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
GENERAL GOVERNMENT SERVICES					
1100	Legislative	80,300.00	81,023.12	86,064.44	
1200	General Administrative				
1212	Chief Administrative Officer and Staff	279,303.66	274,167.61	280,777.46	
1215	Office	96,565.00	102,253.24	100,500.00	
1216	Legal	7,000.00	1,394.73	7,000.00	
1217	Audit	13,000.00	12,567.15	15,000.00	
1218	Assessment	38,817.00	38,330.00	38,500.00	
1240	Taxation	22,300.00	22,262.64	22,262.64	
1300	Other General Government				
1310	Elections	10,000.00	9,751.46	2,000.00	
1320	Conventions	10,500.00	11,913.58	14,675.00	
1330	Damage Claims and Liability Insurance	10,300.00	33,073.18	32,500.00	
1340	Intergovernmental Relations				
1350	Grants - General	7,500.00	6,196.79	8,000.00	
1360	Other General Government-Sundry				
	Past-Service Pension Payments				
	Unallocated Employee Benefits				
SUB-TOTAL GENERAL GOVERNMENT SERVICES		575,585.66	592,933.50	607,279.54	0.00
1991	Recoveries (deduct) - Utility	9,000.00	9,000.00	16,200.00	
TOTAL GOVERNMENT SERVICES - TO PAGE 1		566,585.66	583,933.50	591,079.54	0.00
PROTECTIVE SERVICES					
2100	Police				
2400	Fire	98,475.00	101,588.63	126,950.00	
2500	Emergency Measures				
2510	Emergency Measures Organization	3,000.00	800.00	3,000.00	
2520	Flood Control	0.00	0.00	2,000.00	
2540	Ambulance Services	4,200.00	3,288.83	14,875.00	
2550	Other				
2600	Other Protection				
2621	Building Inspection	6,760.00	(13,520.00)	6,760.00	
2622	Electrical Inspection				
2623	Plumbing Inspection				
2626	Other Safety Inspections				
2630	License Inspection				
2640	Animal and Pest Control	1,500.00	4,677.12	4,800.00	
2650	Other - Traffic Services				
	Other - 911 Agreements	8,010.60	8,010.60	8,332.92	
TOTAL PROTECTIVE SERVICES - TO PAGE 1		121,945.60	104,845.18	166,717.92	0.00
TRANSPORTATION SERVICES					
Road Transport					
Administration					
32200	Engineering				
Roads and Streets					
Unallocated Costs					
32301	- Wages and Benefits	273,293.60	275,753.87	319,078.00	
32302	- Equipment Fuel	67,500.00	119,672.61	117,000.00	
32303	- Equipment Repairs and Maintenance	76,000.00	221,588.79	46,000.00	
32304	- Equipment Insurance and Registration	28,400.00	23,553.19	27,000.00	
32305	- Workshop and Yard Operations	26,400.00	32,869.00	45,800.00	
	- PW Manager's Cell Phone	0.00	0.00	1,510.00	
	- Asset Management	3,100.00	1,369.60	3,100.00	
Road Construction and Maintenance					
32311	- Labour	100,000.00	220,323.40	0.00	
32312	- Materials	93,000.00	105,610.85	66,300.00	
32313	- Rentals	170,000.00	175,545.53	70,000.00	
	- Dust Control	5,000.00	3,348.83	4,000.00	
	-				
Transportation Services Sub-Total Forward to Page 4		842,693.60	1,812,980.68	699,788.00	0.00

BUDGETED EXPENDITURE

Municipality of Oakland-Wawanesa

For the Year 2023

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Transportation Services Sub-Total Forward from Page 3		842,693.60	#####	699,788.00	0.00
32330	Sidewalks and Boulevards	3,000.00	1,825.00	3,000.00	
32340	Ditches and Road Drainage				
32350	Storm Sewers	3,500.00	1,770.00	2,000.00	
32360	Street Cleaning				
32371	Snow and Ice Removal - Labour	37,000.00	41,919.04	3,000.00	
32372	- Materials				
32373	- Rentals				
32400	Bridges	8,000.00	5,305.41	15,000.00	
32500	Street Lighting	16,100.00	15,656.52	16,400.00	
32600	Traffic Services	6,000.00	1,627.66	6,000.00	
32700	Parking				
32900	Other Road Transport				
	Airport				
	Other Transportation Services				
TOTAL TRANSPORTATION SERVICES - TO PAGE 1		916,293.60	#####	745,188.00	0.00
ENVIRONMENTAL HEALTH SERVICES					
Garbage and Waste Collection					
4320	Garbage Collection	92,450.00	96,006.43	99,750.00	
4330	Nuisance Grounds	10,000.00	6,073.01	4,500.00	
Other Environmental Health					
4480	Municipal Wells	2,500.00	2,575.11	3,000.00	
4490	Public Rest Rooms				
	Other Recycling	24,000.00	27,911.13	27,125.00	
TOTAL ENVIRONMENTAL HEALTH SERVICES - TO PAGE 1		128,950.00	132,565.68	134,375.00	0.00
PUBLIC HEALTH AND WELFARE SERVICES					
Public Health					
5110	Health Unit				
5160	Cemeteries	5,000.00	5,000.00	5,000.00	5,000.00
5186	Other	15,000.00	15,000.00	15,000.00	15,000.00
		1,300.00	1,300.00	1,300.00	1,300.00
Medical Care					
5220	Medical Officer				
	Other				
Hospital Care					
5370	Hospital Care	3,000.00	3,000.00	3,000.00	3,000.00
	Other				
Social Assistance					
5420	Social Assistance	1,800.00	1,753.41	1,800.00	1,800.00
	Other				
TOTAL PUBLIC HEALTH & WELFARE SERVICES-TO PAGE 1		26,100.00	26,053.41	26,100.00	26,100.00
ENVIRONMENTAL DEVELOPMENT SERVICES					
6100	Planning and Zoning	2,000.00	4,779.52	4,000.00	4,000.00
Community Development					
6220	General Land Assembly				
6230	Urban Renewal				
6240	Beautification and Land Rehabilitation	2,000.00	2,598.07	2,000.00	2,000.00
6241	Urban Area Weed Control				
	Grant				
	Other Contract Services	300.00			
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES - TO PAGE 1		4,300.00	7,377.59	6,000.00	6,000.00

BUDGETED EXPENDITURE

Municipality of Oakland-Wawanesa

For the Year 2023

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
ECONOMIC DEVELOPMENT SERVICES					
7100	Natural Resources				
7120	Agriculture				
7121	Destruction of Pests	500.00	670.00	1,500.00	1,500.00
7122	Protective Inspections				
7123	Rural Area Weed Control	26,000.00	29,742.00	40,000.00	40,000.00
7124	Drainage of Land				
7125	Veterinary Services	913.93	913.92	932.00	932.00
7130	Water Resources and Conservation	7,470.44	7,470.44	7,470.44	7,470.44
	Grants				
7200	Regional Development				
7300	Industrial Development				
7400	Other Economic Development-Staff Appreciation	2,000.00	1,511.30	2,000.00	2,000.00
7410	Tourism	549.00	549.00	549.00	549.00
7420	Public Receptions				

TOTAL ECONOMIC DEVELOPMENT SERVICES - TO PAGE 1	37,433.37	40,856.66	52,451.44	52,451.44
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RECREATION AND CULTURAL SERVICES					
8110	Recreation				
8120	Community Centers and Halls	12,525.00	12,525.00	12,780.00	13,035.60
8130	Swimming Pools and Beaches	5,100.00	5,100.00	5,100.00	5,100.00
8140	Golf Courses				
8150	Skating Rinks and Arenas	38,500.00	38,500.00	39,260.00	40,045.20
8180	Parks and Playgrounds	750.00	750.00	765.00	780.30
8190	Other Recreational Facilities				
	Grants	51,900.00	52,339.46	52,900.00	53,958.00
8240	Museums	500.00	500.00	500.00	500.00
8250	Libraries				
8280	Other Cultural Facilities				
	Charitable Donations/Grants		542,146.48	0.00	0.00

TOTAL RECREATION & CULTURAL SERVICES - TO PAGE 1	109,275.00	651,860.94	111,305.00	113,419.10
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FISCAL SERVICES					
9111	L.U.D. of _____ - Page 7				
9112	L.U.D. of _____ - Page 7				
9113	L.U.D. of _____ - Page 7				
9320	Transfer to Capital - Page 13	1,337,390.00	1,394,011.56	361,546.42	
9330	Transfer to Utility - Page 6	110,591.46	110,591.46	110,591.46	
9410	Debenture Debt Charges - Page 11	176,042.40	176,042.41	109,375.73	
9420	Other Long-term debt charges				
9430	Tax discount and short term loan interest				
9440	Other Debt Charges				
	Other Fiscal Services				

TOTAL FISCAL SERVICES - TO PAGE 1	1,624,023.86	1,680,645.43	581,513.61	0.00
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TRANSFERS (Contributions to)					
9900	General Reserve	10,000.00	10,000.00	59,000.00	
9910	Specific-Purpose Reserves:				
9911	- Equipment Replacement	401,550.00	415,550.00	109,500.00	
9912	- Building	10,000.00	10,000.00	45,000.00	
9913	- Gas Tax	95,084.00	450,946.50	99,218.00	
	-Long Term Service Reserve	1,450.00	1,450.00	1,450.00	
	-Fire Reserve	148,000.00	151,750.00	70,000.00	
	-WTS Decommissioning Reserve	1,000.00	1,000.00	1,000.00	
	-Emergency Mitigation Reserve	0.00	0.00	14,881.00	

TOTAL TRANSFERS - TO PAGE 1	667,084.00	1,040,696.50	400,049.00	0.00
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**UTILITY OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE**

Municipality of Oakland-Wawanesa

For the Year 2023

REVENUE

		Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
300	WATER CONSUMER SALES	170,000.00	151,413.16	179,450.00	
	- Residential				
	- Commercial and Bulk				
	- Industrial				
	- Federal and Provincial				
	- Municipal and Schools				
310	SEWER SERVICE CHARGES				
	- Residential				
	- Commercial				
320	Discounts, Refunds and Cancellations				
	Net Consumer Revenue - Sub Total	170,000.00	151,413.16	179,450.00	0.00
330	Penalties	1,200.00	1,434.15	1,650.00	
340	Hydrant Rentals	2,375.00	2,375.00	4,750.00	
350	Installation Service	4,606.00	13,830.00	5,000.00	
360	Other Interest	1,500.00	343.68	1,000.00	
370	Provincial Grants			10,000.00	
380	Other Revenue	0.00			
390	Transfer from Revenue Fund - Page 5	110,591.46	110,591.46	110,591.46	
396	Transfer from Reserves - Utility - Page 13	26,550.00	1,550.00	20,000.00	
397	Transfer from Accumulated Surplus				
	TOTAL REVENUE	316,822.46	281,537.45	332,441.46	0.00

EXPENDITURE

410	WATER SUPPLY	4,500.00	5,000.00	8,100.00	
411	Administration	0.00	0.00		
412	Customer Billings and Collections	26,000.00	29,103.56	15,000.00	
413	Purification and Treatment	0.00	0.00	0.00	
414	Water Purchases	10,000.00	29,964.10	15,000.00	
415	Service of Supply	25,000.00	59,401.70	25,000.00	
416	Transmissions and Distribution	1,250.00	1,785.90	2,000.00	
417	Other Water Supply Costs-Insurance	39,621.00	45,384.67	23,750.00	
418	Other Contractor/Employee	106,371.00	170,619.93	88,850.00	0.00
	TOTAL				
420	SEWAGE COLLECTION AND DISPOSAL	4,500.00	4,500.00	8,100.00	
421	Administration	10,000.00	4,242.75	4,500.00	
422	Sewage Collection System - Insurance	3,500.00	7,312.44	7,000.00	
423	Sewage Lift Station				
424	Sewage Treatment and Disposal				
425	Other Sewage Collection and Disposal Costs	35,310.00	44,714.92	23,400.00	
426	Other Contractor	53,310.00	60,770.11	43,000.00	0.00
	TOTAL				
430	TRANSFER TO CAPITAL - Page 13	26,550.00	1,550.00	30,000.00	
450	DEBENTURE DEBT CHARGES - Page 12	110,591.46	110,591.46	110,591.46	
470	TRANSFERS	0.00		0.00	
471	Deficit Recovery, 20____ - Page 9	20,000.00	0.00	60,000.00	
473	Transfer to Utility Reserve				
474	Transfer to _____ Reserve	20,000.00	0.00	60,000.00	0.00
	TOTAL				
	TOTAL EXPENDITURE	316,822.46	343,531.50	332,441.46	0.00
	NET OPERATING SURPLUS (DEFICIT)	0.00	(61,994.05)	0.00	0.00

BUDGETED REVENUE AND EXPENDITURE

Municipality of Oakland-Wawanesa L.U.D. of _____

For the Year 2023

EXPENDITURE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
General Government Services				
Legislative (Committee)				
Transportation Services				
Roads and Streets				
Sidewalks and Boulevards				
Ditches and Road Drainage				
Street Cleaning				
Snow and Ice Removal				
Street Lighting				
Other				
Total Transportation Services	0.00	0.00	0.00	0.00
Environmental Health Services				
Garbage Collection				
Nuisance Grounds				
Total Environmental Health Services	0.00	0.00	0.00	0.00
Environmental Development Services				
Weed Control				
Other				
Total Environmental Development Services	0.00	0.00	0.00	0.00
Recreation and Cultural Services				
Public Parks				
Transfers				
Deficit Recovery				
Transfer to Capital				
To Reserves				
Total Transfers	0.00	0.00	0.00	0.00
Total Operating Expenditure	0.00	0.00	0.00	0.00

REVENUE

Previous Years' Surplus				
L.U.D. Revenues				
Amount required from Taxation - Page 5 and Page 8				
Municipal Other Revenues Allocated to L.U.D.				
Tax Levy (Last Year Actual)				
Total Operating Revenue				
Net Operating Surplus (Deficit)				

YEAR-TO-YEAR SUMMARY:

Amount Required from Taxation		
Assessment (Taxable and Grant-in-Lieu)		
Mill Rate		

L.U.D.

MUNICIPALITY

Chairperson

Reeve

Chief Administrative Officer

CALCULATION OF TAX LEVIES												
Municipality of Oakfield-Warwick												
For the Year 2023												
Education (Requirement) Taxes:	Assessments				Expenditures			M/R Rate (¢/¢)	Revenues			
	Taxable	Grants/Class Exempt	Grants In Lieu of Taxes	Total	Basic	Allowance Tax Assets	Total		Tax Levy	Grants In Lieu of Taxes	Grants/Class Exempt	Total
Education Support Levy (ESL)	43,391,000.00		1,454,544.00	44,845,544.00				0.00				0.00
School Division Brandon	27,666,285.00		33,720.00	27,700,005.00				0.00				0.00
School Division Southwest Horizon	149,091,730.00		1,548,230.00	150,639,960.00				0.00				0.00
School Division								0.00				0.00
School Division								0.00				0.00
School Division								0.00				0.00
Total Education Taxes	220,139,010.00	0.00	3,034,494.00	223,173,504.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Page 1												
Municipal Taxes:	Assessments				Expenditures			M/R Rate (¢/¢)	Revenues			
	Taxable	Grants/Class Exempt	Grants In Lieu of Taxes	Total	Basic	Allowance Tax Assets	Total		Tax Levy	Grants In Lieu of Taxes	Grants/Class Exempt	Total
Local Urban Districts												
L.U.D.				0.00			0.00					0.00
L.U.D.				0.00			0.00					0.00
L.U.D.				0.00			0.00					0.00
Debt Service Charges												
By-Law 25-18 Lagoon	21,436,260.00	4,838,480.00	392,540.00	26,667,280.00	35,673.91	7.91	35,681.82	1.33%	28,681.72	555.22	6,473.89	35,681.82
By-Law 25-18 Lagoon				0.00	74,918.25		74,918.25	per parcel	68,594.00	1,281.25	7,063.00	74,918.25
By-Law 25-18 Lagoon				0.00	55,753.39		55,753.39	per parcel	50,400.02	1,305.70	4,047.67	55,753.39
By-Law 24-2022 Ice Plant-Warwick	21,436,260.00	4,877,850.00	391,760.00	26,695,870.00	28,712.88	0.20	28,713.08	1.12%	24,030.09	438.16	5,243.87	29,712.12
By-Law 25-2022 Ice Plant-Rural				0.00	23,005.44		23,005.44	per parcel	22,226.81	298.55	479.20	23,005.44
				0.00			0.00					0.00
Special Services Levies												
By-Law 25-2019 Rec Res No DJ & 18 Waive				0.00	41,280.00		41,280.00	per parcel	36,910.00	675.00	3,695.00	41,280.00
By-Law 25-2019 Recreation Class 30				0.00	17,381.25		17,381.25		17,381.25			17,381.25
By-Law 25-2019 Recreation-All Other				0.00	52,143.73		52,143.73		52,143.73			52,143.73
By-Law 27-2019 Residential No. 4000				0.00	2,450.00		2,450.00	per parcel	2,450.00	0.00	425.00	2,450.00
By-Law 27-2019 Class 30 Properties				0.00	12,768.00	4.00	12,772.00	per parcel	12,493.00	109.50	170.50	12,773.00
By-Law 27-2019 All Other Class Properties				0.00	72,352.00	1.84	72,353.84	per parcel	66,404.32	1,439.40	4,510.12	72,353.84
Debt Service Recovery												
General				0.00			0.00					0.00
Utility				0.00			0.00					0.00
Reserve Funds												
General Reserve				0.00			0.00					0.00
Machinery Replacement				0.00			0.00					0.00
				0.00			0.00					0.00
General Municipal				0.00			0.00					0.00
Rural Area				0.00			0.00					0.00
All Large	177,454,890.00		1,579,850.00	179,034,740.00	1,765,200.00	63.43	1,765,263.43	0.80%	1,748,705.22	15,578.31		1,764,283.53
Business Tax Fees				0.00			0.00					0.00
Other Revenue and Transfers				0.00			0.00					0.00
Total Municipal				0.00	782,320.58		782,320.58		2,128,884.83	21,632.09	814,428.91	2,965,343.82
Total (Education + Municipal) Taxes				0.00	2,964,954.54	67.18	2,965,021.72		2,128,884.83	21,632.09	814,428.91	2,964,945.83

* Added to Total Tax Levy on page 1.

Page 1

Page 1

Page 2

Page 8

2022 M/R	9.91%		
2022 At Large	1,867,201.1% = 16.47%	2023 Total	2,010,115.1% = 20.70%
2023 At Large	1,748,840	2023 Total	2,181,103
Percentage Change	4.88%	Percentage Change	4.48%
M/R	8.45%		

Municipality of Oakland-Wawanesa

Part 1 - Grants in Lieu of Taxes

Total - Pages 1, 8

0.00

Total - Page 2

0.00

Total - Page 1

150,000.00

Total - Page 6

0.00

Municipality of Oakland-Wawanesa

Part 1 - Debenture Debt Charges

328,424.73	99,686.74	228,737.99	9,688.99	109,375.73	0.00	0.00	109,375.73
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Area to be Levied	Taxable Assessment	Otherwise Exempt Assessment	Grant Assessment	Total Assessment	Total Requirement	Raised By Frt / Parcel	Raised by Other	Raised by Mill Rate
				0				
				0				
				0				

0.00	0.00	0.00	0.00
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Municipality of Oakland-Wawanesa

Part 1 - Debenture Dept Charges

846,801.26	82,138.94	764,662.32	28,452.52	110,591.46	0.00	0.00	1 10,591.46
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Area to be Levied	Taxable Assessment	Otherwise Exempt Assessment	Grant Assessment	Total Assessment
				0
				0
				0

0.00	0.00	0.00	0.00
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(current year)
 _____ Municipality of Oakland-Wawanesa.

Part 1 - CAPITAL EXPENDITURES

TOTAL	381,546.42			
	Page 5	30,000.00		
		Page 6	0.00	
			Part 2	0.00

Part 3

Page 2	0.00		
	Part 1	20,000.00	
		Page 6	0.00
			Part 1

PROPOSAL	TEMPORARY FINANCING			REPAYMENT	
	Bank Loan	Operating Loan	Reserve Loan	Amount	Term
TOTAL - Part 1	0.00	0.00	0.00		

Adopted by Resolution of Council

(Chief Administrative Officer)

FIVE YEAR CAPITAL EXPENDITURE PROGRAM
Municipality of Oakland-Wawanesa

PURPOSE	CAPITAL EXPENDITURE (Mark Priority 1, 2, 3, etc.)						SOURCE OF FUNDS			
	2024	2025	2026	2027	2028	Total	Operating	Reserves	Borrowing	Other
PUBLIC WORKS										
Backhoe (net of trade in)	140,000.00					140,000.00				
Salt Spreader	7,000.00					7,000.00				
Grader (c/w wing, net of trade in)		300,000.00				300,000.00				
Tractor (net of trade in)			170,000.00			170,000.00				
Front Plow			40,000.00			40,000.00				
Front Plow				40,000.00		40,000.00				
Grader (c/w wing, net of trade in)				300,000.00		300,000.00				
Blade for Town Plow			15,000.00			15,000.00				
Hotsie					11,000.00	11,000.00				
Reclamier/Mulcher					60,000.00	60,000.00				
Miscellaneous					75,000.00	75,000.00				
FIRE DEPARTMENT										
Fire hall Replacement in 40 years		15,000	15,000	15,000	15,000	60,000.00				
Unit 1 Replacement (Pumper)	75,000	40,000	55,000	55,000	55,000	280,000.00				
Unit 2 Replacement (Rescue)		10,000	10,000	10,000	15,000	45,000.00				
Unit 3 F-250 Purchase 2024 \$80,000	50,000					50,000.00				
Breathing Apparatus		20,000		20,000		40,000.00				
Breathing App Bottles	10,000		10,000		10,000	30,000.00				
Bunker Gear				20,000		20,000.00				
Jaws Of Life-Replace in 2038 \$100,000	5,000	2,500	2,500	2,500	2,500	15,000.00				
Radios - replace in 10 years \$20,000	4,000	2,000	2,000	2,000	2,000	12,000.00				
Skid unit replacemnt		15,000			15,000	30,000.00				
Miscellaneous			6,000			6,000.00				
UTILITY										
Water Treatment Plant Upgrade	175,000					175,000.00				
Valves	5,000	5,000.00	5,000.00			15,000.00				
3 Phase Pump & Generator	50,000.00					50,000.00				
Filter Media (every 5 years)			25,000.00			25,000.00				
Water Line Replacement			60,000.00	60,000.00	60,000.00	180,000.00				
	521,000.00	409,500.00	415,500.00	524,500.00	320,500.00	2,191,000.00	0.00	0.00	0.00	0.00
SOURCE OF FUNDS - ANNUAL						TOTAL				
OPERATING						0.00				
RESERVES						0.00				
BORROWING						0.00				
OTHER						0.00				
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00				

Departmental Use Only

Adopted by Resolution of Council

(Head of Council)

(Chief Administrative Officer)